

**KESWICK TOWN COUNCIL**  
**SEVEN PRINCIPLES OF PUBLIC LIFE**  
Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty - Leadership


**KESWICK TOWN COUNCIL**

**Council Offices**  
**50 Main Street**  
**Keswick**  
**CA12 5JS**  
**Email: [townclerk@keswicktowncouncil.gov.uk](mailto:townclerk@keswicktowncouncil.gov.uk)**

12<sup>th</sup> September 2024

A meeting of Keswick Town Council will be held at the Council Chamber, Town Hall, Keswick on Thursday 19<sup>th</sup> September 2024 at **7.00 pm**.

Yours sincerely



**Vivien Little**  
**Town Clerk**

**AGENDA**

- 1. Apologies**  
To receive apologies for absence.
- 2. Minutes**  
To authorise the Chair to sign as a correct record the minutes of the Town Council meeting held on the 18<sup>th</sup> July 2024 (pages 11-13).
- 3. Resignation of a Councillor**  
The Clerk will give an update following the resignation of Councillor Sally Lansbury on 6 September 2024.
- 4. Requests for Dispensations**  
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 5. Declarations of Interests**  
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting). Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

*If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.*

- 6. Police Attendance**  
To receive the report of the Allerdale Rural Neighbourhood Policing Team.
- 7. Matters to be received from the Public**  
Such matters may be received throughout the meeting, however items raised should not be discussed for longer than ten minutes and the Chairman reserves the right to curtail repetitious matters. Public participation shall not be longer than half an hour throughout the meeting.
- 8. Request from Theatre by the Lake**  
To receive a request from Simon Stephens, Executive Director of Theatre by the Lake, for Keswick Town Council's support. Mr Stephens will be in attendance at the meeting.
- 9. Matters to be raised by Councillors**  
An opportunity for Councillors to raise any **unforeseen** matters which are not on the agenda, with the consent of the Chair, and which do not require a decision – items raised should not be discussed for longer than 10 minutes.
- 10. Applications for Development**
  - i) To examine applications for development and to agree observations for submission to the Lake District National Park Authority (Planning Group report to be circulated at the meeting).
  - ii) To receive update on National Park planning decisions.
- 11. Mayor's Report**  
To receive details of the Mayor's engagements and meeting attendance for the period 12 July – 8 August 2024.
- 12. Audit for the year ending 31 March 2024**  
To approve and accept the Annual Governance and Accountability Return for the year ended 31 March 2024 including the certificate of conclusion of the External Audit and to report that there are minor matters arising.
- 13. Use of Pesticides – Letter to Cumberland Council**  
To consider a report from the Clerk.
- 14. Visitor Management Working Group**  
To receive a report from the Clerk (enclosed), which .
  - i) proposes new remit and membership of Visitor Management Working Group, including any new members following the resignation of Councillor Lansbury; and
  - ii) includes an example letter from Town Council to be sent to commercial events happening in Keswick.
- 15. Councillors Surgeries**  
To consider a report from Councillor Murray.
- 16. Reports from Representatives on Outside Bodies**  
To receive a report from
  - i) Keswick in Bloom– Council representative Councillor Laphorn.
- 17. Reports from Ward Representatives**  
To receive reports from the following representatives:
  - i) Cumberland Council – no report available
  - ii) LDNPA North Distinctive Area Parishes Representative
- 18. Payment of Accounts**

To confirm the payment of accounts for August & September 2024 as approved by the Inspection Committee (to be circulated at the meeting):

- i) For the Town Council
- ii) For the Trusts

**19. Consultation Response**

To consider Keswick Town Council's response to the Cumberland Council Review of Polling Districts and Polling Places 2024.

**20. Clerk's Report**

To receive the Clerk's report.

**21. Communications Policy**

To approve an updated Communications Policy for the Council.

To: All Councillors, Police, Press, Library

**KESWICK TOWN COUNCIL**  
**SEVEN PRINCIPLES OF PUBLIC LIFE**  
**Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty – Leadership**

Minutes of the meeting of Keswick Town Council held in the Council Chamber, Town Hall, Keswick on Thursday 18th July 2024 at 7.00 pm.

**Present:**

**Chair**  
 Councillor Louise Dunn

**Councillors**

Steve Harwood  
 Denstone Kemp  
 Jean Murray  
 Lorraine Taylor

Claire Houghton  
 Sally Lansbury  
 Rob Nelson

Chris Houghton  
 Benita Laphorn  
 Claire Peat

Also present was Vivien Little (Town Clerk), Catherine Parker (Responsible Financial Officer) and one member of the public

**49. Apologies**

No apologies for absence were received at this meeting.

**50. Minutes**

**RESOLVED** that the Chair be authorised to sign as a correct record the minutes of the Town Council meeting held on 20<sup>th</sup> June 2024 (pages 7-10).

**51. Co-option of a Councillor**

- i) **RECEIVED** a presentation from one co-option applicant giving the reasons they would like to be a Town Councillor, and what they feel they can offer to the community.
- ii) A vote took place and it was **RESOLVED** that Claire Peat be co-opted as the candidate to fill the vacancy in the East Ward.
- iii) Councillor Peat duly signed the Declaration of Acceptance of Office.

**52. Requests for Dispensations**

The Clerk reported that no requests for dispensation had been received for this meeting.

**53. Declarations of Interests**

No declarations of interest were made at this meeting.

**54. Police Report**

**RECEIVED** the report of the Allerdale Rural Neighbourhood Policing Team.

**55. Matters to be received from the Public**

No matters were raised by members of the public.

**56. Matters to be raised by Councillors**

Councillor Murray reported back on the first Community Partnership meeting. It had been a well attended meeting, with lots of volunteer groups. A steering group of six people have agreed to work together to put a directory of all organisations in Keswick to start building a hub of groups working together. The Clerk pointed out that there was a horse chestnut tree in Upper Fitz Park would be removed during the last week of July. It would be advertised in the Reminder and on Facebook.

**57. Applications for Development**

- i) **RESOLVED** that the following observations to be submitted to the Lake District National Park Authority:-

<b>Plan ref.</b>	<b>Description, Location, Comments Recommendation</b>
T/2024/0105	Remove 1 horse chestnut tree - 5 day notice Upper Fitz Park, Station Road, Keswick, Cumbria, CA12 4NF <i>No comments required – Keswick Town Council application</i>
7/2024/2110	Installation of Heat Pump at rear of property Loweswater, Penrith Road, Keswick, CA12 4NE <i>No comments made</i> <b>SUPPORT</b>

- ii) **RECEIVED** update on National Park planning decisions

**58. Licensing Application**

**RECEIVED** Planning and Licensing Group report on licensing applications received.

**RESOLVED** that the following comments be sent to Cumberland Council:-

**OBJECT**

This is a relatively small building detached from the town centre which formerly operated as a Cafe. We are concerned that it is now proposed to be used for the sale of alcohol at the entrance to the future Youth Centre building, for which planning permission has been granted. The Youth Club currently has approx. 200 children ranging in ages from 10 -16 attending weekly sessions on Tuesday and Thursday at times when the premises would be open. The Youth Club currently meet on a site across the road from the application site, and we are concerned about the sale of alcohol directly opposite it from a Crime and Disorder basis, as well as seeking to keep children from harm. We consider it would be inappropriate for young children to have such direct exposure to the sale of alcohol in this location, as well as those who have imbibed potentially too much alcohol coming out at times when the Youth Club itself is dispersing.

It is noted that it is intended to open from 12.00 to 23.00 at night, 7 days a week, for the supply of alcohol. The application also proposes playing recorded music during this period and live music from 19.00 to 22.00 both inside and outside. The site proposed is based on the edge of a residential area, an area that has attracted young families, and is outside the main town area. There are 5 dwellings on Bridge Terrace, 21 apartments at Greta Grove House and 4 dwellings directly opposite on Main Street who would be directly affected by noise in such close proximity. Other nearby dwellings further along Main Street could also be affected. Whilst this may be acceptable in the hussle and bussle of a town centre location, it is not appropriate to impose this on a quiet neighbourhood on the outskirts of the town, and we would consider this to in contravention to the public nuisance licensing objective.

While we appreciate that Environmental Health has no objections based on the conditions which you have forwarded to us, we have from experience seen how difficult it is to enforce these types of conditions when it is a warm day, and people are on holiday relaxing themselves. This kind of building is more appropriate for within the Town Centre, not so close to residential areas.

**59. Mayor's Report**

**RECEIVED** details of the Mayor's engagements and meeting attendance for the period 14 June 2024 –11 July 2024.

**60. Payment of Accounts**

**RESOLVED** that the accounts for July 2024 as approved by the Inspection Committee be authorised for payments (Action – RFO)

- i) For the Town Council, vouchers 68 – 94, amounting to £39,136.16 (thirty nine thousand one hundred and thirty six pounds and sixteen pence)

- ii) For the Trusts, vouchers HP51- FP55, amounting to £62,103.55 (sixty two thousand one hundred and three pounds and fifty five pence)

**61. Amendment to Annual Governance and Accountability Return (AGAR) – Section 2**

**RESOLVED** that the amendment to Section 2 – Accounting Statements 2023-24 – of the AGAR be approved for signature by the Chair (Action – RFO).

**62. Budget Summary Comparisons as at 30 June 2024**

**RECEIVED** budget comparisons for the 1<sup>st</sup> Quarter.

**63. Clerk's Report**

Consideration was given to the report of the Clerk.

**RESOLVED** that:

- i) There be no Town Council meeting in August; and  
 ii) The Council write to Booths requesting that consideration be given to altering the coach parking situation to allow for longer than four hours (Action – Clerk).

**64. Consultation**

Consideration was given to the Town Council's response to the Lake District National Park's Biodiversity Supplementary Planning Document.

**RESOLVED** that Councillor Lansbury prepare a response, for Councillors to view, and the Clerk send the final response on behalf of the Council (Action – Councillor Lansbury and Clerk).

**65. Reports from Ward Representatives**

**RECEIVED** reports from the following representatives:

- i) Cumberland Council – No report submitted  
 ii) LDNPA North Distinctive Area Parishes' Representative - **RECEIVED** the report of the LDNPA North Distinctive Area Parishes Representative.

**66. Reports for Representatives on Outside Bodies**

**RECEIVED** a report from Battersby Charity Representative.

**67. Correspondence**

Consideration was given to the correspondence relating to parking on Springs Road.

**RESOLVED** that the communication be passed onto Councillor Campbell-Savours (Action - Clerk) and report to Highways.

**68. Staffing Committee minutes**

**RECEIVED** for information the Public Minutes of the Staffing Committee meeting held on 23 May 2024 (page 1).

**Prior to consideration of the following business, the Chair moved the resolution:**

*'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'*

**21. Staffing Committee minutes**

**RECEIVED** for information the confidential Minutes of the Staffing Committee meeting held on 23 May 2024 (pages 1-2).

The meeting closed at 8.00p.m.

\_\_\_\_\_  
Chairman

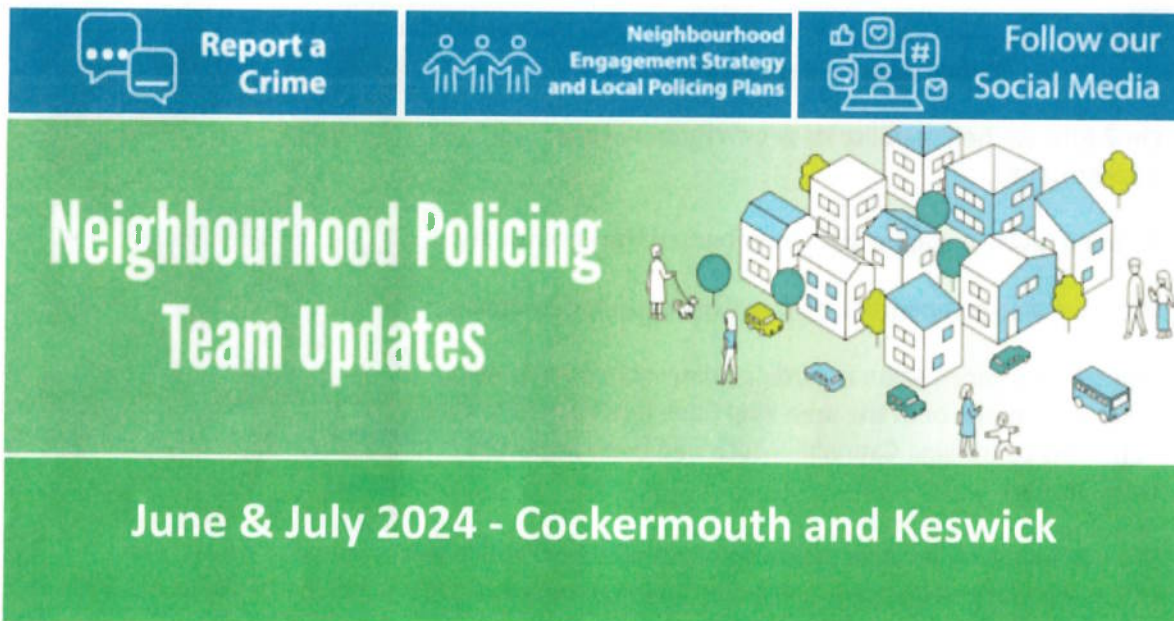
\_\_\_\_\_  
Date

**Ania Mlynczak**

---

**From:** Cumbria Police <CumbriaPolice@public.govdelivery.com>  
**Sent:** 12 July 2024 16:03  
**To:** Ania Mlynczak  
**Subject:** June & July 2024 - Cockermouth and Keswick

[View in browser](#)



In this months newsletter you will read about what your local officers and PCSOs have been doing over the last month in the Cockermouth and Keswick area

On Sunday we also see England play in the Euro final.

