

KESWICK TOWN COUNCIL
SEVEN PRINCIPLES OF PUBLIC LIFE
Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty - Leadership

KESWICK TOWN COUNCIL

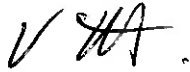
Council Offices
50 Main Street
Keswick
CA12 5JS

Email: townclerk@keswicktowncouncil.gov.uk

11th July 2024

A meeting of Keswick Town Council will be held in the Council Chamber, Town Hall, Keswick on **Thursday 18th July 2024 at 7.00 pm.**

Yours sincerely



Vivien Little
Town Clerk

AGENDA

- 1. Apologies**
To receive apologies for absence.
- 2. Minutes**
To authorise the Chair to sign as a correct record the minutes of the Town Council meeting held on 20th June 2024 (pages 7-10).
- 3. Co-option of a Councillor**
 - i) To receive a presentation from co-option applicants giving the reasons they would like to be a Town Councillor and what they feel they can offer to the community.
 - ii) To select a candidate to fill the vacancy in the East Ward.
 - iii) To receive the Declaration of Acceptance of Office.
- 4. Requests for Dispensations**
The Clerk to report any requests received since the previous meeting for dispensations to speak and/or vote on any matter where a member has a disclosable pecuniary interest.
- 5. Declarations of Interests**
To receive declarations by elected and co-opted members of interests in respect of items on this agenda.

Members are reminded that, in accordance with the Code of Conduct, they are required to declare any disclosable pecuniary interests or other registrable interests which have not already been declared in the Council's Register of Interests. (It is a criminal offence not to declare a disclosable pecuniary interest either in the Register or at the meeting). Members may, however, also decide, in the interests of clarity and transparency, to declare at this point in the meeting, any such disclosable pecuniary interests which they have already declared in the Register, as well as any other registrable or other interests.

If a member requires advice on any item involving a possible declaration of interest which could affect his/her ability to speak and/or vote, he/she is advised to contact the Clerk at least 24 hours in advance of the meeting.

- 6. Police Report**
To receive the report of the Allerdale Rural Neighbourhood Policing Team.

- 7. Matters to be received from the Public**
Such matters may be received throughout the meeting, however items raised should not be discussed for longer than ten minutes and the Chair reserves the right to curtail repetitious matters. Public participation shall not be longer than half an hour throughout the meeting.
- 8. Matters to be raised by Councillors**
An opportunity for Councillors to raise any unforeseen matters, with the consent of the Chair, which do not require a decision – items raised should not be discussed for longer than 10 minutes.
- 9. Applications for Development**
 - i) To examine applications for development and agree observations to be submitted to the Lake District National Park Authority (Planning Group report to be circulated prior to the meeting).
 - ii) To receive update on National Park planning decisions.
- 10. Licensing Application**
To receive Planning and Licensing Group report on licensing applications received.
- 11. Mayor's Report**
To receive details of the Mayor's engagements and meeting attendance for the period 14 June 2024 –11 July 2024.
- 12. Payment of Accounts**
To confirm the payment of accounts for July 2024 as approved by the Inspection Committee (to be circulated at the meeting):
 - i) For the Town Council
 - ii) For the Trusts
- 13. Amendment to Annual Governance and Accountability Return (AGAR) – Section 2**
To approve and authorise an amendment to Section 2 – Accounting Statements 2023-24 – of the AGAR.
- 14. Budget Summary Comparisons as at 30 June 2024**
To receive budget comparisons for the 1st Quarter.
- 15. Clerk's Report**
To consider the report of the Clerk.
- 16. Consultation**
To consider the Town Council's response to the Lake District National Park's Biodiversity Supplementary Planning Document.
- 17. Reports from Ward Representatives**
To receive reports from the following representatives:
 - i) Cumberland Council
 - ii) LDNPA North Distinctive Area Parishes' Representative
- 18. Reports for Representatives on Outside Bodies**
To receive a report from Battersby Charity Representative (to follow)
- 19. Correspondence**
To consider correspondence received in relation to parking on Springs Road.
- 20. Staffing Committee minutes**
To receive for information the Public Minutes of the Staffing Committee meeting held on 23 May 2024 (page 1).

Prior to consideration of the following business, the Chair will move the resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

21. Staffing Committee minutes

To receive for information the confidential Minutes of the Staffing Committee meeting held on 23 May 2024 (pages 1-2) .

