

KESWICK TOWN COUNCIL

EVENTS COMMITTEE

**Council Offices
50 Main Street
Keswick
CA12 5JS**

13 May 2025

A meeting of Keswick Town Council Events Committee will be held at Council Chamber, Keswick Town Hall, Keswick, CA12 5JS on **Wednesday 21 May 2025 at 11.30am**

Yours sincerely



**Vivien Little
Town Clerk**

AGENDA

1. **Election of Chair** – To elect a Chair of the Events Committee for the 2025/26 municipal year.
2. **Apologies** - To receive apologies for absence.
3. **Debrief** - To debrief on the recent events – Mayday event and VE Day event.
4. **Events 2025**
To receive updates on future events for Keswick Town Council from the Events Co-ordinator
 - Party in the Park – Fitz Park – Saturday 28th June from 2pm to 9pm
 - Scruffs – Fitz Park – Sunday 29th June 10am to 4pm
 - Keswick Games - Fitz Park– Sunday 17 August time tbc
 - VJ Day Wivell Park/War Memorial- Friday 15 August time tbc
 - Christmas Lights Switch on 2025 – Market Square – Friday 21 November 10am – 7pm
5. **Date of next meeting**
To agree the date of the next meeting.

Please note – minutes attached are not formal minutes, as previous meeting was not quorate.

Events Meeting held on 26 March – not quorate, as not enough Councillors in attendance.

In attendance: Andrew Hodge (Keswick Scouts), Claudia Walker (Keswick Scouts), Mary Elliott (Theatre by the Lake), David Quainton (Keswick Rotary), Carole Hirst (Keswick Lions), Tony Hirst (Keswick Lions), Keith Richardson (Keswick Cricket Club), Ania Mylnczak (Keswick Town Council), Councillor Rob Nelson (Chair), Councillor Claire Houghton, Yvonne Booth (Keswick Town Council), Chris Harper (Podgy Paws), Vivien Little (Keswick Town Council), Helen Parkhill (Keswick Tourism Association)

1 Apologies – Councillors Louise Dunn and Steve Harwood

2. Update on Events

May Day 5th May

- SAG form is in, Risk Assessment completed
- Cumberland Council have given a grant, with a higher grant available if combine VE day and May Day, which is easily done.
- RN is working on the Maypole, donated from Newlands Church
- Leaflets will be posted through doors of houses on Latrigg Close, Trinity Way etc advertising the event.
- St Herberts School children will be dancing, and will be doing so a few times during the day. St Herberts will also provide a May King and Queen, and promote a fancy dress competition, with a sponsor prize (**ACTION YB**)
- There will be traditional school sports (welly lobbing, egg and spoon etc)
- Calvert Trust ponies will be there. Barriers from Town Council to be provided (**ACTION VL**) to provide a fenced in area for them. Bee Unique will be there, are meeting with YB beforehand to discuss any issues.
- YB to discuss with Fluid what is needed on the day (**ACTION YB**)
- RN is prepared to be dunked, YB to approach the head of St Herberts to see if they are as well. (**ACTION YB**)
- Any money raised for this event will go to Fitz Park Play Area appeal (dunking RN etc)
- YB to produce an itinerary (**ACTION YB**)

VE Day 8 May

- Times set from 8pm-9.30pm
- Derwent Valley Brass Band to play early, starting at 9pm. YB to find a bugler for The Last Post for the service (**ACTION YB**)
- RN to set up staging, and the scaffolding. (**ACTION RN**). To talk to someone from fire service about actually lighting the beacon, as RN will be with veterans. (**ACTION YB**)
- Lions Marquee can be provided (**ACTION YB/CH and TH**) as well as KTA gazebo (**ACTION YB/HP**)
- Ask Debbie @ Café HNW to be open as for D-Day (**ACTION YB/VL**)
- YB to put out a call for anyone who was alive for VE day, and treat as honoured guests (**ACTION YB**)
- Claudia Walker, with Scouts would provide a cake stall again, with the funds raised going to an as yet undecided charity (suggested charities this year are the Royal Naval Benevolent Trust, Royal Naval and Royal Marines Charity, and the Merchant Navy Association).

- Charles Hope is happy with arrangements, but queried whether there could be a Civic Service before the celebrations. It was felt that given it was a Thursday, would be difficult to get people who were working to attend.

Party in the Park – 28 June 2025

Times were set from 1-9.30. At 1pm, there would be someone playing at Café HNW, with moving over the main stage at 2pm. VL pointed out that the premises licence for live music at Fitz Park ran out at 9.30pm, so it was needed to stop by then.

A number of acts were already booked, including an Abba Tribute act. Hay bales were ordered.

YB was struggling to get concessions to attend. Simone was happy to, but couldn't afford to pay the £250, but had suggested £150. Angel Lane Chippy had refused for £250, so discussion was to be had with Catherine about this moving forward (**ACTION YB/VL**)

Scouts would help with litter picking, and there was no need to help with Bee Unique this year.

It was suggested that we could tap into the Youth Club for volunteers, and was suggested that it might be inviting a member to attend the Events Meetings (**ACTION VL**)

Scruffs – 29 June 2025

- It would be the 10th anniversary for Scruffs, so Chris Harper wanted to make sure that it was a memorable one. A new class was suggested, replacing the dogtathlon, which could be a best trick class, solely for young handlers and their dogs, with pre-entries only. This was though a good idea.
- Martin Heath was happy to put up the gazebos on the morning, and take them down, as well as provide security overnight Saturday/sunday
- YB raised concerns over concessions, as when she took over the market from Phil Byers (Cumberland Council), she discovered that the markets charged £50 for hot food for Scruffs, far less than what the Town Council were charging for concessions. VL to look further into this with YB (**ACTION YB/VL**)
- Chris Harper was working on getting sponsors for classes. She then announced that it would be her last year of Scruffs, as it had been hard work, and she was looking forward to being able to go on holiday in the lead up to the event.

Keswick Games

As people had to leave, it was decided to move this, and all other items to a future meeting of Councillors, to be set around Easter.

Meeting closed 3.15pm