Throughout the tournament we have had plans in place to ensure everyone enjoys the matches. Our communities can expect to see an increased police presence with officers on patrol and working with licences.



Football is an emotive sport, however there is simply no excuse for violence or disorder, and we want people to treat each other with respect. And most of all enjoy the game together.

**Inspector Pete Aiston**

---



Remember to enjoy the games responsibly. When you're out with friends, look out for each other and treat each other with respect.

Have fun, stay within your limits, and keep safe.

If you are enjoying a drink whilst watching the tournament please do so responsibly. Know your limits and do not in any circumstances consider driving whilst under the influence of alcohol.

### Police desk held on Windmill Lane

On 7 July, we held a police desk on Windmill Lane, Cockermouth.

Its been lovely engaging with members of the community.

We have also completed a drug activity community appeal.

This follows information regarding vulnerable people being taken advantage of in the area who have been asked to take in parcels containing Cannabis which had been imported from abroad.



We will be taking positive action against those involved in this criminality which is an offence under the Customs and Excise Management Act 1979 & Misuse of Drugs Act 1971 - This can hold a sentence up to 14 years imprisonment and an unlimited fine.

Inspector Pete Aiston from the Allerdale Neighbourhood Policing Team "Where we receive intelligence of criminality in our community – particularly where that information relates to allegations of drug supply and the targeting of vulnerable people – action will be taken.

"Although Class B drugs may not pose the same level of risk as Class A substances, their importation contributes to illegal drug markets.

"It undermines efforts to address substance abuse issues.

"The courts take a firm stance on Class B drug importation to deter individuals from participating in drug trafficking activities.

"We continue to encourage anyone with suspicions that illegal activity is taking place in their community to come forward so that intelligence can be logged, ready to be acted upon by our officers."

We are looking to challenge the use and supply of drugs in the area.

Tell us about:

👉 Suspicious activity on your street



- ✦ Suspicious people or vehicles on your street
- ✦ Drug supply in your community
- ✦ Any concerns about crime in your neighbourhood

Anyone with information can report online at <https://orlo.uk/Fh5fF> Alternatively, you can contact Crimestoppers, anonymously, on 0800 555 111.

**How do you report domestic abuse to police?**

If you have been the victim of domestic abuse, or are concerned for someone who is, you can report this by calling 101.

Always dial 999 in an emergency. You can get more advice about domestic abuse here: [Advice about domestic abuse | Cumbria Police](#)

**How do I access a range of support services?**

You can access support services regardless of whether you have reported a crime to the police.

To access support services independently, contact Victim Support 24/7 on 0808 1689 111 – or go to: [Victim Services Archive - Cumbria Police and Crime Commissioner \(cumbria-pcc.gov.uk\)](#)



**PCSO visits school and coffee morning**

PCSO Megan Jones attended Keswick School on 26 June, where she spoke with year 9 students about Anti Social Behaviour and staying safe in the summer holidays.

Afterwards, she attended a coffee morning at the Senior Citizens Drop in Centre.

**Mini Police - Fairfield school Cockermouth**

The mini police on 25 June delivered some really important information to the whole school covering water safety. The mini police done amazing, they showed great confident and spoke



out in front of the school educating others on how to keep safe whilst in water.

Many thanks to all the mini police and Miss Benson for all your hard work and time you have put into the mini police this school year it is greatly appreciated.

---

### A thank you from Australia

PCs Shona Pattinson and Alex Ostle have received a lovely thank you gift all the way from Adelaide, Australia!!

A few weeks ago, both officers helped two stuck tourists, who were extremely grateful for the assistance.

Helping people is what we joined the job to do, but this has brought an extra smile to our faces.



---

### Mini police speed checks

On 19 June, Cockermouth's Fairfield School Mini Police had a great experience using the speed gun.

This was to raise awareness around speeding in the area near their school.

No vehicles were observed to be exceeding the speed limit during this time.



---

### Investigation update

Following an initial investigation into the arson at the playpark in Brigham, we are pleased to announce that three individuals have been identified as responsible and they are being dealt with accordingly.

We wish to pass on thanks to the locals who have assisted in the initial stages of the investigation.



Brigham Parish Council · Follow

Thank you very much to the team for dealing with this issue so swiftly. And thank you ...  
to the residents who helped the police with their enquiries.



### Road Awareness Training

Cumbria Fire and Rescue Service and PCSO Clare Parker have been into Cockermouth school on 18 June to deliver an effective package focusing on Road Safety Training to the year 12 students.

This package is to raise their awareness of the dangers on the roads and what the effects of road traffic collisions and of the consequences to themselves and to others if they cause or are involved in a collision.

So much advice was given in relation to speed awareness, drivers being under the influence and careless driving.



If you're considering swimming in our county's rivers and lakes, please remember that while deep water may feel warm on the surface, it can be icy cold below.

Entering this icy water can lead to panic and cold water shock.

For important information about how to stay safe around our lakes, rivers and coastline, please visit:

[www.cumbriafire.gov.uk/water-safety](http://www.cumbriafire.gov.uk/water-safety)

### School talk on staying safe in the summer holidays

PCSO Clare Parker has been into Cockermouth school on 17 June to talk to some of the Yr8 students about staying safe in the summer holidays.

The students engaged so well, asking questions and discussing their experiences.



I hope you all have a lovely summer holiday and please stay safe.

StreetSafe is a service that allows you to report safety concerns in public places without giving us your name.

This includes issues like poorly lit streets, abandoned buildings, or vandalism, as well as instances where you feel unsafe due to someone following or verbally abusing you.

Report an issue here: [StreetSafe | Cumbria Police](#)



### Upcoming community police events 🚓

📍 Cockermouth Library  
📅 Mon 29 July 2024  
🕒 11am to 12pm

📍 Keswick Library  
📅 Tue 23 July 2024  
🕒 2pm to 3pm

**For more information, please visit our website and enter your postcode in the Your Area section.**

### Your local officers

Want to know who your local officers are?

Simply go to our website - [www.cumbria.police.uk](http://www.cumbria.police.uk)



Scroll down the home page and you can browse different areas to see who your local team are - or enter your postcode.

Not only will you be able to find out who your named local officers and PCSOs are, you will also be able to view our local policing priorities and details of any meetings or events we will be attending.



# Join Us!

**Have you ever thought about being a police officer, special constable, PCSO or staff member?**

**Could you be make a real difference to people in Cumbria and help keep them safe?**

**Recruitment is open now. We are looking for enthusiastic and dedicated people to apply now to join our teams.**



**For more information on the role of a police officer and the numerous entry routes, please visit [www.cumbria.police.uk/careers](http://www.cumbria.police.uk/careers).**

## **Independent Advisory Group (IAG) Cumbria Police**

Cumbria Constabulary are now recruiting for Independent Advisory Group (IAG) members from all communities that live and work within Cumbria. This is an exciting opportunity to contribute towards improving policing and wider service delivery throughout Cumbria.

This is a voluntary role and we welcome applications from all members of communities within Cumbria to contribute to providing, constructive and impartial advice that will enhance our service delivery.

To apply fill out the form here: [Apply to join an Independent Advisory Group \(IAG\) | Cumbria Police](#)





### **Commissioner and Constabulary to crackdown on anti-social behaviour and serious violence across Cumbria**

Cumbria's Police, Fire and Crime Commissioner secured an additional £1m of extra funding from the Government's Hotspot Response Fund to target anti-social behaviour (ASB) and serious violence in hotspot areas across the county. In response to the successful bid, Op Enhance is Cumbria Police's new county-wide crackdown on anti-social behaviour (ASB) and serious violence, alongside partners including Cumberland Council, Westmorland and Furness Council and Local Focus Hub partners.

Operation Enhance will see extra police patrols in areas identified as hotspots for anti-social behaviour and/or serious violence across the county. [Read more here.](#)

### **Operation targeting illegal bikes utilises drones to assist in seizing bikes**

An operation was carried out by the Allerdale Neighbourhood Policing Team on Friday evening (5 July) to target the use of illegal bikes in the Salterbeck area of Workington.

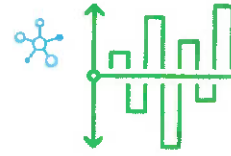
The operation follows reports from residents, counsellors, and housing associations of regular anti-social use of bikes in the area.

The operation resulted in officers seizing two illegal off-road bikes – a scrambler and Sur-Ron electric bike. [Read more here.](#)



# Crime Figures

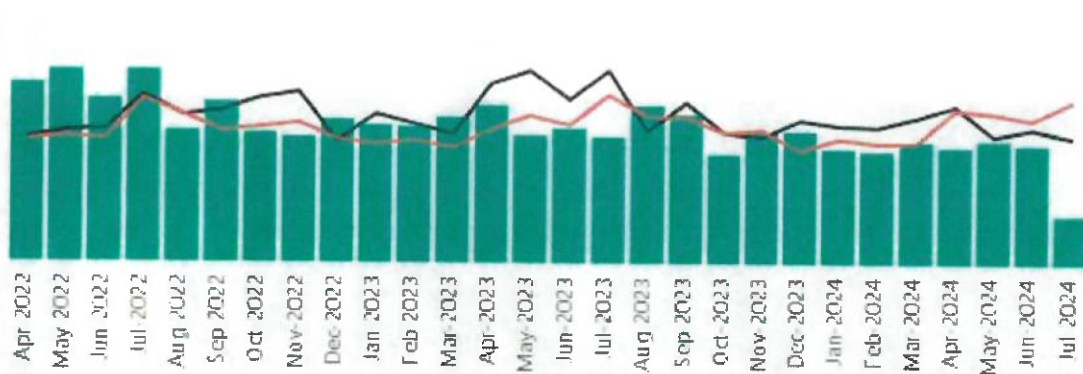
Further information can be found on [Police.Uk](https://www.police.uk)  
Click here to visit the website



Please note the data contained on [Police.uk](https://www.police.uk) is not live time

OffenceGroup	Crimes	Same Period Last Year	Difference	% Change
Arson and Criminal Damage	10	15	-5	-33.3%
Burglary	5	4	1	25.0%
Drug offences	6	2	4	200.0%
Miscellaneous Crimes Against Society	0	4	-4	-100.0%
Possession of weapons offences	3	1	2	200.0%
Public order offences	4	6	-2	-33.3%
Robbery	0	0	0	0.0%
Sexual offences	6	4	2	50.0%
Theft offences	21	13	8	61.5%
Vehicle Offences	3	7	-4	-57.1%
Violence against the person	25	38	-13	-34.2%
<b>Total</b>	<b>83</b>	<b>94</b>	<b>-11</b>	<b>-11.7%</b>

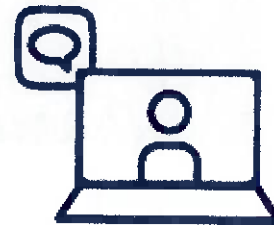
● Month Total ● Previous Year ● Average Previous 3 Years



**Please report any incidents of crime or anti-social behaviour to us, to help us keep Cumbria safe.**

If a crime is in progress always call 999.

You can report online at  
<https://www.cumbria.police.uk/report-it>



Our online Live Chat function is a new service giving you an alternative way to communicate with a Police Officer in real time. [More here.](#)

You can also phone on 101.  
Alternatively you can contact Crimestoppers, anonymously, on 0800 555 111.

Stay Connected -  
Sign up to our other  
area newsletters



Please consider taking two minutes to let us know what you think of your local area newsletter.