To: All Councillors, Press, Police

**KESWICK TOWN COUNCIL
SEVEN PRINCIPLES OF PUBLIC LIFE
Selflessness – Integrity – Objectivity – Accountability – Openness – Honesty – Leadership**

Minutes of the meeting of Keswick Town Council held in the Council Chamber, Town Hall, Keswick on Thursday 20th June 2024 at 7.00 p.m.

Present:

Chair
Councillor Louise Dunn

Councillors

Steve Harwood
Denstone Kemp
Rob Nelson

Claire Houghton
Sally Lansbury
Lorraine Taylor

Chris Houghton
Benita Laphorn

Also present was Vivien Little (Town Clerk), Catherine Parker (Responsible Financial Officer), one member of the press, and three members of the public

26. Apologies

Apologies for absence were received from Councillor Murray. Her apologies were noted and agreed by Councillors.

27. Minutes

RESOLVED that the Chair be authorised to sign as a correct record the minutes of the Town Council meeting held Thursday 16th May 2024 (page 1-6).

28. Resignation of Councillor

The Clerk reported that Councillor Adam Paxon had submitted his resignation on 21 May 2024. The Notice of Casual Vacancy had been published, and the time period was due to expire on Monday 24 June, and the Clerk would update Councillors once notified by Cumberland Council.

29. Requests for Dispensations

The Clerk reported that no requests for dispensations had been received.

30. Declarations of Interests

No declarations of interest were made at this meeting.

31. Police Report

RECEIVED the report of the Allerdale Rural Neighbourhood Policing Team.

32. Matters to be received from the Public

A member of the public enquired whether there had been any update following last month's actions regarding the Howrah's Path. The Clerk confirmed that they had had no update as yet.

33. Community Partnership Proposal

RECEIVED a report regarding a proposal by Revd Charles Hope, regarding setting up a Community Partnership in Keswick. Councillors were extremely supportive of the idea.

RESOLVED that:

- i. the Town Council are fully supportive of the idea of exploring the viability of setting up a Community Partnership in Keswick; and
- ii. Councillors Harwood, Chris Houghton, Nelson and Taylor volunteered to be the Town Council's initial representatives.

Councillor Kemp arrived at 7.07pm.

34. Matters to be raised by Councillors

Councillor Dunn raised that she was intending to contact the Head of Keswick School, to ask if the school would send 2 young people to work with the Town Council as youth representatives.

35. Applications for Development

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority (Action - RFO)

Plan ref.	Description, Location, Comments Recommendation
T/2024/0096	Fell 1x Chestnut tree - 5 day notice Beetholm, Southey Hill, Keswick, CA12 5ND No comments required
7/2024/2098	Approval of details reserved by condition no. 3 (construction environmental management plan) on planning permission 7/2023/2199 (proposed extension to detached annexed building to provide self-catering kitchen and dining and additional shower-facilities. Denton House, Penrith Road, Keswick, CA12 4JW No comments required
7/2024/2099	Ground floor extension to rear, first floor extension including raising ridge height, demolition of existing garage & porch with replacement garage, solar panels included to rear of dwelling of garage roof 12, Crosthwaite Gardens, Keswick, CA12 5QF No comments made SUPPORT
7/2024/2102	Replacement of existing timber sash and casement windows with uPVC windows in 'heritage' Georgina styles reproducing the appearance of the existing windows in keeping with the setting in Keswick Conservation Area Greta Lodge, Southey Hill, Keswick, CA12 5ND <i>Object - although Greta Lodge is not a Listed building it is in the designated Conservation Area and closely related to the Grade 1 Listed Greta Hall. In this context we object to the use of upvc replacement windows. If repair and renovation of existing windows is not considered viable replacement windows should be in timber to match the style and details of existing windows</i> OBJECT
7/2024/2104	Change of use from former hair salon to local need housing Headquarters, Blencathra Street, Keswick CA12 4HW <i>Support – this building has already been converted to residential use and previous applications for use as holiday letting accommodation have been refused permission. Although the space standards are below the minimum recommended it is making use of the space available and is clearly capable of being used as a much needed local needs dwelling</i> SUPPORT
7/2024/2115	Single storey rear extension, external alterations and installation of glazed canopy to rear 26, Wordsworth Street, Keswick, CA12 4BZ

No comments made
SUPPORT

ii) **RECEIVED** an update on National Park planning decisions.

36. Mayor's Engagements

RECEIVED details of the Mayor's engagements and meeting attendance for the period 16th May 2024 – 13th June 2024.

