

**KESWICK TOWN COUNCIL**  
**SEVEN PRINCIPLES OF PUBLIC LIFE**  
**Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty - Leadership**

Minutes of the meeting of Keswick Town Council held at the Council Chamber, Town Hall, Keswick on Thursday 19<sup>th</sup> September 2024 at 7.00 pm.

**Present:**

**Chair**  
Councillor Rob Nelson

**Councillors**

Steve Harwood  
Denstone Kemp  
Lorraine Taylor

Claire Houghton  
Jean Murray

Chris Houghton  
Claire Peat

Also present was Vivien Little (Town Clerk), Catherine Parker (Responsible Financial Officer) three members of the public and one member of the press.

**70. Apologies**

Apologies for absence were received from Councillors Dunn, Laphorn and Parsons. Their apologies were noted and agreed by Councillors.

**71. Minutes**

**RESOLVED** that the Chair be authorised to sign as a correct record the minutes of the Town Council meeting held on the 18<sup>th</sup> July 2024 (pages 11-13).

**72. Resignation of a Councillor**

The Clerk reported that a Notice of Vacancy had been published following the resignation of Councillor Sally Lansbury, and that Cumberland Council would inform the Clerk whether a by-election was called, or whether the Council was free to co-opt.

**73. Requests for Dispensations**

The Clerk reported that no requests for dispensation had been received.

**74. Declarations of Interests**

No declarations of interest were made at this meeting.

**75. Police Attendance**

RECEIVED the report of the Allerdale Rural Neighbourhood Policing Team.

**RESOLVED** that the Clerk contact the Inspector covering Keswick as Councillors felt that the level of communication was poor, and it was important to know whether Keswick would get another PCSO following the relocation of the previous officer (Action – Clerk).

**76. Matters to be received from the Public**

A member of the public raised the issue of Brephos and their anti-abortion educational demonstration at the bottom of Market Square. While they agreed that everyone had freedom of speech, they had found the manner in which it was presented offensive, especially given it was a family environment. They were aware that it would likely happen next year, and requested that Keswick Town Council help to manage the process to ensure that the town can be more prepared and that Keswick Town Council could work with Keswick Ministries moving forward.



The Clerk filled Councillors in on a discussion that she had had with Keswick Ministries earlier that month, and Councillor Nelson stated that as he was the Ministries Liaison for the Town Council, he would also continue to work closely with the Ministries.

**77. Request from Theatre by the Lake**

Councillors considered a request from Simon Stephens, Executive Director of Theatre by the Lake, for Keswick Town Council's support.

**RESOLVED** that the Clerk write to Stephen Radcliffe as chair of the Keswick Transport Study Officers Group, raising the issue of parking at the Lakeside Car Park. Councillors also requested a meeting be set up with a parking specialist from Cumberland Council to discuss the issue of motorhomes parking overnight in Lakeside Car Park (Action – Clerk).

**78. Matters to be raised by Councillors**

No matters were raised by Councillors at this meeting.

**79. Applications for Development**

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority (Action – RFO).

<b>Plan ref.</b>	<b>Description, Location, Comments Recommendation</b>
<b>7/2024/2131</b>	Alterations to external materials to front elevation The Annex, 12 , Derwent Street, Keswick, Cumbria, CA12 5AN <i>No comments made</i> <b>SUPPORT</b>
<b>7/2024/2149</b>	Replacement of timber and render external finishes with cladding Keswick Bridge, Brundholme Road, Keswick, CA12 4NL <i>No comments made</i> <b>SUPPORT</b>
<b>7/2024/2161</b>	Change of Use from Existing Retail (Use Class E) to Bar/Tap Room (Use Class Sui Generis) 13, Gifts By The Lake, Pack Horse Court, Keswick, CA12 5JB <i>No comments made</i> <b>SUPPORT</b>
<b>7/2024/2169</b>	Extend the property at the rear to achieve a ground and lower ground floor extension 10, Manesty View, Keswick, Cumbria, CA12 4JF <i>Support – support in principle as the internal plan arrangement is entirely logical having the lounge taking advantage of the panoramic views across the town. We do have concerns about the impact on No. 8 with the extent of the extension so close to the boundary. It is noted that 2 other properties in this group of houses have similar extensions but with a hipped roof to lessen the visual impact when viewed from below. This would be preferable to the design proposed</i> <b>SUPPORT</b>
<b>7/2024/2181</b>	Replace existing rear offshoot with new single storey extension 8, St Herbert Street, Keswick, Cumbria, CA12 4DF <i>No comments made</i> <b>SUPPORT</b>