Your feedback helps us to ensure we are providing information that you find useful and interesting about policing in your area.

A dark blue rectangular menu with three items: "Visit our website" with a browser icon, "Make a report" with a document icon, and "Share this" with a share icon. To the right is the Cumbria Constabulary crest. At the bottom, it says "Manage preferences or unsubscribe | Subscriber help".

Update your subscriptions, modify your password or email address, or stop subscriptions at any time on your [Subscriber Preferences Page](#). You will need to use your email address to log in. If you have questions or problems with the subscription service, please visit [subscriberhelp.govdelivery.com](http://subscriberhelp.govdelivery.com).

This service is provided to you at no charge by [Cumbria Constabulary](#).

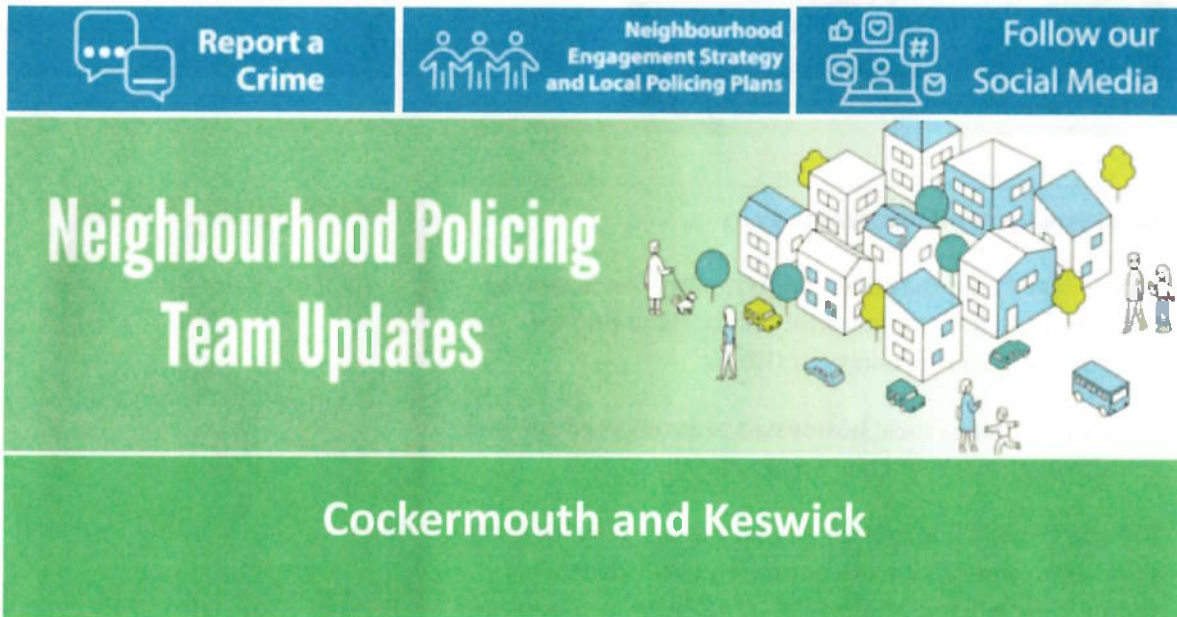


**Ania Mlynczak**

---

**From:** Cumbria Police <CumbriaPolice@public.govdelivery.com>  
**Sent:** 14 August 2024 16:02  
**To:** Ania Mlynczak  
**Subject:** July & August 2024 - Cockermouth and Keswick

[View in browser](#)



Welcome to this month's newsletter where you can find a snapshot of some of the things our team have been up to in July and August.

This month we have been out and about visiting schools before the end of half term and attending local events.

We have also been working with our partners to educate local businesses on child employment.

**Inspector Pete Aiston**



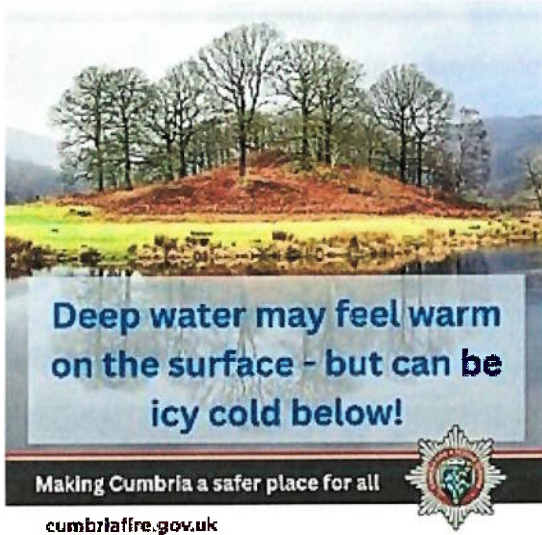
---

**Cockermouth Show 2024**

On 3 August, PCSO Clare Parker was at Cockermouth Show.

It was a lovely day had by everyone and was an action packed day for all.





If you're considering swimming in our county's rivers and lakes, please remember that while deep water may feel warm on the surface, it can be icy cold below.

Entering this icy water can lead to panic and cold water shock.

For important information about how to stay safe around our lakes, rivers and coastline, please visit:

[www.cumbriafire.gov.uk/water-safety](http://www.cumbriafire.gov.uk/water-safety)

### Child employment awareness visits

PCSO Clare Parker has been on foot patrol on 30 July in Cockermouth in company with Cumberland Council Employment & Entertainment Officer.

They visited many local businesses to provide advice and to raise awareness of child employment.

Did you know it is illegal for any school age child to work part - time without a work permit and that without a permit they will not be covered by employer's insurance?

[Child employment and work permits | Cumberland Council](#)



### Our Health Week at James Walker

On 15 July, PCSO Clare Parker visited James Walker in Cockermouth.

Clare was there to speak with some of the staff about the role of a PCSO and offer some free things to keep them safe, including personal attack alarms, purse bells, drinks bottle caps and lots more.

**All Saints school Cockermouth**

PCSO Clare Parler went along to All Saints school Cockermouth on 15 July to show some of the school children the police vehicle.

We even had one little boy dress up as a police officer.

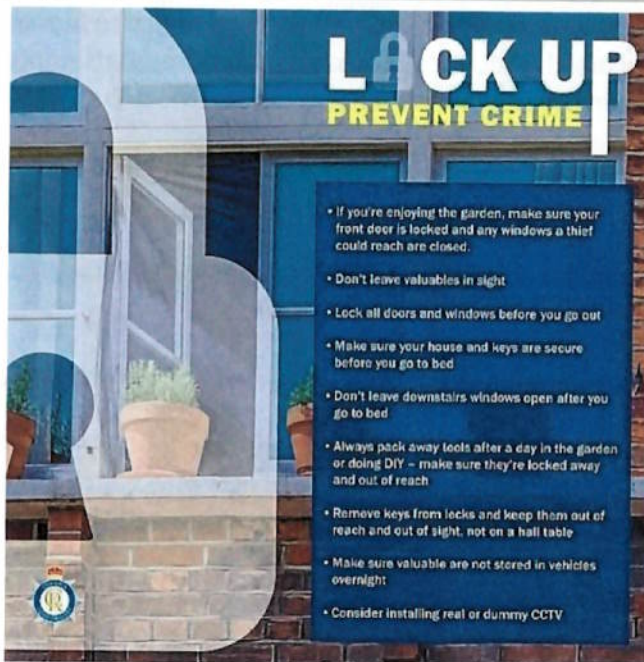
I would like to wish Mrs Miller a very Happy Retirement after 35 years at the school. It has been an absolute pleasure coming into your class over the years to deliver talks.



### **Don't give burglars a window of opportunity.**

Make sure your home is safe and secure during the warmer months. Follow our advice on protecting your home during the spring and summer:

- If you're enjoying the garden, make sure your front door is locked and any windows a thief could reach are closed.
- Don't leave valuables in sight.
- Lock all doors and windows before you go out.
- Make sure your house and keys are secure before you go to bed.
- Don't leave downstairs windows open after you go to bed.
- Always pack away tools after a day in the garden or doing DIY – make sure they're locked away and out of reach.
- Remove keys from locks and keep them out of sight, not on a hall table.
- Make sure valuable are not stored in vehicles overnight.



- Consider installing real or dummy CCTV.

If a crime is in progress or it is an emergency, call 999 straight away.

If it is not an emergency, you can call 101 - or report online at: [Report a crime | Cumbria Police](#)

---

### **Man from Cockermouth jailed for violent attack**

A man from Cockermouth has been jailed for three years for ABH after an incident in January 2024.

Gareth Skillen, 41 of Ribton Close, Cockermouth was sentenced today (6 August) at Carlisle Crown Court after pleading guilty.

The court heard how on 23 January 2024, police received a report that Skillen had assaulted another man.

Officers attended the victims address and observed who had facial injuries including swollen eyes, cheeks and head and had blood covering his face. The swelling to his eyes was so significant the victim was unable to see.

The victim told officers that on the 22 January Skillen arrived at his property and repeatedly stamped on his head and punched him to the face for a number of hours. Skillen also hit the victim with metal lamps, attempted to cut his ear off with a knife and attempted to drill his leg with an electric drill.

During the assault, Skillen threatened to kill the victim, who attempted to escape the scene, before being dragged back in.

Detective Constable Toby Gott said: "Skillen has clearly demonstrated his capacity for violence during this brutal attack.

"I am pleased that a dangerous man is now behind bars.

"Convictions such as this demonstrate that Cumbria Police will do everything we can to make sure those who engage in acts of violence are brought to justice."



---




StreetSafe is a service that allows you to report safety concerns in public places without giving us your name.




This includes issues like poorly lit streets, abandoned buildings, or vandalism, as well as instances where you feel unsafe due to someone following or verbally abusing you.

Report an issue here: [StreetSafe | Cumbria Police](#)



## Upcoming community police events

 Cockermouth Library  
 Wed 28 August 2024  
 2:00PM - 3:00PM

 Keswick Library  
 Tue 20 August 2024  
 2:00PM - 3:00PM

**For more information, please visit our website and enter your postcode in the Your Area section.**

## Your local officers

**Want to know who your local officers are?**

Simply go to our website - [www.cumbria.police.uk](http://www.cumbria.police.uk)



Scroll down the home page and you can browse different areas to see who your local team are - or enter your postcode.

Not only will you be able to find out who your named local officers and PCSOs are, you will also be able to view our local policing priorities and details of any meetings or events we will be attending.



# Join Us!

**Have you ever thought about being a police officer, special constable, PCSO or staff member?**

**Could you be make a real difference to people in Cumbria and help keep them safe?**

**Recruitment is open now. We are looking for enthusiastic and dedicated people to apply now to join our teams.**



**For more information on the role of a police officer and the numerous entry routes, please visit [www.cumbria.police.uk/careers](http://www.cumbria.police.uk/careers).**

## Independent Advisory Group (IAG) Cumbria Police

Cumbria Constabulary are now recruiting for Independent Advisory Group (IAG) members from all communities that live and work within Cumbria. This is an exciting opportunity to contribute towards improving policing and wider service delivery throughout Cumbria.



This is a voluntary role and we welcome applications from all members of communities within Cumbria to contribute to providing, constructive and impartial advice that will enhance our service delivery.

To apply fill out the form here: [Apply to join an Independent Advisory Group \(IAG\) | Cumbria Police](#)



### Further arrests as public thanked for patience and community spirit

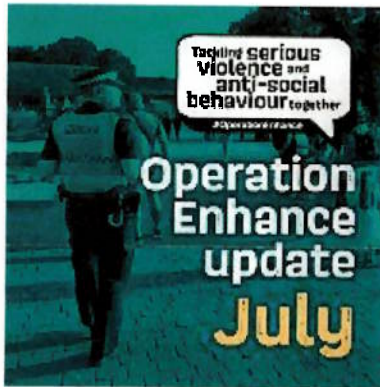
Cumbria Police's operation in response to disorder seen elsewhere in the country has so far resulted in 20 arrests.

Chief Superintendent Carl Patrick said: "We have been robust over the past week in responding to the disorder seen elsewhere in the country in order to prevent a repeat of those scenes here.

"Whilst I thank the public for their patience and understanding, I make no apologies for this approach. Public safety is always our number one priority.

"This weekend we have made a number of arrests. However, it is clear that there has been a positive community spirit here in Cumbria which has contributed significantly to us not seeing the disorder witnessed elsewhere.

"We will continue to be robust as we move forward. However, we will work with partners to maintain public safety and allow people to go about their daily lives." [Read more here.](#)



## Operation Enhance Update: Cumbria’s crackdown on anti-social behaviour and serious violence

A month into Cumbria’s crackdown on anti-social behaviour and serious violence, dedicated hotspot patrols have resulted in a dozen arrests and more than 260 hours of patrolling.