37. Internal Auditor's Report for Year Ending 31 March 2024

RECEIVED the report of the Internal Auditor for the year ending 31 March 2024.

RESOLVED that the Internal Auditor's report be accepted, and that a Reserves and Investment Policy be produced (Action – Clerk).

38. Annual Governance and Accountability Return (AGAR) – Section 1

RESOLVED that the Section 1 – Annual Governance Statement 2023-24 – of the AGAR be approved for signature by the Chair.

39. Annual Governance and Accountability Return (AGAR) – Section 2

RESOLVED that the Section 2 – Accounting Statements 2023-24 – of the AGAR be approved for signature by the Chair.

40. Annual Accounts

RESOLVED that the statement for accounts for the year ending 31 March 2024 be approved for signature by the Chair.

41. Details for the Arrangements for the Exercise of Public Rights

RESOLVED that the period for the exercise of public rights will begin on Monday 24 June 2024 and conclude on Friday 2 August 2024 (Action - RFO).

42. Payment of Accounts

RESOLVED that the accounts for June 2024 as approved by the Inspection Committee be authorised for payment for

- i) For the Town Council, vouchers 43-67, amounting to £44,070.86 (forty four thousand seventy pounds and eighty six pence)
- ii) For the Parks' Trusts, vouchers HP25- FP41, amounting to £73,881.56 (seventy three pounds eight hundred and eighty one pounds and fifty six pence)

43. Reports from Ward Representatives

RECEIVED reports from the following representatives:

- i) Lake District National Park Authority North Distinctive Area Parishes Representative – No report submitted.

44. Clerk's Report

RECEIVED the Clerk's report.

RESOLVED that the repairs to the War Memorial go ahead, with the cost to be taken from earmarked reserves (Action – RFO).

45. Correspondence

Consideration was given to the report of the Clerk.

RESOLVED that the Clerk write to the company responsible for the multi-bank ATMS, and request that Keswick be considered in their expansion of service. (Action – Clerk).

46. Minutes

- i) **RECEIVED** for information the notes of the Keswick Ministries Town Liaison Forum from Thursday 16 May 2024.

Prior to consideration of the following business, the Chair moved the resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

47. Proposal for Service Contract

RECEIVED the report of the Clerk.

RESOLVED that the Town Council enter the service contract with Worknest, and that delegated authority be granted to the Clerk, Responsible Financial Officer and Parks Manager in order to work out the best financial split (Action – Clerk and RFO).

48. Events

RECEIVED a report from the Clerk.

RESOLVED that £1,000 be released from the Events Fund for Keswick Games (Action – RFO).

The meeting closed at 7.54p.m.