**7/2024/2183** Proposed single storey side & rear extension & internal alterations  
9, Latrigg Close, Keswick, Cumbria, CA12 4LB  
*No comments made*  
**SUPPORT**

ii) **RECEIVED** update on National Park planning decisions.

**80. Mayor's Report**

**RECEIVED** details of the Mayor's engagements and meeting attendance for the period 12 July – 8 August 2024.

**81. Audit for the year ending 31 March 2024**

**RESOLVED** to approve and accept the Annual Governance and Accountability Return for the year ended 31 March 2024 including the certificate of conclusion of the External Audit and to report that there are minor matters arising.

**82. Use of Pesticides – Letter to Cumberland Council**

Consideration was given to a report from the Clerk.

**RESOLVED** that the draft letter be sent to Cumberland Council, requesting that they look at the use of pesticides on the verges (Action – Clerk).

**83. Visitor Management Working Group**

**RECEIVED** a report from the Clerk.

**RESOLVED** that:

- i) The Terms of Reference for the Visitor Management Working Group be approved;
- ii) Councillors Harwood and Peat join the membership of the Visitor Management Working Group; and
- iii) The example letter from the Town Council to commercial events happening in Keswick be noted.

**84. Councillors Surgeries**

Consideration was given to a report from Councillor Murray.

**RESOLVED** that Councillor Murray progress the ideas and set up a rota. A number of Councillors – Councillors Chris Houghton, Claire Houghton, Murray, Nelson, Peat and Taylor agreed to work with Councillor Murray to get this set up (Action – Councillor Murray).

**85. Reports from Representatives on Outside Bodies**

**RECEIVED** a report from Keswick in Bloom Council representative Councillor Laphorn.

**86. Reports from Ward Representatives**

**RECEIVED** reports from the following representatives:

- i) Cumberland Council – no report available
- ii) LDNPA North Distinctive Area Parishes Representative - **RECEIVED** the report of the LDNPA North Distinctive Area Parishes Representative.

**87. Payment of Accounts**

**RESOLVED** that the accounts for August and September 2024 as approved by the Inspection Committee be authorised for payments (Action - RFO)

- i) For the Town Council, vouchers 118 – 137, amounting to £31,656.84 (thirty one thousand six hundred and fifty six pounds and eighty four pence)
- ii) For the Trusts, vouchers HP79- FP91, amounting to £15,863.28 (fifteen thousand eight hundred and sixty three pounds and twenty eight pence)

**88. Consultation Response**

Consideration was given to the Cumberland Council Review of Polling Districts and Polling Places 2024. **RESOLVED** that a response be given to the consultation, pointing out that the area of Calvert Way was still not within the boundaries of Keswick for the purposes of Cumberland Council elections, and should be changed at the next available opportunity (Action – Clerk).

**89. Clerk’s Report**

Consideration was given to the Clerk’s report.


**RESOLVED** that:

- i) The Clerk contact Danfo to try to find a solution to the issue, as well as work with the Cumberland Markets Manager (Action – Clerk); and
- ii) The purchase of a smart tv be approved for the Council Chamber, with the funding coming from earmarked reserves for IT and Equipment, with the RFO to find what the price would be for a 75” screen, and pass the information to Councillors, with delegated authority being given to the Town Clerk and Responsible Financial Officer to complete the final purchase (Action – Clerk and RFO).

**90. Communications Policy**

**RESOLVED** that the updated Communications Policy be approved (Action – Clerk).

The meeting closed at 8.15 p.m.

  
Chair  
Date 17/10/24