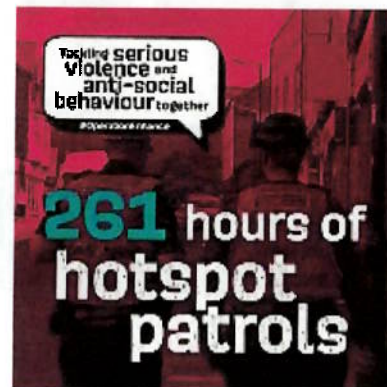
Operation Enhance sees extra police patrols in areas identified as hotspots for anti-social behaviour and/or serious violence across the county.

The operation has been made possible thanks to £1 million of extra funding secured by Cumbria’s Police, Fire and Crime Commissioner from the Government’s Hotspot Response Fund to target anti-social behaviour (ASB) and serious violence in hotspot areas across the county.

The operation sees extra patrols in 18 areas identified by statistical analysis as the county's hotspot areas of anti-social behaviour and serious violence. These areas include areas of Carlisle, Barrow, Workington, Whitehaven, Kendal, Penrith, Maryport, Cleator Moor, Ulverston and Bowness-on-Windermere.

The first month of Operation Enhance saw more than 260 hours of patrols across the 18 Hotspot areas.

During this time officers conducted 49 stop and searches, submitted 166 intelligence submissions used ASB powers of four occasions and made 12 arrests.



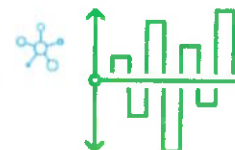
Across Cumbria, the Constabulary saw a 4.2 per cent decrease in antisocial behaviour in July of 2024 compared to July 2023. [Read more here.](#)



## Crime Figures

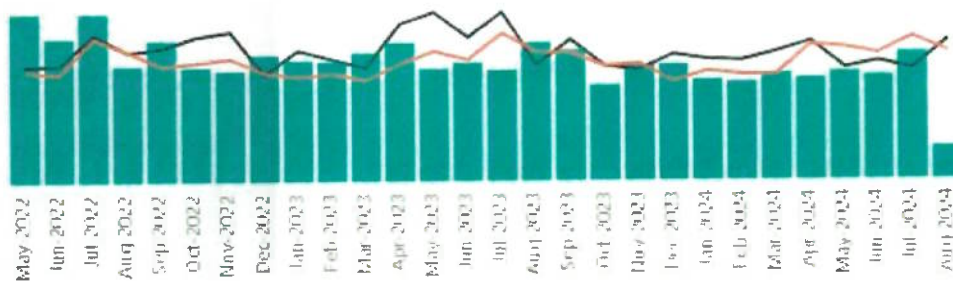
Further information can be found on [Police.Uk](https://www.police.uk)  
Click here to visit the website

Please note the data contained on [Police.uk](https://www.police.uk) is not live time



Offence Group	Crimes	Same Period Last Year	Difference	% Change
Arson and Criminal Damage	11	6	5	83.3%
Burglary	5	7	-2	-28.6%
Drug offences	7	3	4	133.3%
Miscellaneous Crimes Against Society	3	1	2	200.0%
Possession of weapons offences	0	1	-1	-100.0%
Public order offences	5	6	-1	-16.7%
Robbery	0	0	0	0.0%
Sexual offences	2	6	-4	-66.7%
Theft offences	16	18	-2	-11.1%
Vehicle Offences	3	2	1	50.0%
Violence against the person	49	38	11	28.9%
<b>Total</b>	<b>101</b>	<b>88</b>	<b>13</b>	<b>14.8%</b>

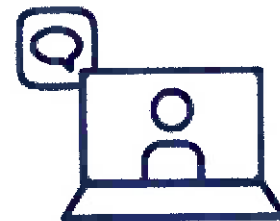
● Month Total ● Previous Year ● Average Previous 3 Years



**Please report any incidents of crime or anti-social behaviour to us, to help us keep Cumbria safe.**

If a crime is in progress always call 999.

You can report online at <https://www.cumbria.police.uk/report-it>



Our online Live Chat function is a new service giving you an alternative way to communicate with a Police Officer in real time. [More here.](#)

You can also phone on 101.  
Alternatively you can contact Crimestoppers, anonymously, on 0800 555 111.



**Please consider taking two minutes to let us know what you think of your local area newsletter.**





Your feedback helps us to ensure we are providing information that you find useful and interesting about policing in your area.

A dark blue rectangular menu with white icons and text. On the left, three icons are arranged vertically: a browser window with a cursor, a document with a pencil, and a share icon. To the right of each icon is the corresponding text: "Visit our website", "Make a report", and "Share this". On the right side of the menu is the Cumbria Constabulary logo, which is a silver star with a crown on top and a blue circle in the center containing a white 'R' and 'C'. At the bottom of the menu, the text "Manage preferences or unsubscribe | Subscriber help" is displayed in white.

Update your subscriptions, modify your password or email address, or stop subscriptions at any time on your [Subscriber Preferences Page](#). You will need to use your email address to log in. If you have questions or problems with the subscription service, please visit [subscriberhelp.govdelivery.com](https://subscriberhelp.govdelivery.com).

This service is provided to you at no charge by [Cumbria Constabulary](#).

This email was sent to office@keswicktowncouncil.gov.uk using govDelivery Communications Cloud on behalf of Cumbria Police  
Carleton Hall · Penrith · Cumbria · CA10 2AU



KESWICK TOWN COUNCIL

19 September 2024

Theatre by the Lake request for support

I recently had a meeting with Simon Stephens, Executive Director at the Theatre by the Lake, about a number of topics, and one of the matters of concern he raised was an issue that the theatre is having, and requested that the Town Council support the theatre in writing a letter of support.

Over the last year, it has been noticeable that the amount of people parking in Keswick has increased, and visitors to the Theatre have found it difficult to park in Lakeside for matinee performances of shows, which frequently leads to audience members arriving significantly late or missing performances completely. This can be especially problematic for individuals who have limited mobility who are unable to park. The issue is also exacerbated by the number of camper vans and mobile homes parking at Lakeside. As a consequence, TBTL are now questioning the feasibility of matinee performances. Simon is in attendance at the meeting to fill Councillors in regarding this, and to answer any questions Councillors may have.

I have suggested that writing a letter to the officers group of the Keswick Transport Study, led by Stephen Radcliffe of the LDNPA would be an appropriate way of moving forward, as the group is interested in any proof that can be presented that the amount of parking in Keswick is at a capacity. I would therefore recommend that Councillors agree to a letter being written, supporting the Theatre by the Lake's position and requesting that the Transport Study lead an investigation into the situation of parking at Lakeside.

Vivien Little

6 September 2024

**Planning Applications received between 09/08/2024 - 12/09/2024**

<b>Plan ref</b>	<b>Reply by</b>	<b>Location</b>	<b>Description of Proposed Development</b>
7/2024/2131	11/09- ext accepted	The Annex, 12, Derwent Street, Keswick, Cumbria, CA12 5AN	Alterations to external materials to front elevation
7/2024/2149	N/A	Keswick Bridge, Brundholme Road, Keswick, CA12 4NL	Replacement of timber and render external finishes with cladding
7/2024/2161	19/08 - ext accepted	13, Gifts By The Lake, Pack Horse Court, Keswick, CA12 5JB	Change of Use from Existing Retail (Use Class E) to Bar/Tap Room (Use Class Sui Generis)
7/2024/2169	25/09/2024	10, Manesty View, Keswick, Cumbria, CA12 4JF	Extend the property at the rear to achieve a ground and lower ground floor extension
7/2024/2181	02/10/2024	8, St Herbert Street, Keswick, Cumbria, CA12 4DF	Replace existing rear offshoot with new single storey extension
7/2024/2183	07/10/2024	9, Lattrigg Close, Keswick, Cumbria, CA12 4LB	Proposed single storey side & rear extension & internal alterations
<p><b>NOTICE TO THE PUBLIC: Interested parties are invited to let the Town Clerk have their comments, in writing or via email to: <a href="mailto:townclerk@keswicktowncouncil.gov.uk">townclerk@keswicktowncouncil.gov.uk</a>, prior to the meeting regarding any of the planning applications on this sheet</b></p>			



# Keswick Town Council

Council Offices, 50 Main Street, Keswick

Cumbria CA12 5JS

Tel: 017687 73607

website: [www.keswicktowncouncil.gov.uk](http://www.keswicktowncouncil.gov.uk)

FAO Development Management Support Team  
 Lake District National Park  
 Murley Moss  
 Oxenholme Road  
 Kendal, LA9 7RL

15 August 2024

Dear Sirs

## Keswick Town Council – Planning Observations

General planning observations – as agreed under delegated powers for August:-

Plan ref.	Description, Location, Comments Recommendation
T/2024/0116	Prune and cutback overhanging branches along fence line; cut back branches and underbrush encroaching on permissive path to allow 1.5m clear path width Calvert Way, Keswick, CA12 4LZ <i>No comments made</i> <b>SUPPORT</b>
7/2024/2074	Proposed alterations to the rear of the property including window and door alterations on external, replacement velux window to single storey rear lean too, and addition on new velux window to first floor offshoot from main property 45, Blencathra Street, Keswick, CA12 4HX <i>No comments made</i> <b>SUPPORT</b>
7/2024/2122	Single storey rear extension and extension of loft including proposed front and rear dormer. Taiwan, The Heads, Keswick, CA12 5ER <i>No comments made</i> <b>SUPPORT</b>
7/2024/2140	House extension - variation of condition 1 (plans) on planning permission 7/2022/2224 (variation of permission 7/2021/2209 - construction of a single storey bedroom extension, conservatory, front porch and a first floor extension to accommodate a new stair with access to a first floor seating area)



VAT No. 257 2473 48



Riverside, Crosthwaite Road, Keswick, CA12 5PG

*No comments made*

**SUPPORT**

**7/2024/2141**

Approval of details reserved by condition 9 (Materials) on planning application 7/2023/2131 for Erection of storey and a half, 3 bedroom, low energy dwelling with associated external works, and upgrade of existing septic tank at neighbouring property

1A Briar Rigg, Keswick, CA12 4NW

*No comments made*

**SUPPORT**

**7/2024/2143**

Extension to the rear of the house off the upper ground floor level, to reflect a smaller scheme

2, Grange Park, Keswick, CA12 4AY

*No comments made*

**SUPPORT**

**7/2024/2145**

Construction of off street electric car charging and parking bays for 2 vehicles together with vehicular access off an unadopted lane

35, Station Road, Keswick, CA12 4NB

*No comments made*

**SUPPORT**

**7/2024/2148**

Sub division of existing holiday let dwelling to form 1 bedroom holiday let and 1 bedroom local needs dwelling

12, Derwent Street, Keswick, Cumbria, CA12 5AN

*Support – as this proposal incorporates a much needed one bedroom local needs dwelling in preference to its existing use as a holiday let we support this proposal*

**SUPPORT**

Yours sincerely  
Catherine Parker

Responsible Finance Officer  
[catherine@keswicktowncouncil.gov.uk](mailto:catherine@keswicktowncouncil.gov.uk)

Decisions Received from LDNPA

Planning Decisions Received between 09/08/2024 & 12/09/2024

Plan Ref	Date of Application	Location	Postcode	Description	KTC Observations	LDNPA Decision	Appeal
7/2024/0116	July-24	Calvert Way, Keswick,	CA12 4LZ	Mixed group of trees (to the rear of the properties numbered 1 - 22. Prune overhanging branches along fence line to suitable growth points; cut back branches and underbrush encroaching on permissive path to allow 1.5m clear path width.	SUPPORT	GRANTED	
7/2024/2020	March-24	2, Pack Horse Court, Keswick	CA12 5JB	Installation of grill to external face of building for kitchen of Cafe (grill to match existing grill on adjacent building)	OBJECT	GRANTED	
7/2024/2140	July-24	Riverside, Crosthwaite Road, Keswick	CA12 5PG	House extension - variation of condition 1 (plans) on planning permission 7/2022/2224 (variation of permission 7/2021/2209 - construction of a single storey bedroom extension, conservatory, front porch and a first floor extension to accommodate a new stair with access to a first floor seating area)	SUPPORT	GRANTED	
7/2024/2143	July-24	2, Grange Park, Keswick	CA12 4AY	Extension to the rear of the house off the upper ground floor level, to reflect a smaller scheme	SUPPORT	GRANTED	
7/2024/2150	July-24	Skiodaw Hotel, 31, Main Street, Keswick	CA12 5BN	Proposed additions to existing base station installation at rooftop - resubmission of application ref: 7/2021/2364	Not received for comments	GRANTED	