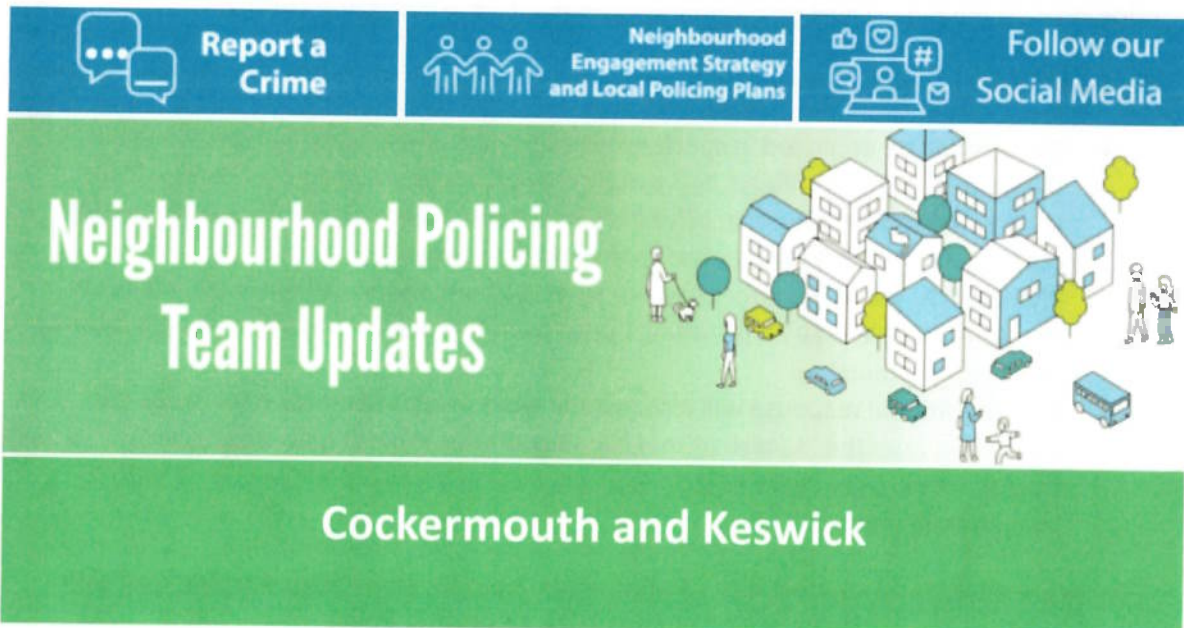
Chairman

Data

Ania Mlynczak

From: Cumbria Police <CumbriaPolice@public.govdelivery.com>
Sent: 18 June 2024 16:02
To: Ania Mlynczak
Subject: May & June 2024 - Cockermouth and Keswick

[View in browser](#)



In this months newsletter you will read about the usual work that we do day to day but we also wanted to highlight the advice and support available for those experiencing domestic abuse.

Euro 2024 started this month and in previous years, there has been an increase in reports of domestic abuse during major football tournaments, when alcohol-fuelled nights out and inflamed emotions arise.

Officers have been planning for this possibility for some time – and are keen for those who suffer such offences to know help and support is available.



Inspector Pete Aiston

Cumbria Police - Euro 2024: Help and advice for those experiencing domestic abuse

Euro 2024 is underway - and we hope everyone who wants to follow the football is enjoying the tournament.

Domestic abuse falls under the spotlight during big events such as this - and officers have enhanced measures to tackle offenders and protect potential victims.

Officers have been planning for this possibility for some time – and are keen for those who suffer such offences to know help and support is available.

What officers are doing

Additional visible patrols will be out in the main nightlife areas of the county.

On top of this:

- Officers will be deployed in specialist roles as part of the force's efforts to tackle the issue of domestic abuse and violence against women and girls. These officers are trained to spot potential offenders who may target vulnerable people coming out of pubs and clubs and at taxi ranks and takeaways.
- There will be extra resources in place to attend any reports of domestic abuse at the times people may be returning home from the pub or when the whistle is being blown on big matches.
- The operational response will also include work in custody units once suspects have been arrested. As well as investigating crimes and safeguarding victims, trained officers can make referrals to other agencies to put abusers on a path to change their ways.

For more advice and support visit - [Police reveal help for those experiencing domestic abuse ahead of Euro 2024 | Cumbria Police](#)

How do you report domestic abuse to police?

If you have been the victim of domestic abuse, or are concerned for someone who is, you can report this by calling 101.

Always dial 999 in an emergency.

You can get more advice about domestic abuse here: [Advice about domestic abuse | Cumbria Police](#)

How do I access a range of support services?

You can access support services regardless of whether you have reported a crime to the police.

To access support services independently, contact Victim Support 24/7 on 0808 1689 111 – or go to: [Victim Services Archive - Cumbria Police and Crime Commissioner \(cumbria-pcc.gov.uk\)](#)

DON'T TACKLE DOMESTIC ABUSE ALONE

HELP IS OUT THERE

Emotions might run high during the Euros 2024 – but there's never any excuse for abuse.

Victims of violence at home are never on their own. Don't suffer in silence.

Call **999** in an emergency or contact us on **101** in a non-emergency.

To access support services independently, contact Victim Support 24/7 on **0808 1689 111** or go to: cumbria-pcc.gov.uk/victim-service/



Talk given to pupils on ASB and staying safe

Keswick school

PCSO Megan Jones has attended Keswick School on 13 June and gave a talk to year 7 students on anti-social behaviour and staying safe over the summer.

The focus of the talk was on keeping themselves and others safe, by making positive choices in what they choose to do and how they act.

All Saint's School

On 12 June, PCSO Clare Parker went into All Saint's school to deliver a summer safety talk.

The students were amazing and showed really good listening skills and asked lots of relevant questions.

We covered how to keep safe in water, fire safety and how to report an emergency.



It has been a pleasure working so closely with the school this year and I hope the students and staff have a safe and lovely summer break. See you all in September.



Fairfield School

On 12 June, Fairfield school mini police learnt lots about Water Safety.

They now know what different flags on beaches mean, if it's safe to swim or dangerous. They learnt how to keep safe and what to do in an emergency.

