

**KESWICK TOWN COUNCIL
SEVEN PRINCIPLES OF PUBLIC LIFE**

Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty – Leadership

Minutes of the meeting of Keswick Town Council held at the Quaker Meeting House, Keswick on Thursday 16th October 2025 at 7.00 pm.

Present:

Chair

Councillor Louise Dunn

Councillors

Natalie Evans	Steve Harwood	Chris Houghton
Claire Houghton	Denstone Kemp	Benita Laphorn
Jean Murray	Rob Nelson	Claire Peat
Lorraine Taylor		

Also present was Vivien Little (Town Clerk), Catherine Parker (Responsible Financial Officer), one member of the press, and three members of the public.

99. Apologies

Apologies for absence were received from Councillor Scott. His apologies were accepted and noted by Councillors.

100. Minutes

RESOLVED that the Chair be authorised to sign as a correct record the minutes of the Town Council meeting held on the 18th September 2025 (pages 24 - 27).

101. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

102. Declarations of Interests

Councillor Harwood declared a personal interest in agenda item 12, in that he was a Trustee of the Battersby Trust. He would remain in the room and vote on the item.

Councillor Murray declared a personal interest in agenda item 12, in that she was a volunteer for the Tourist Information Centre in Keswick. She would remain in the room and vote on the item.

Councillor Dunn declared a Disclosable Pecuniary Interest in planning application number 7/2025/2182 in that she was the applicant. She would leave the room for the duration of this item.

103. Matters to be received from the Public

No matters were raised by members of the public.

104. Matters to be raised by Councillors

Councillor Dunn updated Councillors on the communications with the National Trust following the firework display on Derwent Island. She was assured that the tenant had been spoken to, and had been advised to either warn in advance of any firework display in the future, or consider low noise fireworks.

Councillor Dunn left the meeting at 7.04pm

Councillor Dunn returned to the meeting at 7.05pm.

ALD
20/11/25

105. Applications for Development

- i) **RESOLVED** that the following applications be submitted to the Lake District National Park Authority (LDNPA) (Action – RFO)

Plan Ref.	Description, Location, Comments Recommendation
T/2025/0170	T1 - Fell 1x Dead & Dying Beech Tree. T2 - Fell 1x Sycamore tree with large amount of bark missing at base of tree. T3 - Pollard 1x Codominant Elm tree with decay around main union. T4 - Remove all major dead wood from 1x beech tree The Coach House Greta Hamlet, Keswick, CA12 5NA <i>Support - we support these tree management proposals based on recommendations by Paul Livesey from Precision Tree Services</i> SUPPORT
T/2025/0182	Holly tree - remove and crown lift the lower branches to 3 metres over the grassed area Upper Fitz Park, Station Road, Keswick, Cumbria, CA12 4NF <i>Declared interest – KTC application</i>
T/2025/0183	Fell 1 x small self-seeded ash tree Upper Fitz Park, Station Road, Keswick, Cumbria, CA12 4NF <i>Declared interest – KTC application</i>
T/2025/0184	Fell 1 x dead acer tree - 5 day notice Upper Fitz Park, Station Road, Keswick, Cumbria, CA12 4NF <i>Declared interest – KTC application</i>
T/2025/0189	Fell 1 x sycamore tree - 5 day notice Hope Park, Lake Road, Keswick, Cumbria, CA12 5DG <i>KTC application, no comments required</i>
7/2025/2166	Extension of house to create new kitchen and bedroom. Moving the entrance to the existing parking area and addition of 1 off street parking space Sunny Bank, Chestnut Hill, Keswick, CA12 4LR <i>Support – we support the proposed new side extension which has been designed in the same style and detailing as the existing house. We also support the proposed changes to improve external access arrangements and the increased parking area. We are concerned at the extent of water run off at times of wet weather from the steep tarmac drive from Jaytrees, the adjacent dwelling, and consider that the surface of the parking area should be in permeable construction with a drainage channel to the adjacent water course.</i> SUPPORT
7/2025/2182	Proposed widening of driveway exit to improve vehicle visibility splay and improve safety (part retrospective) Bow Place, Keswick, CA12 4LT <i>Support – we support the proposed widening of the existing vehicle access of Chestnut Hill which is acceptable to Cumberland Council Highways Authority.</i> SUPPORT

- ii) **RECEIVED** update on National Park planning decisions.


20/10/25

106. Licensing Applications

RECEIVED for information the Planning and Licensing Group report on licensing applications received and responded to.

107. Mayor's Report

RECEIVED details of the Mayor's engagements and meeting attendance for the period 12th September 2025 – 9th October 2025.

108. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Cumberland Council – Council representative Councillor Lansbury. Councillor Lansbury sent her apologies to the meeting. She sent a message to assure Councillors that work at Cumberland regarding management of external events was ongoing.
- ii) Lake District National Park Authority North Distinctive Area Parishes' Representative – The North Distinctive Area Parishes' Representative was present, and explained the work which was being done regarding the implementation of the PSPO across the whole National Park.

109. Update on Tourist Information Centre

RECEIVED a report from Councillor Murray.

RESOLVED that Keswick Town Council writes to the Lake District National Park Authority recognising the valuable service that is available to both residents, businesses and visitors, and highlighting the value of the TIC to Keswick as a community resource with many important functions, and it will request that the LDNPA do all that they can to maintain this service, and local jobs, in Keswick as an asset to the town, including researching alternative premises in the event of current negotiations not proving successful (Action – Clerk).

110. Assertion 10 on the AGAR

RECEIVED a report from the Clerk.

RESOLVED to note progress on achieving Assertion 10.

111. Council Representative on Outside Bodies

RESOLVED to appoint a Council Representative to Keswick Fairtrade – Council nominee Councillor Lorraine Taylor (Action – Clerk).

112. Quarterly Budgets

RECEIVED the quarterly budget comparisons.

113. Payment of Accounts

RESOLVED that the accounts for October 2025 as approved by the Inspection Committee be authorised for payment (Action – RFO):

- i) For the Town Council, vouchers 170 – 185, amounting to £27,845.84 (twenty seven thousand eight hundred and forty five pounds and eighty four pence)
- ii) For the Trusts, vouchers HP94-FP120, amounting to £15,163.18 (fifteen thousand one hundred and sixty three pounds and eighteen pence)

114. Reserves and Investment Policy

RECEIVED the report of the Responsible Financial Officer and approve the updated Reserves and Investment Policy.

RESOLVED that this item be deferred to the next meeting.

115. Closure of Bank Accounts

RECEIVED the report of the Responsible Financial Officer.

RESOLVED that the Responsible Financial Officer proceed with the bank account closures. (Action – RFO).

116. Visitor Management Working Group

RECEIVED a report from Councillor Peat and to approve updated Terms of Reference for the Committee.

 20/11/25

RESOLVED that the updated Terms of Reference be approved (Action – Clerk).

117. Events Committee minutes

RECEIVED for information the minutes of the Events Committee meeting held on 24 September 2025.

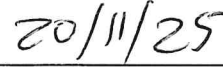
118. Police Report

RECEIVED the report of the Allerdale Rural Neighbourhood Policing Team.

The meeting closed at 8.07 p.m.



Chair



Date