Appeal Decision						

**Decisions Received from LDNPA**

**Planning Decisions Received between 12/07/2024 & 08/08/2024**

Plan Ref	Date of Application	Location	Postcode	Description	KTC Observations	LDNPA Decision	Appeal	Appeal Decision
7/2024/2104		Headquarters, Blencathra Street, Keswick	CA12 4HW	Change of use from former hair salon to local need housing	SUPPORT	Withdrawn		
7/2024/2016	February-24	4, Browfoot, Keswick	CA12 4LQ	Erection of a privacy fence between 4 Browfoot and Glenburn	OBJECT	REFUSED	Appeal	
7/2024/2098	May-24	Denton House, Penrith Road, Keswick	CA12 4JW	Approval of details reserved by condition no. 3 (construction environmental mana	No comments required	Complies with Condition		
7/2024/2110	June-24	Loweswater, Penrith Road, Keswick,	CA12 4NE	Installation of Heat Pump at rear of property	SUPPORT	GRANTED		
7/2024/2115		26, Wordsworth Street, Keswick	CA12 4BZ	Single storey rear extension, external alterations and installation of glazed canopy to rear	SUPPORT	GRANTED		
7/2024/2116	June-24	45-47 The Bank Tavern, Main Street, Keswick	CA12 5DS	Permission to carry out a number of repairs to the public house - New internal catering door, repairs to roof, replace dormer casement window like-for-like	Not received for comments	GRANTED		
7/2024/2118	June-24	Uplands, Lonsties, Keswick	CA12 4TD	Proposed extensions including raising of the roof, placement of photovoltaics, reconfiguration of the driveway and turning to allow side and rear extension	Not received for comments	GRANTED		
7/2024/2141	July-24	1A Briar Rigg, Keswick	CA12 4NW	Approval of details reserved by condition 9 (Materials) on planning application	No comments required	Complies with Condition		



**KESWICK TOWN COUNCIL**

**TOWN COUNCIL MEETING 19TH SEPTEMBER 2024**

**MAYOR'S ENGAGEMENTS & MEETING ATTENDANCE**

For period 12<sup>th</sup> July 2024 –8th August 2024

Friday 12 July	Attended launch of Calvert Trust's collaboration with Booths Supermarket
Sunday 14 July	Welcome speech at Keswick Convention
Monday 15 July	Keswick Community Partnership meeting convened by Rev Charles Hope
Thursday 18 July	Town Council meeting
Monday 22 July	Town Council planning meeting session
Tuesday 23 July	Meeting with EA about Derwentwater bathing status
Thursday 25 July	Events Committee meeting re Christmas Lights

**Section 3 - External Auditor Report and Certificate 2023/24**

In respect of **Keswick Town Council**

**1 Respective responsibilities of the auditor and the authority**

Our responsibility as auditors to complete a **limited assurance review** is set out by the National Audit Office (NAO). A limited assurance review is **not a full statutory audit**, it does not constitute an audit carried out in accordance with International Standards on Auditing (UK & Ireland) and hence it **does not** provide the same level of assurance that such an audit would. The UK Government has determined that a lower level of assurance than that provided by a full statutory audit is appropriate for those local public bodies with the lowest levels of spending.

Under a limited assurance review, the auditor is responsible for reviewing Sections 1 and 2 of the Annual Governance and Accountability Return in accordance with NAO Auditor Guidance Note 02 (AGN 02) as issued by the NAO on behalf of the Comptroller and Auditor General. AGN 02 is available from the NAO website – <https://www.nao.org.uk/code-audit-practice/guidance-and-information-for-auditors/>.

This authority is responsible for ensuring that its financial management is adequate and effective and that it has a sound system of internal control. The authority prepares an Annual Governance and Accountability Return in accordance with *Proper Practices* which:

- summarises the accounting records for the year ended 31 March 2024; and
- confirms and provides assurance on those matters that are relevant to our duties and responsibilities as external auditors

**2 External auditor limited assurance opinion 2023/24**

Except for the matters reported below on the basis of our review of Sections 1 and 2 of the Annual Governance and Accountability Return, in our opinion the information in Sections 1 and 2 of the Annual Governance and Accountability Return is in accordance with the Proper Practices and no other matters have come to our attention giving cause for concern that relevant legislation and regulatory requirements have not been met.

We identified during our initial review of the Annual Governance and Accountability Return that boxes 1-6 of Section 2 of the AGAR do not arithmetically add down to Box 7 by £1 when summed. When rounding the numbers for the Return care should be taken to ensure boxes 1-6 sum to box 7 in accordance with Paragraph 2.19 of JPAG Practitioners' Guide 2023 and that box 7 agrees or reconciles to box 8 as is required per Paragraph 2.23 of JPAG Practitioners' Guide 2023. Generally this would be considered a trivial error but as it is a repeat of the error made in the previous year we consider the points raised in the report of the external auditor have not been fully actioned and therefore that Assertion 7 should have been answered 'No'.

Other matters not affecting our opinion which we draw to the attention of the authority:

The AGAR Section 2 Statement of Accounts does not arithmetically add down to Box 7 by £1 when summed. When rounding the numbers for the Return care should be taken to ensure the Return sums correctly.

The Return required to be amended in respect of Box 10 of Section 2 - Accounting Statements. This was originally left blank and resubmitted with a '0' inserted. The original return advertised to the public was therefore technically incorrect, however we consider there to be no significant impact from this omission. The Council should in future ensure that all boxes are fully completed in accordance with paragraph 2.5 of the JPAG Practitioners' Guide.

We identified during our initial review of the Annual Governance and Accountability Return that box 7 of the prior year column (2022-23) on Section 2 - Accounting Statements has been restated. This was in order to correct the previous years and ensure that Box 1 to Box 6 added down. However, the column has not been marked as 'Restated' to bring it to the attention of the reader.

**3 External auditor certificate 2023/24**

We certify that we have completed our review of Sections 1 and 2 of the Annual Governance and Accountability Return, and discharged our responsibilities under the Local Audit and Accountability Act 2014, for the year ended 31 March 2024.

External Auditor Name



External Auditor Signature

Date

06/08/2024

## **Keswick Town Council**

### **Notice of conclusion of audit**

#### **Annual Governance & Accountability Return for the year ended 31 March 2024**

Sections 20(2) and 25 of the Local Audit and Accountability Act 2014

Accounts and Audit Regulations 2015 (SI 2015/234)

1. The audit of accounts for **Keswick Town Council** for the year ended 31 March 2024 has been completed and the accounts have been published.

2. The Annual Governance & Accountability Return is available for inspection by any local government elector of the area of **Keswick Town Council** on application to:

Catherine Parker, Keswick Town Council, 50 Main Street, Keswick, Cumbria, CA12 5JS

Inspection by **appointment only** Monday to Thursday between the hours of 9.30am to 1pm

3. Copies will be provided to any person on payment of £0.30 for each copy of the Annual Governance & Accountability Return.

Announcement made by: Catherine Parker

Date of announcement: 22<sup>nd</sup> August 2024

KESWICK TOWN COUNCIL

19 September 2024

Letter to Cumberland Council – Use of Pesticides

Sustainable Keswick have been in contact with the Town Council regarding concerns about the over-use of herbicides adjacent to footpaths in Keswick, as recent uses in Keswick have been excessive, and has caused visible damage to areas.

This has not only been raised by Sustainable Keswick, but also from residents of Keswick.

As a result, Sustainable Keswick have sent a letter to Cumberland Council, requesting that they consider their use of herbicides moving forward, and have asked whether we would do the same. As this fits in with our Climate Change Action Plan, and the lobbying section of this plan, Sally Lansbury before her resignation drafted a letter which we could use to send to Cumberland, and I now bring it before Councillors to see if they are happy for this letter to be sent in its current format.

Vivien Little

10 September 2024

Dear

I am writing on behalf of Sustainable Keswick, to express concern about the use of pesticides with particular reference to recent use in Keswick, that has seemed excessive.

Despite the increasing awareness of the benefits of leaving land and grass verges to grow for the benefit of wildlife, in early June this year, contractors appear to have over-sprayed herbicide around many parts of Keswick's paths and public realm areas. This has not only created some unsightly areas, but it will inevitably have eliminated wildlife in those areas, having an impact upon local biodiversity (with a particular impact on bees and other pollinators).

The implications of pesticide use (including herbicide use) on human health and biodiversity are of concern to Sustainable Keswick. It seems that although individual products on the market have been tested for Health and Safety, no testing is carried out on the impacts of a mix of products, or on the wider environmental implications. Sustainable Keswick questions whether sufficient weight is given, in the Council's decision making processes, to the potential use of alternative methods of weed control that would be less damaging to the local ecology.

The Pesticide Action Network UK has provided a number of very useful documents explaining how Local Authorities and the Amenity Sector can work towards becoming pesticide and herbicide free:

[https://issuu.com/pan-uk/docs/pft\\_a\\_toolkit\\_for\\_local\\_authorities?e=28041656/43992989](https://issuu.com/pan-uk/docs/pft_a_toolkit_for_local_authorities?e=28041656/43992989)

[https://issuu.com/pan-uk/docs/alternatives\\_to\\_herbicides\\_-\\_a\\_guide\\_for\\_the\\_ameni?fr=sN2lwZDY2Njk3ODY](https://issuu.com/pan-uk/docs/alternatives_to_herbicides_-_a_guide_for_the_ameni?fr=sN2lwZDY2Njk3ODY)

The Guide for Local Authorities explains:

- The increasing concern over the health and ecological impacts of chemical use (in particular, their impact upon bees and other pollinators).
- There are many places worldwide that do not use chemical methods for weed removal.
- There are currently 37 Local authorities in England that have restrictions on pesticide use.
- There are 34 pesticide-free towns in England.
- There 150 pesticide-free Town campaigns in the UK.

The guide also explains the many benefits of going pesticide free:

- Removal of local health concerns
- Improved biodiversity
- A very positive to message to the public that human health and environmental concerns are taken seriously.
- Financial savings in the medium and long term
- Non chemical solutions can be used in any weather conditions

- Reduced water contamination

The Pesticide Action Network lists many tried and tested alternative approaches to weed reduction, including:

- Hot Foam
- High pressure hot water
- Vinegar
- Flame Treatments
- Mulch
- Brushing
- Electronic control (particularly useful for invasive species)

The Network acknowledges that it is not possible, or desirable, to eliminate all chemical use at once and suggests various ideas, based on what has worked elsewhere and has produced an outline example of a 3 year plan:

<https://www.pan-uk.org/site/wp-content/uploads/Phase-out-plan.pdf>

One suggestion is to set up pilot projects to test the practicalities and effectiveness of various alternative. Could Keswick be considered as a potential pilot project for testing alternative approaches to the removal of unwanted plants?

KESWICK TOWN COUNCIL

19 September 2024

### Terms of Reference

Following on from the Councillors strategy planning day, notes from which will come to a future Council meeting, I am setting up terms of reference for the Visitor Management Working Group.

Current Councillors on it are Councillors Claire Houghton and Lansbury, and the aim is to invite other key stakeholders who are involved in the provision of tourism to Keswick, such as staff at the LDNPA, Keswick Tourism Association, Cumberland Council and the National Trust.

Councillors Houghton and Lansbury met with myself in July to discuss ways that the group would work.

The aim is for the group to meet quarterly, and look at issues such as Borrowdale traffic and other transport issues, the Keswick to Threlkeld Trail, partnership legacy projects such as the Foreshore, the impact of visitors on residents, infrastructure such as street scene in Keswick (and looking at run down areas) and toilet provision in the town. There is also a role for the group to speak to commercial event providers who use Keswick as a base for their events, to ensure that the residents have a voice with these providers.

With all this in mind, I have drafted a terms of reference for the working group, and are asking Councillors to consider the Terms of Reference, and approve them.

### **VISITOR MANAGEMENT WORKING GROUP**

#### **Purpose of Visitor Management Working Group**

The Group is appointed to be the primary working group for any items relating to visitors to Keswick, and

#### **Composition of the Visitor Management Working Group**

The Group shall comprise of up to four Councillors appointed at the Council's Annual Meeting, plus other invited attendees from bodies such as the Lake District National Park Authority, the National Trust, Keswick Tourism Association and Cumberland Council, and other organisations as deemed appropriate.

#### **Terms of Reference**

- To act as the Council's main working group for all matters related to visitors to Keswick
- To act as the primary liaison between the Council and external commercial events.
- To develop approaches to external parties to improve tourism related infrastructure around Keswick
- To consider improvements that could be made to Keswick's street scene
- To monitor any other visitor related issue which impacts the residents of Keswick.