Please stay safe whilst entering and swimming in pools, rivers and lakes.

For important information about how to stay safe around our lakes, rivers and coastline, please visit:

www.cumbriafire.gov.uk/water-safety

School management given talk on drugs and alcohol

On 31 May, PC Shona Pattinson and PCSO Clare Parker headed into James Walker, Cockermouth to talk to management about drug and alcohol, and how they can spot signs that someone is under the influence.

This was a positive engagement with the staff.

The use of drugs and alcohol, can/will impact all aspects of your life, you will lose your job and lose your family/friends but in an environment like James Walker's, you are not just putting your own life at risk, you're risking the lives of everyone else.

Talk given to Army Cadets on knife crime

On 10 June, PCSO Clare Parker has been into Cockermouth Army Cadets to talk to the cadets about Knife Crime.

PCSO Parker discussed the laws around knife crime and how knife crime can effect people and communities.

Thank you for inviting me in to talk about this really important subject.



Appeal - Arson in Brigham



We are investigating a case of arson which has happened at the play park in Brigham on Saturday 8th of June 2024.

This is totally unacceptable, the play park is there for the community to enjoy but a small minority ruin this for everyone.

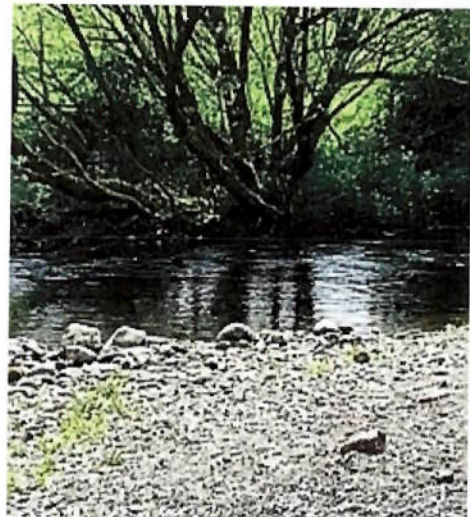
If you have seen or heard anything last night at the play park, please call Cumbria Police on 101 quoting log 60 of the 9th June.

Double Mills Beach

On 18 May, PCSO Clare Parker has been in the area of Double Mills Beach, Cockermouth and what a beautiful location this is.

There has been reports that young people have been at the beach area recently and acting in an anti social manner.

They have been spoken to and their parent/carers have been made aware.





PCSO Parker also visited Cockermouth school on 20 May to speak to the Yr7 students about acceptable behaviour whilst in the area of Double Mills Beach.

I am working closely with Cockermouth school in trying to prevent this happening again.

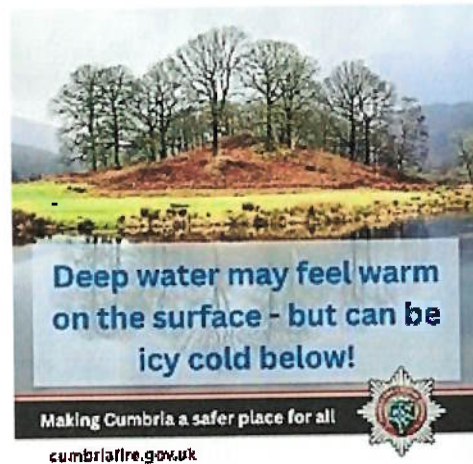
Please feel free to enjoy this area but remember that the beach closes at 7pm in the evening.

If you're considering swimming in our county's rivers and lakes, please remember that while deep water may feel warm on the surface, it can be icy cold below.

Entering this icy water can lead to panic and cold water shock.

For important information about how to stay safe around our lakes, rivers and coastline, please visit:

www.cumbriafire.gov.uk/water-safety



Coffee morning

PCSO Clare Parker went along to have a chat with some of the residents at Wordsworth Court's coffee morning on 21 May.

It's always nice to give people advice on matters such as parking issues and safety.

Thank you for allowing me to attend you all made me feel so welcome.

