

KESWICK TOWN COUNCIL
SEVEN PRINCIPLES OF PUBLIC LIFE
Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty – Leadership

Minutes of the meeting of Keswick Town Council held in the Council Chamber, Town Hall, Keswick on Thursday 20th June 2024 at 7.00 p.m.

Present:

Chair
Councillor Louise Dunn

Councillors

Steve Harwood
Denstone Kemp
Rob Nelson

Claire Houghton
Sally Lansbury
Lorraine Taylor

Chris Houghton
Benita Laphorn

Also present was Vivien Little (Town Clerk), Catherine Parker (Responsible Financial Officer), one member of the press, and three members of the public

26. Apologies

Apologies for absence were received from Councillor Murray. Her apologies were noted and agreed by Councillors.

27. Minutes

RESOLVED that the Chair be authorised to sign as a correct record the minutes of the Town Council meeting held Thursday 16th May 2024 (page 1-6).

28. Resignation of Councillor

The Clerk reported that Councillor Adam Paxon had submitted his resignation on 21 May 2024. The Notice of Casual Vacancy had been published, and the time period was due to expire on Monday 24 June, and the Clerk would update Councillors once notified by Cumberland Council.

29. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

30. Declarations of Interests

No declarations of interest were made at this meeting.

31. Police Report

RECEIVED the report of the Allerdale Rural Neighbourhood Policing Team.

32. Matters to be received from the Public

A member of the public enquired whether there had been any update following last month's actions regarding the Howrah's Path. The Clerk confirmed that they had had no update as yet.

33. Community Partnership Proposal

RECEIVED a report regarding a proposal by Revd Charles Hope, regarding setting up a Community Partnership in Keswick. Councillors were extremely supportive of the idea.

RESOLVED that:

- i. the Town Council are fully supportive of the idea of exploring the viability of setting up a Community Partnership in Keswick; and
- ii. Councillors Harwood, Chris Houghton, Nelson and Taylor volunteered to be the Town Council's initial representatives.



Councillor Kemp arrived at 7.07pm.

34. Matters to be raised by Councillors

Councillor Dunn raised that she was intending to contact the Head of Keswick School, to ask if the school would send 2 young people to work with the Town Council as youth representatives.

35. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority
(Action - RFO)

Plan ref.	Description, Location, Comments Recommendation
T/2024/0096	Fell 1x Chestnut tree - 5 day notice Beetholm, Southey Hill, Keswick, CA12 5ND No comments required
7/2024/2098	Approval of details reserved by condition no. 3 (construction environmental management plan) on planning permission 7/2023/2199 (proposed extension to detached annexed building to provide self-catering kitchen and dining and additional shower-facilities. Denton House, Penrith Road, Keswick, CA12 4JW No comments required
7/2024/2099	Ground floor extension to rear, first floor extension including raising ridge height, demolition of existing garage & porch with replacement garage, solar panels included to rear of dwelling of garage roof 12, Crosthwaite Gardens, Keswick, CA12 5QF No comments made SUPPORT
7/2024/2102	Replacement of existing timber sash and casement windows with uPVC windows in 'heritage' Georgina styles reproducing the appearance of the existing windows in keeping with the setting in Keswick Conservation Area Greta Lodge, Southey Hill, Keswick, CA12 5ND <i>Object - although Greta Lodge is not a Listed building it is in the designated Conservation Area and closely related to the Grade 1 Listed Greta Hall. In this context we object to the use of upvc replacement windows. If repair and renovation of existing windows is not considered viable replacement windows should be in timber to match the style and details of existing windows</i> OBJECT
7/2024/2104	Change of use from former hair salon to local need housing Headquarters, Blencathra Street, Keswick CA12 4HW <i>Support – this building has already been converted to residential use and previous applications for use as holiday letting accommodation have been refused permission. Although the space standards are below the minimum recommended it is making use of the space available and is clearly capable of being used as a much needed local needs dwelling</i> SUPPORT
7/2024/2115	Single storey rear extension, external alterations and installation of glazed canopy to rear 26, Wordsworth Street, Keswick, CA12 4BZ

No comments made
SUPPORT

ii) **RECEIVED** an update on National Park planning decisions.

36. Mayor's Engagements

RECEIVED details of the Mayor's engagements and meeting attendance for the period 16th May 2024 – 13th June 2024.

37. Internal Auditor's Report for Year Ending 31 March 2024

RECEIVED the report of the Internal Auditor for the year ending 31 March 2024.

RESOLVED that the Internal Auditor's report be accepted, and that a Reserves and Investment Policy be produced (Action – Clerk).

38. Annual Governance and Accountability Return (AGAR) – Section 1

RESOLVED that the Section 1 – Annual Governance Statement 2023-24 – of the AGAR be approved for signature by the Chair.

39. Annual Governance and Accountability Return (AGAR) – Section 2

RESOLVED that the Section 2 – Accounting Statements 2023-24 – of the AGAR be approved for signature by the Chair.

40. Annual Accounts

RESOLVED that the statement for accounts for the year ending 31 March 2024 be approved for signature by the Chair.

41. Details for the Arrangements for the Exercise of Public Rights

RESOLVED that the period for the exercise of public rights will begin on Monday 24 June 2024 and conclude on Friday 2 August 2024 (Action - RFO).

42. Payment of Accounts

RESOLVED that the accounts for June 2024 as approved by the Inspection Committee be authorised for payment for

- i) For the Town Council, vouchers 43-67, amounting to £44,070.86 (forty four thousand seventy pounds and eighty six pence)
- ii) For the Parks' Trusts, vouchers HP25- FP41, amounting to £73,881.56 (seventy three pounds eight hundred and eighty one pounds and fifty six pence)

43. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Lake District National Park Authority North Distinctive Area Parishes Representative – No report submitted.

44. Clerk's Report

RECEIVED the Clerk's report.

RESOLVED that the repairs to the War Memorial go ahead, with the cost to be taken from earmarked reserves (Action – RFO).

45. Correspondence

Consideration was given to the report of the Clerk.

RESOLVED that the Clerk write to the company responsible for the multi-bank ATMS, and request that Keswick be considered in their expansion of service. (Action – Clerk).

46. Minutes

- i) **RECEIVED** for information the notes of the Keswick Ministries Town Liaison Forum from Thursday 16 May 2024.

Prior to consideration of the following business, the Chair moved the resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

47. Proposal for Service Contract

RECEIVED the report of the Clerk.

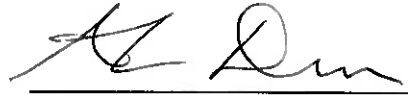
RESOLVED that the Town Council enter the service contract with Worknest, and that delegated authority be granted to the Clerk, Responsible Financial Officer and Parks Manager in order to work out the best financial split (Action – Clerk and RFO).

48. Events

RECEIVED a report from the Clerk.

RESOLVED that £1,000 be released from the Events Fund for Keswick Games (Action – RFO).

The meeting closed at 7.54p.m.



Chairman

18/7/24.
Date