Hello, my name is Louise Dunn and it is my honour to be the Mayor of this wonderful Town. It is also my pleasure to welcome you, on behalf of the Town Council, to our community for the 13 Valleys Event this September

For some of you this will be a return visit, to a place that has become familiar and that you have come to love. For others this will be your first time here. Whether you are participating, or you and the family are here as the support team, you are in for a treat!

I'd like to take this opportunity to tell you a little bit about Keswick. We are situated in the most beautiful place in the world, a community nestled among mountains, around a lake in a protected landscape of a National Park. Because of this amazing location, we are a top tourist destination and the venue for many events all year round.

What can you do whilst you are here? The main thing we would ask all of you during your visit is to **enjoy yourselves**. Whilst the event itself is important, for the rest of the family, the Town has a lot to offer. I do hope that all of you will use your free time to get out and about explore the town and lake, fells, cafes, pubs and restaurants. Enjoy our wonderful Hope and Fitz parks which are the best family parks I've ever seen (and yes, I am biased). Please do book your accommodation via the Towns visitor website [www.visitkeswick.com](http://www.visitkeswick.com) and click here, [VISITOR INFORMATION](#) to research much more information on family visitor attractions, activities, restaurants and shopping to ensure you make the most of your visit.

But of course, Keswick is more than just a 'venue' for an event or a place to come for a holiday. It is a proud community. We live and work here all year round and advocate for the place and our people. I have a heartfelt request of you during your stay, please do respect the people that live here, by parking considerately in our car parks, please avoid parking close to residents drives and searching narrow lanes trying to find a free space – the money raised from our car park ultimately helps us to maintain our community and provide the infrastructure for our visitors. Do continue to reduce, re-use and recycle as I'm sure you do at home and plan ahead to avoid needing single use plastics while you are here. Use the event bins for your waste or take it back to your accommodation to sort, please try to avoid using the bins in the Park and in the Town where waste cannot be recycled at present.

If you go shopping at Booths and use a card you will have the option to add an extra 25p to your shopping bill as a donation to the Lake District Calvert Trust. The Trust is here to ensure that people with disabilities, and their friends and families can enjoy the wonders of the Lakes and fells the same as everybody else does. The Trusts motto is 'it what you CAN do that counts' and we often see people's self-perception







change whilst they are with us. New arrivals often turn up full of trepidation and leave transformed - celebrating their achievements on the zip wire, wheelchair assault course, climbing wall, at the stables with our horses and boating on the lake. Its life-changing, so, please press the 'yes' button. It's a small thing but we would really appreciate it.

To finish it remains only to say Keswick Town Council hopes you have a brilliant event and that you enjoy every moment you are here with us.

Louise Dunn



KESWICK TOWN COUNCIL

19 September 2024

Communicating with Residents; Councillors Surgeries

On our recent Councillors Development Session, communication with residents was identified as a top priority for Keswick Town Council, and it was agreed that we should consider instigating a series of Councillors Surgeries, where residents can have direct access to Town Councillors.

These can be rotated at venues around the town, to ensure accessibility for attendees.

Possible Venues

- St Herberts Centre
- Crosthwaite Rooms
- Keswick Library
- Trinity Way Children's Centre

I propose that we consider the following format;

- Sessions of two hours, every two months, rotating around the venues.
- Attended by a minimum of two Councillors at each session
- We could consider both afternoon and evening sessions, on a rotating basis
- Sessions could operate on a "drop in" basis, where residents would be able to bring any issues, concerns or questions.

We can advertise the sessions on the Town Council website, on our Facebook page, in The Reminder, and we could have posters outside the Town Hall, in the Library, the Food Share, the Post Office, and in Booths with dates and venues, once agreed.

Any Councillors who wish to participate can be allocated to a rota, depending on their availability.

Any Councillor who then can't attend a session they have signed on for, would be responsible for finding a replacement. We could set up a WhatsApp group to communicate between those of us who would want to participate, which would make finding a replacement easier.

From previous experience, Surgeries may take a while to attract attendees, and we may have to adjust times, frequency, venues etc as the scheme develops.

I am happy to take this forward if Councillors who wish to participate can indicate that to me, and I will then investigate the prices/availability of possible venues, draw up a rota and create a WhatsApp group.

Councillor Jean Murray

## Keswick in Bloom Report to July 2024

Keswick in Bloom have continued to work towards our aims to encourage the improvement of our surroundings through the imaginative use of trees, shrubs, flowers and landscaping and we hope also to have played a part in creating an attractive and sustainable environment.

### 1. Planting Displays: -

Unusually this year there was no dry spell in May which made planting out bedding much easier and so far, we have had no issues with watering. Displays like the Bell Close mangers are looking good.

### 2. Entrances to Keswick:-

We need to create a good first impression for visitors and a lot of our effort this year has been expended on checking the entrances to the town and making sure they look as good as possible. At the KESWICK bed it has now been confirmed that Box Blight is present however, the quantities are currently very small. The damage is more likely due to the plants being under stress caused by our increasingly unpredictable weather. We have been doing our best to help the plants recover and have once again planted up the sign with begonias. It is almost inevitable that Box Blight will increase its hold on the plants so we are currently investigating our options. We could replace the Box either with Yew or hard landscaping and the advantage of low maintenance needs to be balanced against cost.

The various concrete planters and the Hydrangea bed need work.

### 3. Lake Road: -

At the Underpass some much needed clearing and maintenance has been going on. These beds have been established for at least 10 years some many years longer. As it is the main walkway down to the Lake it sees a very heavy footfall. The shrubs and trees have grown significantly requiring us to buy in specialist and purchase tools, such as a strimmer, to make the areas more manageable. The composting area has been greatly improved and some intensive work parties have helped clear areas such as the Hope Park side Rhododendron bed. We are also making plans to put in some new perennial planting and replace and renew the older shrubs that have died off.

### 4. Finances: -

The last time KIB applied for a grant from the Town Council was in 2022, so this year's income was from only one generous donation. Our finances continue to be well managed, see summary below, and we are currently making plans to apply for a grant for 2025.

### 5. Volunteers: -

This year as some have left and some joined, we still have 22 people on our mailing list. However, there are proportionally far less actively engaged with the group. We continue to need to draw in more volunteers and to find ways to help them get involved and stay involved in the future.

### 6. Plan for 2024:-

The attached plan that we have produced gives a good idea of the extent of the work in which KIB is involved. We hope that the Town Council can review what we cover and discuss what they can do to help and/or make representation to Cumbria Council; the level of maintenance required is an increasingly large load for our small numbers.

July 2024

Tricia Horner, Jenny Forbes and Helen Smith

## KESWICK IN BLOOM - ACCOUNTS - 2024

I record below in column 7, a summarised record of total bank reconciled income and expenditure to date, together with comparative figures for the previous 5 years.

<b>INCOME &amp; EXPENDITURE ACCOUNT - KESWICK IN BLOOM</b>						
<b>PARTICULARS</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>2022</b>	<b>2023</b>	<b>2024</b>
<b>BALANCE B/F</b>	<b>5442.46</b>	<b>5519.12</b>	<b>6643.62</b>	<b>5356.55</b>	<b>2889.10</b>	<b>4122.79</b>
<b>INCOME</b>						
GRANTS	3000.00	2520.00	0.00	0.00	2750.00	0.00
DONATIONS	876.00	524.00	500.00	600.00	690.00	500.00
OTHER	0.00	50.00	0.00	0.00	0.00	0.00
<b>ANNUAL INCOME</b>	<b>3876.00</b>	<b>3094.00</b>	<b>500.00</b>	<b>600.00</b>	<b>3440.00</b>	<b>500.00</b>
<b>EXPENDITURE</b>						
PLANTS	-1997.42	-1119.50	-875.34	-1568.09	-1663.71	-858.83
COMPOST	-240.00	0.00	-836.73	-80.00	-88.60	-21.00
SCHOOLS COMPETITION	-84.00	0.00	0.00	0.00	0.00	0.00
FURNITURE	-1402.92	0.00	0.00	0.00	0.00	0.00
OTHER	-75.00	-850.00	-75.00	-1419.36	-454.00	-588.00
<b>ANNUAL EXPENDITURE</b>	<b>-3799.34</b>	<b>-1969.50</b>	<b>-1787.07</b>	<b>-3067.45</b>	<b>-2206.31</b>	<b>-1467.83</b>
<b>YEAR PROF/-LOSS</b>	<b>76.66</b>	<b>1124.50</b>	<b>-1287.07</b>	<b>-2467.45</b>	<b>1233.69</b>	<b>-967.83</b>
<b>BALANCE C/F</b>	<b>5519.12</b>	<b>6643.62</b>	<b>5356.55</b>	<b>2889.10</b>	<b>4122.79</b>	<b>3154.96</b>

TOM RENNIE  
HON. TREASURER.

Town Centre – you two know this area better than I do.

Volunteers – this is a real concern. By my calculations we have 9 regular active volunteers (Jenny, Tricia, Linda W, Linda M, Vron, Liz, Val, Anna and me) and 3 occasional volunteers (Marion, Joyce and Mandy) who sometimes help with the working parties. The age profile of the active volunteers is a huge risk. The lack of volunteers means we have to think of different ways to manage the areas we are responsible for – buying in specialist resources and some mechanisation.



KIB 2024 Plan updated 16th July 2024

Map ref	Category	Location	Qty	April	May	June	July	August	Sept	Oct	Nov	2025
19	Bed	Lakes Rd Outside Fellpack / Theatre bed	2		Reshape shrubs and trees WIP Plant parks spring plants VS HS Done		New shrubs to fill gaps WIP Dig up spreading geraniums				Mulch bed	
20	Bed	Lakes Rd South of underpass	1		Reshape shrubs and trees WIP	Bed by Fellpack weeded - Done New shrubs to fill gaps WIP	Working Party needed to weed bank above theatre bed				Mulch bed	
<b>Town Centre</b>												
5	Manger	Railings around Bell Close Car Park	10			Swap liners for summer and plant up. JF TH LW - Done				Swap liners. Top up with bulbs/winter pansies. JF TH		
6	Tub - wooden	Outside Town Hall	2			Remove tulips and top up with summer bedding TH JF -Done						
7	Trough	By Clinkards in side street	1									
8	Planter - ceramic	Outside Alpkit	2	Cut back / divide grasses TH Done		Top up with summer bedding Done						
9	Planter - ceramic	Outside Mini market	1			Top up with summer bedding Done						
10	Bed	Outside Relish	1			Remove tulips and top up with summer bedding TH JF Done						
11	Bed	Outside Lucinis / Tthebarn	1	Identify/what top up planting needed LM Done	Grasses moved -LM Done	Begonias/ geranium/ Phlox planted Spirea pruned LM VS Done				More soil needed		
12	Trough	Outside Blacks	2			Top up with summer bedding -Done						
13	Trough	Outside Lakeland Toys	1			Top up with summer bedding - Done						
14	Tub - wooden	Outside Oxfam	2			Refresh. TH and LW - Done						
15	Tub - wooden	Outside Library	1									
16	Planter - Teacup	Outside Lakeland Clothing	1		Additional drainage holes TH -Done			EOM review if teacup to be replaced				

Key in alphabetical order

AT Anna T  
BL Bentla I  
HS Helen Smith  
JF Jenny F

JS Joyce S  
LM Linda M

LS Liz S  
LW Linda W

MF Mandy F  
PJ Pauline J

TH Tricia H  
VN Val N

VS Vron S

High Level KiB Plan 2024	Spring 24 (Feb - May)	Summer 24 (June – Aug)	Autumn 24 (Sept - Nov)	Spring 25(Feb -May)
<b>Volunteers</b>				
Active volunteer numbers critical. New volunteers needed to increase numbers and rebalance age profile.				
<b>Entrances to Keswick</b>				
Keswick bed - Penrith Rd	Weeded and tidied. Tested for Box blight.	Begonia planted. Evidence of small amount of Box blight.	Decide on what to replace Box letter hedging with	Replace Box hedging letters with alternative.
Tubs in front of 3 Keswick town signs	Replanted with spring plants	Top up with summer plants	Replace soil and broken structure	Replant with spring plants
Hydrangea beds - Crosthwaite Rd	Reinstate shape of beds and control weeds  Issue - Access to beds difficult due to long grass / weeds surrounding beds.		Prune Hydrangeas Plant bulbs	
<b>Underpass area – main walking route to Lake</b>				
4 very large beds either side of underpass. 2 small beds	Cut back dead wood / shrubs. Weed	Weed beds. Replace dead shrubs. Prune large trees and shrubs	Mulch	Cut back dead wood / shrubs. Weed Move Fairtrade bed
<b>Town Centre</b>				
10 Mangers	Plant up for summer		Plant up for winter	
13 Tubs / Troughs/ Planters		Top up with Summer bedding		
2 small beds		Top up with Summer bedding		

**LDNPA Report for the North Lakes**

**Issue 11 – August 2024**

[peter.walter@lakedistrict.gov.uk](mailto:peter.walter@lakedistrict.gov.uk)

**Vote of No Confidence**

Like all Members, Officers and staff at the LDNPA I was disappointed to hear about the vote of No Confidence from the Lakes Parish Council. I appreciate that many people are frustrated by issues that they feel the Council, the LDNPA or indeed UK Government are not resolving. However, I would hope that if there are specific issues or concerns on Authority business, you would talk to the Authority's officers in the first instance. If you feel you are not getting a suitable response, please let me know and I can follow things up. As always, if you would like to discuss issues with me, I am very happy to attend your meetings or take a phone call. I hope to see as many of you as possible on September 11<sup>th</sup>.

