

KESWICK TOWN COUNCIL

EVENTS COMMITTEE

**Council Offices
50 Main Street
Keswick
CA12 5JS**

10 June 2024

A meeting of Keswick Town Council Events Committee will be held at Council Chamber, Keswick Town Hall, Keswick, CA12 5JS on **Friday 14 June 2024 at 12pm**

Yours sincerely



**Vivien Little
Town Clerk**

PP

AGENDA

1. **Election of Chair**
To elect the Chair of the Events Committee for the 2024/25 municipal year.
2. **Apologies** - To receive apologies for absence.
3. **Minutes** - To agree the minutes of the Events Committee Meeting held on the 13 May 2024 (pages 15-16).
4. **Events 2024**
To discuss progress on the following events:
 - Party in the Park
 - Scruffs
 - Keswick Games
 - Christmas Lights Switch On

also Debrief on D-Day commemorations.
5. **Date of next meeting**
To agree the date of the next meeting.

KESWICK TOWN COUNCIL**EVENTS COMMITTEE**

Minutes of the meeting of Keswick Town Council Events Committee held at Council Chamber, Keswick Town Hall, Keswick, CA12 5JS on Monday 13 May 2024 at 12.00 p.m.

Present: Councillor Steve Harwood (SH)
 Councillor Claire Houghton (CIH)
 Councillor Sally Lansbury (SL) (Chair)
 Vivien Little (Town Clerk) (VL)
 Ania Mlynczak (AFA) (AM)
 Catherine Parker (RFO) (CP)
 Kat Hale (Events Coordinator) (KH)
 Mary Elliott (ME) (Theatre by the Lake)
 Vanessa Metcalfe (KTA) (VM)
 Claudia Walker (Keswick Scouts) (CW)
 Revd. Charles Hope (St John's Church) (ChH)
 Debbie Deveraux (Café HNW) (DD)

36. Election of Chair

RESOLVED that Councillor Sally Lansbury be elected as Chair for this meeting.

37. Apologies

Apologies for absence were received from Councillor Nelson, Phil Byers (Cumberland Markets), Simon Stephens (Theatre by the Lake), Tony Hirst (Keswick Lions), and Carole Hirst (Keswick Lions).

38. Minutes

RESOLVED that the minutes of the Events Committee Meeting held on the 22 April 2024 be approved (pages 13-14).

39. Events 2024

RECEIVED the following updates on the progress on the following events:

i. D-Day

- CW reported that the Keswick Cadets were not longer meeting, as there was no adult leaders, so would not be available for the parade.
- CW said that there would be 10/15 manning the stalls for cakes and tombola.
- Councillors would be asked to be a part of the parade (Action – VL)
- ChH gave a contact for British Legion to follow up on (Action – KH)
- Parade will gather at Elizabeth's Circle in Fitz Park from 8.40pm, to set off at around 9pm.
- VM happy to do reading, and can find other people who will do so.
- ChH is planning for people to gather at the War Memorial, then Last Post, then the beacon to be lit during the minute's silence.
- Café HNW will remain open for the duration of the evening.
- Any money from the cake stall etc will be donated to the Army Benevolent Fund.
- Posters will be sent to the local schools, a digital poster will be sent out to Café HNW, Lions, Rotary, Round Table etc. There will be a press release and an advert in the Reminder (Action – AM).
- Café HNW will be open in the evening for drinks etc.

Debbie Deveraux arrived at 12.23pm

- ii) Party in the Park: -
 - The period between 5.30pm and 7pm was still to fill up. KH to meet with DD to discuss potential options (Action – Clerk and KH).
 - Theatre by the Lake would be present, with their own gazebo
 - Bins to be organised via Parks, and recharged to Events (Action – Clerk and AM).

- iii) Scruffs

Scruffs was progressing. A sum up machine would be purchased to help with registration of classes, as well as collecting donations (Action – Clerk).

- iv) Keswick Games

A meeting needed to be set up with Councillor Nelson, to ensure that all requirements would be met – Clerk to arrange (Action – Clerk).

40. Date of next meeting

RESOLVED that the date of next meeting be Friday 14 June 2024 at 12.00pm.

The meeting closed at 1.00 pm

Chair

Date