**Planning.**

The Development Control Committee (of which I am a Member) often takes the opposite view on an application to that of the local Parish Council. That can lead to Councillors feeling that Planning Officers and Members of the DCC 'don't listen' to Councillors, so I thought it might be interesting to look at this in more detail.

Applications come to DCC if the Officer's recommendation is at odds with the Parish Council or representations from five or more households. Officers prepare detailed reports for us to read, (which run to many pages) including comments from Town or Parish Councils, supporters, objectors and the Statutory Consultees (like Highways), site photos and architects' drawings and plans. These reports consider the application against every one of the relevant Local Plan Policies, and report whether the application is supported by the relevant Policies or not. An application could be supported by one or more Policies, but fail to meet the requirements of other Policies. That may mean the application cannot be supported, or it could mean a balanced judgement must be reached.

In the meeting the Officer talks through the report, followed by Members asking questions to help us fully understand the issues in the report. Sometimes we also hear from Objectors and Applicants in person. Here, each has five minutes to speak, followed by questions from Members. This is not an open discussion but gives both sides the chance to have their say and respond to issues raised in the Officer's report.

We then discuss everything we have read and heard. Typically, each Member will share their view on the pros and cons of the application; we then have an open discussion, seeking to consider all issues that have been raised. Finally, we move to a summary, where Members will give their overall view on the application and we take a vote.

More often than not we will agree with the Officer's recommendation, but not always. Many issues are black and white – for example where we simply can't impose a local occupancy clause on an existing house. We must also judge the application in front of us,



not reject it because we would rather something else was done with a particular site – much as Councillors might want us to. But there are times when our *judgement* is crucial. Is an application ‘over development?’; ‘Would the amenity of neighbours be harmed by an increase in traffic?’; or simply ‘Is a fence too high?’. Officers will come to a conclusion on such matters, but occasionally Members may disagree and vote against the recommendation of Officers.

I think as a Committee we have really good, informed and sometimes ‘robust’ debates. Officers put a huge amount of time analysing applications and making their recommendations; Members spend a lot of time understanding and discussing applications. Most of the time we agree with Officers’ recommendations: sometimes we don’t agree with the Officer or with each other. But you can be assured we take every application seriously, consider all sides and strive to make good decisions.

Very few applications ever go to appeal, and when they do, nearly all are rejected. That shows the Officers and the DCC are, in the vast majority of cases, making the right decisions.



Finally, LDNPA won a total of FIVE awards at the NW heat of the Royal Town Planning Institute awards, including Local Planning Authority of the Year.

### **Visitor Management.**

The Visitor Management team have been extremely busy in recent weeks. There has been media coverage of the damage caused by a few selfish people, but large numbers of campers are being successfully engaged with and either moved on or told not to set fires or leave litter. Dealing with parking and camping, our Officers are engaging daily: with the Council, the Police, Stagecoach, the National Trust, locals and other land owners. Obviously there have been challenges and problems, but it’s worth remembering that only a few years ago there was simply no action taken at a park wide, partnership level. I know Councillors appreciate this ‘Visitor Management’ initiative and I will continue to support it at an Authority level.

**KESWICK TOWN COUNCIL  
SCHEDULE OF PAYMENTS - AUGUST 2024**

**AGENDA ITEM 18.1)**

I present for approval the following statement of accounts and authorisation for payment by the methods stated amounting to:-

**£32,945.77**

Signed by:-

*C. SWINER*

Town Clerk

*C. P. O.*

NO. SUPPLIER	BUDGET HEAD	DESCRIPTION	PAYMENT METHODS & AMOUNTS			
			BACS	Cheque	BACS via CPSL	Direct Debit
95 Marmax	Memorial seats	Memorial plaque replacement for Townsfield bench	80.40			
96 Barclaycard	Hope Park Loan Account	Staff recognition				
97 & 98 Arco	Events Fund Expenditure	Hi vis jackets	257.40			116.70
99 Viking	Town Events	Toilet rolls, paper cups and clip boards	130.74			
100 Davies Sports	Town Events	Soccer play ball pack	36.05			
101 Derwent Frames Ltd	Contingency	Framing of Queen Elizabeth picture	64.50			
102 & 103 Bishop Sports and Leisure	Town Events	Various items for Keswick Games	860.34			
104 & 105 KCS	Town Events & Computer	Updating website with events info and new Clr email address, and monthly web and email hosting	156.00			
106 UK Safety Management	Repairs, Decorating and Upgrades	PAT testing	266.59			
107 Cumbria Payroll Services Ltd	Administration	Monthly payroll - August	53.59			
108 Mrs B B Murphy	Town Events	Team refund - Keswick Games	100.00			
109 Cumbria Theatre Trust	Town Events	Sponsorship refund - Keswick Games	600.00			
110 Keswick Ministries	Town Events	Sponsorship refund - Keswick Games	600.00			
111 Lakeland Décor	Stationery and Printing	Clock and bug spray	23.00			
112 Telappliant Ltd - Connexions	Website and Internet Cost & Telephone	Phone and Broadband Services	155.52			
113 Askins and Little	Repairs to the War Memorial	Earmarked Reserves	1575.00			
114 KTC Wages Account	Net Wages	Wages for August			16784.08	
115 Cumberland Council	Superannuation	Superannuation due for August			5185.74	
116 H M Inspector of Taxes	PAYE Due	PAYE due for August			4892.12	
117 Moore	Accruals	Ecomplection of External Audit 2023/24	1008.00			
<b>Payment Method Totals</b>			<b>5967.13</b>	<b>0.00</b>	<b>26861.94</b>	<b>116.70</b>
<b>GRAND TOTAL</b>			<b>£32,945.77</b>			

We have inspected the accounts as set out above and approve the same for payment

COUNCILLOR (SIGN):- *D. Kemp*

COUNCILLOR (SIGN):- *SA LANSBURY*

PRINT:- *D. KEMP*

PRINT:- *SA LANSBURY*

**AGENDA ITEM 18.ii)**

**KESWICK CHARITABLE TRUSTS - HOPE PARK  
SCHEDULE OF PAYMENTS - AUGUST 2024**

I present for approval the following statement of accounts and authorisation for payment by the methods stated amounting to:-

**£2,373.20**

Signed by:- *[Signature]* Town Clerk *[Signature]*

NO. SUPPLIER	BUDGET HEAD	DESCRIPTION	PAYMENT METHODS & AMOUNTS		
			BACS	Cheque	Direct Debit
HP61 Allstar	Fuel and licenses	Parks vehicles fuel			62.45
HP62 Bees Cumbria	Fuel and licenses	Aspen	116.00		
HP63 Una Cowper	Administration	April - July clean	240.00		
HP64 & HP72 Screwfix	Maintenance & Repairs: Buildings, Golf Cups & Tea Mats	Fence paint, screws, drill bits	31.07		
HP65 Tudor Environmental	Maintenance	Bin bags, litter pickers and switch tip	123.33		
HP66 Lloyd Ltd	Machinery	Tractor head light	127.43		
HP67 Allstar	Fuel and licenses	Parks vehicles fuel			192.56
HP68 Engelbert Strauss	Workwear	Waterproof jacket x 4	119.52		
HP69 CAFS	Training Costs	Carbon and Literacy training - C. Loudon	146.00		
HP70 High Hill Automotive	Van Service/Repairs	Windscreen wipers	39.61		
HP71 Zurich	Insurance	Inspection Contract	154.63		
HP73 Allstar	Fuel and licenses	Parks vehicles fuel			193.18
HP74 Telaplant Ltd -Connexions Group	Website and Internet Costs	Broadband Services 01/08-31/08	44.10		
HP75 EE	Telephones	Park mobiles	55.81		
HP76 Cumbria Waste Recycling	Trade Waste	Trade refuse collections 03/07 to 28/07			206.88
HP77 UK Safety Management	Repairs/Buildings	PAT testing in HP	62.99		
HP78 Agrovista	Repairs: Course	Various items	457.64		
<b>Payment Method Totals</b>			<b>1718.13</b>	<b>0.00</b>	<b>655.07</b>
<b>GRAND TOTAL</b>			<b>£2,373.20</b>		

We have inspected the accounts as set out above and approve the same for payment

COUNCILLOR (SIGN):- *[Signature]* PRINT:- *D. KEMP*  
 COUNCILLOR (SIGN):- *[Signature]* PRINT:- *DAVID LANSBURY*

**KESWICK CHARITABLE TRUSTS - FITZ PARK  
SCHEDULE OF PAYMENTS - AUGUST 2024**

I present for approval the following statement of accounts and authorisation for payment by the methods stated amounting to:-

**£14,124.75**

Signed by:-

*CParker*

Town Clerk

*CPFD*

NO.	SUPPLIER	BUDGET HEAD	DESCRIPTION	PAYMENT METHODS & AMOUNTS		
				BACS	Cheque	Direct Debit
FP56	Richard Mace Associates Ltd	New Build	Structural design and detail works - Games Hut	1000.00		
FP57	Keswick Signs	New Build	Door parks logo	49.50		
FP58	Tivoli	Outside Contract - Grass Cutting	Grass cutting	1522.78		
FP59	SSE	CSA Electricity	Electricity			69.75
FP60, FP62, FP65 & FP77	Screwfix	Games Equipment, Repairs: Buildings & Tools	Screws, wall paint & shelving brackets, pressure washer and radio	365.65		
FP61 & FP76	Agrovista	Repairs: Greens and Courts	Various items	1917.18		
FP63	Una Cowper	Administration	FP office clean - April - July	240.00		
FP64	Lloyd Ltd	Repairs: Machinery	RTV rear door catch	57.35		
FP66	Edenarb	Accruals	Chestnut removal- FP	1312.50		
FP67	Cumbria Stonework Ltd	the	Surface water wall repair	360.00		
FP68	Cumbria Parking Services	Car Park Expenses	Management of Crosthwaite Road Car Park	2810.02		
FP69	Lakeland Décor	Repairs: Buildings	Keys cuts	70.00		
FP70	Tivoli	Outside Contract - Grass Cutting	Grass cutting - August	3450.04		
FP71	Waterplus	Water Rates	Water rates 10/07 to 09/08			141.30
FP72	Cumbria Waste Recycling	Trade Refuse	Trade waste 01/07 to 29/07			404.77
FP73	Bees Cumbria	Fuel	Aspen	113.00		
FP74	Arco	Workwear	Waterproof boots	75.92		
FP75	UK Safety Management	Repairs/Buildings	Pat testing	164.99		
<b>Payment Method Totals</b>				<b>13508.93</b>	<b>0.00</b>	<b>615.82</b>
<b>GRAND TOTAL</b>				<b>£14,124.75</b>		

We have inspected the accounts as set out above and approve the same for payment

COUNCILLOR (SIGN):-

*D. Kemp*

COUNCILLOR (SIGN):-

*SA LANSBURY*

PRINT:-

*D. KEMP*

PRINT:-

*SA LANSBURY*

# NOTICE OF REVIEW OF POLLING DISTRICTS & POLLING PLACES 2024



1. Notice is hereby given that in accordance with Section 18C of the Representation of the People Act 1983 and Section 17 of the Electoral Registration and Administration Act 2013, Cumberland Council is undertaking a review of the suitability of polling districts and polling places. The review will cover those polling districts and polling places within the boundaries of Cumberland Council.
2. Cumberland is split between the four Parliamentary constituency boundaries of: Barrow and Furness, Carlisle, Penrith and Solway and Whitehaven and Workington. The Acting Returning Officers for these Parliamentary constituencies that fall wholly or partially within Cumberland will be consulted directly. All comments received will be published on our website.
3. Any registered elector within the Cumberland Council area or from within a UK Parliamentary constituency, which has any part in the authority may comment on the proposals.
4. All comments received as part of the consultation will be made available for public inspection. The consultation period for this review will commence on Monday 9 September 2024 and conclude at 5pm on Monday 7 October 2024.
5. The Council would welcome the views of all residents, or any person or body with expertise in access for persons with any type of disability, on the proposed polling districts and polling places or any other related matters. The Council will consult with local political parties, MPs, councillors, parish and town councils. Persons or bodies making representation should, if possible, give alternative places that may be used as polling places.
6. Comments and representations may be submitted as follows:  
**Online:** Complete our online survey  
<https://consult.cumberland.gov.uk/communications-and-marketing/polling-district-review-2024>  
**By Post:** Electoral Services, Civic Centre, RickerGate, Carlisle, CA3 8QG  
**By Email:** [elections@cumberland.gov.uk](mailto:elections@cumberland.gov.uk)
7. Documents relating to the review can be inspected on the Council's website at [www.cumberland.gov.uk](http://www.cumberland.gov.uk) or at one of the following offices, Civic Centre Carlisle, Allerdale House, Workington or Market Hall, Whitehaven.
8. The final proposals will be considered by the meeting of the Council on Tuesday 5 November 2024 and the outcome of the review will then be published on the Council's website.

9 September 2024

**Andrew Seekings**  
**Electoral Registration Officer & (Acting) Returning Officer**

**Schedule of Polling Districts and Polling Places by Ward**

<b>WARD</b>	Keswick
<b>ELECTORATE</b>	4088
<b>POSTALS</b>	872

<b>POLLING DISTRICT</b>	<b>PARLIAMENTARY CONSTITUENCY</b>	<b>POLLING PLACE ELECTORATE</b>	<b>POLLING PLACE</b>
AL_AO	Penrith and Solway	113	Borrowdale Institute, Rosthwaite, Keswick, CA12 5XB
AL_AP	Penrith and Solway	73	Grange Methodist Church, Grange, Keswick, CA12 5UQ
AL_CB	Penrith and Solway	84	Thirlmere Recreation Hall, Stanah Lane, Thirlmere, CA12 4TJ
AL_CC	Penrith and Solway	113	Thirlmere Recreation Hall, Stanah Lane, Thirlmere, CA12 4TJ
AL_CN1	Penrith and Solway	926	Derwent Valley Childrens Centre, Trinity Way, Keswick, CA12 4HZ
AL_CN2	Penrith and Solway	703	Keswick Methodist Church, Southey Street, Keswick, CA12 4HH
AL_CN3	Penrith and Solway	51	Derwent Valley Childrens Centre, Trinity Way, Keswick, CA12 4HZ
AL_CO1	Penrith and Solway	690	Crosthwaite Parish Room, Main Street, Keswick, CA12 5NN
AL_CO2	Penrith and Solway	463	Keswick Methodist Church, Southey Street, Keswick, CA12 4HH
<b>Returning Officer Comments:</b>			
No Changes - Current arrangements are considered satisfactory.			

KESWICK TOWN COUNCIL

19 September 2024

Clerk's Report

Toilet Tokens

I have been approached by Phil Byers, the market manager for Cumberland Markets, about the tokens that were originally given out to locals and market stall holders in order to allow them to continue using the toilets for free when Allerdale Borough Council handed the toilets on Bell Close and Lakeside to Keswick Community Asset Company.

Recently, the tokens have started to be retained by the devices in the toilets, which means that the market stall holders and locals have now lost the ability to access them. When asked about this by Phil Byers, Danfo have stated that the tokens have not been retained, and they must have been lost, therefore they are not able to use them anymore.

Phil Byers has asked if Keswick Town Council would consider writing to Danfo, to request an update on the status of the tokens, and to request that Danfo continue to honour the use of these tokens.

Replacement screen in Council Chamber

For some time we have been having issues with the smart board which we have in place in the Council Chamber. The connectors are now incompatible with modern equipment, it appears that the bulb in the projector is starting to fail, and in general the whole system is outdated. If anyone wishes to use it, it has become very problematic to do so, and can take up to 30 minutes to get the system set up. At a recent meeting, the system refused to work at all, so it is something we will have to consider now.

We have approached our IT providers to get quotes for replacements. They have said that now a projector and screen are generally outdated, and that the more future-proof remedy would be to install a Smart-tv in place. This would allow for wireless connectivity to the Smart tv from any laptop, whereas a projector would continue to require cables to connect to.

The quotations received are as follows:

Projector - **£909.25** (excluding VAT)

55" touch screen TV - **£1,454.35** (excluding VAT). Both prices include everything needed (including wall mounting) plus labour costs.

My recommendation would be to go with the Smart TV. This will future proof us, and we have to consider those who use the chamber as well as ourselves. It will help KCERP if there is an emergency to have a Smart TV. I have used Smart TVs previously, and they can be of benefit, especially if we want to do more with working groups as a Council. They have also significantly reduced in price over the past few years.

I would propose we use our Earmarked reserves for IT equipment and furniture, which is sitting at £3,000, both quotations falling well under the amount we have in this reserve fund.

Vivien Little

10 September 2024



## **Communications Policy**

**This document sets out Keswick Town Council's protocol for communicating with its Councillors, staff and external parties such as the media.**

**Vivien Little**

**Town Clerk**

<b>Version control</b>	
<b>V1 drafted by Town Clerk</b>	<b>Approved September 2022</b>
<b>V2 updated by Town Clerk</b>	<b>To be approved – September 2024</b>



# **Communications Protocol**

## **Introduction**

Keswick Town Council is committed to the provision of accurate information in respect of its functions, decisions and actions.

Keswick Town Council may communicate with those whose work involves gathering material for editorial publication in print, broadcast and electric form.

The Council shall endeavour to assist the press and media with enquiries about the Council's functions, decisions and actions.

The purpose of this policy is:

- To establish a framework for achieving an effective working relationship with the media
- To ensure that the views and policies of the Council are presented accurately
- To clarify who is authorised to speak on behalf of the Council
- To provide guidance for Councillors and Staff on how to deal with some of the practical issues that may arise when dealing with the press and media
- To ensure consistency in the Council's dealings with the press and media
- To ensure that all elements of the press and media will be treated equally

## **Legal Framework**

This policy is subject to the Council's statutory obligations set out in the Public Bodies (Admission to Meetings) Act 1960, the Local Government Act 1972, the Local Government Act 1986, the Freedom of Information Act 2000, the Data Protection Act 2018 and the Council's Standing Orders.

## **Media attendance at Meetings**

Meetings of the Council, its committees and sub-committees are open to the public and press unless the Council resolves that their presence is prejudicial to the public interest by reason of the confidential nature of the business to be transacted or for other special reasons.

In accordance with Standing Orders, persons may be required to leave a meeting if their disorderly behaviour obstructs the business of the meeting. Where meetings include time for public participation and subject to the Council's standing orders, media representatives may speak and ask questions.

## **Agenda items for Council, Committees, Sub-Committees and Working Groups**

Agenda items should be clear and concise. They should contain sufficient information to enable Councillors to make an informed decision, and for the public to understand what matters are being considered and what decisions are to be taken at a meeting.

Items for information should be kept to a minimum on the agenda.

Where the Clerk or a Councillor wishes fellow Councillors to receive matters for 'information only', this information will be circulated via the Clerk.

## **Town Council Correspondence**

The point of contact for the Town Council is the Clerk, and it is to the Clerk that all correspondence for the Town Council should be addressed.

The Clerk should deal with all correspondence following a meeting.

No individual Councillor or Officer should be the sole custodian of any correspondence or information in the name of the Town Council, a committee, sub-committee or working party. In particular, Councillors and officers do not have a right to obtain confidential information/documentation unless they can demonstrate a 'need to know'.

Most official correspondence should be sent by the Clerk in the name of the Council using Council letter headed paper. For correspondence not sent by the Clerk, they must be provided with a copy.

## **Communications with the Press and Public**

Unless a Councillor is reporting the view of the Council following discussion and a resolution, they must make it clear to members of the press and public that they are expressing a personal view.

Councillors should be aware that according to case law the role of Councillor overrides the rights to act as an individual. Whilst it may be legitimate for a Councillor to make clear that they voted against a policy if this took place in open session, Councillors should not seek to undermine a decision through the use of the Press and media.

The Clerk will clear all official press reports, or official comments to the media, with the Mayor or the Chairman of the relevant Committee. Press releases may be released proactively to alert the media to a potential story, provide important public information or to explain the Council's position on a particular issue.

Press releases made on behalf of the Council will normally be prepared by the Clerk following any meetings of the Council. If press releases are drafted by any other officer or Councillor, they must be issued by the Clerk, in consultation with the Chairman or Vice-Chairman.

Press reports from the Council, its committees or working parties should originate from the Clerk or via the reporter's own attendance at a meeting.

Reporters should be directed to contact the Clerk if they want to carry out an interview or obtain a statement about the Council's businesses and actions. Except in the most straightforward cases, the caller should be informed that a statement will be made within 48 hours and they should be asked to set out clearly what they want to know. This will allow time for the Clerk to consult with the Chairman in producing a carefully worded response within a reasonable time.

If Councillors receive a complaint from a member of the public, this should be dealt with under the Council's adopted complaints procedure.

## **Councillor Correspondence to External Parties**

As the Clerk should be sending most of the Council's correspondence from a Councillor to other bodies, it needs to be made clear that it is written in their official capacity and has been authorised by the Town Council.

A copy of all outgoing correspondence relating to the Council or a Councillor's role within it (except for constituency business) should be sent to the Clerk, and it be noted on the correspondence, for example "copy to the Clerk" so that the recipient is aware that the Clerk has been advised.

## **Communications with the Town Council Staff**

Councillors must not give instructions to any member of staff, unless authorised do to so (for example, three or more Councillors sitting as a committee or sub-committee with appropriate delegated powers from the Council).

No individual Councillor, regardless of whether or not they are the Mayor, Chairman of a Committee or any other meeting, may give instruction to the Clerk or to another employee which are inconsistent or conflict with council decisions or arrangements for delegated power.

Telephone calls should be appropriate to the work of the Town Council.

## **Social Media**

In their use of social media (Facebook, X, email etc) Councillors and Staff must at all times observe the principles stated in this policy.

## **Emails**

- Instant replies should not be expected from the Clerk; any reasons for urgency should be stated.
- Information to Councillors should normally be directed via the Clerk.
- Emails from Councillors to external parties (except for constituency business) should be copied to the Clerk.
- Councillors should acknowledge their emails when requested to do so.

## **Meetings with the Clerk or other officers**

- Wherever possible an appointment should be made.
- Meetings should be relevant to the work of that particular officer.
- Councillors should be clear that the matter is legitimate council business and not matters driven by personal or political agendas.

## **General principles for information for both Councillors and the Clerk**

- Be calm when you are dealing with any communication
- Be informed and certain of your facts
- Ensure that when making comments on behalf of the Council that you are aware of what Council Policy is and that your comments reflect that policy

- Ensure that your comments and views will not bring the Council, its Councillors or its staff into disrepute and ensure that comments are neither libellous nor scandalous.
- Any publicity should be as objective as possible, concentrating on facts or explanation or both.
- Publicity touching on issues that are controversial, or on which there are arguments for and against the views of policies of the Council should be handled with particular care.
- Issues must be presented clearly, fairly and as simply as possible, although facts, issues or arguments should not be oversimplified.
- Publicity should not attack, nor appear to undermine, generally accepted moral standards.
- Public funds must not be used to mount publicity campaigns whose primary purpose is to persuade the public to hold a particular view on a question of policy
- Council resources must not be used on publicity that is, or could be misinterpreted as being, party political or on publicity which could be seen as promoting an individual member, particularly at election times.
- The Council, its Councillors and its staff cannot disclose information which is confidential or where disclosure of information is prohibited by law.
- A Councillor or Officer must not disclose information that is of a confidential nature. This includes any discussion with the Press on any matter which has been discussed under confidential items on the Council's or Committee's agenda or at any other private briefing.
- Councillors must act with integrity and observe the Code of Conduct at all times when representing or acting on behalf of the Council.
- Councillors and staff must not communicate their personal views about the Council's business, decisions and actions.
- Councillors and staff are not permitted to misrepresent the corporate position and views of the Council or damage the reputation of others in the Council, or the Council itself.
- A Councillor should not raise matters relating to the conduct or capability of an officer at meetings held in public or before the Press.

17 September 2024