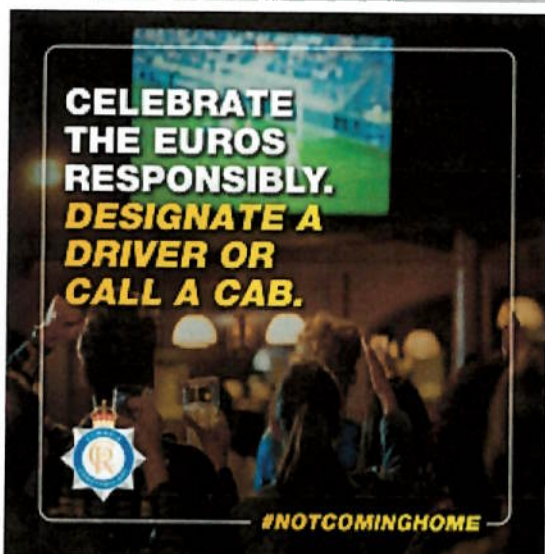
Knife Crime talk - Broughton Moor school.

PCSO Clare Parker has delivered the talk to the Year 5 & 6 students to raise awareness of the effects of knife crime and the risks and consequences of being involved in knife crime.

The talk was part of a national week of action targeting knife crime - [Op Sceptre: Officers](#)



[speak to children across the county about knife dangers - Cumbria Constabulary](#)



Out for the Euros?

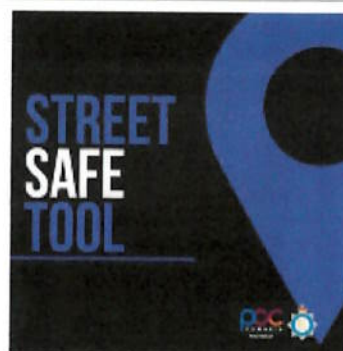
Make sure you celebrate responsibly and make plans to get home.

Designated driver, bus or cab, don't put other at risk by drink driving.

StreetSafe is a service that allows you to report safety concerns in public places without giving us your name.

This includes issues like poorly lit streets, abandoned buildings, or vandalism, as well as instances where you feel unsafe due to someone following or verbally abusing you.

Report an issue here: [StreetSafe | Cumbria Police](#)



Upcoming community police events 🚓

📌 Cockermouth Library

📅 4 July

🕒 2pm to 3pm

📌 Keswick Library

📅 23 July

🕒 2pm to 3pm

📌 Cockermouth Library

📅 29 July

🕒 11am to 12pm

Your local officers

Want to know who your local officers are?

Simply go to our website - www.cumbria.police.uk



Scroll down the home page and you can browse different areas to see who your local team are - or enter your postcode.

Not only will you be able to find out who your named local officers and PCSOs are, you will also be able to view our local policing priorities and details of any meetings or events we will be attending.

For more information, please visit our website and enter your postcode in the Your Area section.



Join Us!

Have you ever thought about being a police officer, special constable, PCSO or staff member?

Could you be make a real difference to people in Cumbria and help keep them safe?

Recruitment is open now. We are looking for enthusiastic and dedicated people to apply now to join our teams.



For more information on the role of a police officer and the numerous entry routes, please visit www.cumbria.police.uk/careers.

Independent Advisory Group (IAG) Cumbria Police

Cumbria Constabulary are now recruiting for Independent Advisory Group (IAG) members from all communities that live and work within Cumbria. This is an exciting opportunity to contribute towards improving policing and wider service delivery throughout Cumbria.

This is a voluntary role and we welcome applications from all members of communities within Cumbria to contribute to providing, constructive and impartial advice that will enhance our service delivery.

To apply fill out the form here: [Apply to join an Independent Advisory Group \(IAG\) | Cumbria Police](#)





Constabulary receive Silver Award for the support of the armed forces community

Cumbria Constabulary has been recognised for its support of the armed forces community with a special award.

The force has been awarded the Silver Award in the Defence Employer Recognition Scheme.

The award follows work conducted by the Constabulary since it signed the Armed Forces Covenant in April 2023.

The covenant recognises the value of serving personnel, veterans, Reserve Forces and military families and promises to ensure those that serve or have served, and their families, will be treated fairly. **Read more [here](#).**

Police volunteers celebrated at the Citizens in Policing Awards 2024

Cumbria Police volunteers have been celebrated at this year's Citizens in Policing Awards, for their outstanding contributions to their communities.

The ceremony, held at North Lakes Hotel in Penrith last night (4 June), formed part of the National Volunteers Week to recognise and thank our dedicated volunteers, who give up their free time to contribute to the Constabulary's mission to keep Cumbria safe.

Over ten awards and certificates were presented, including Special Constable of the Year, Cadet of the Year, Mini Police School of the Year and Police Support Volunteer of the Year. **Read more [here](#).**



Crime Figures

Further information can be found on [Police.Uk](#)

[Click here to visit the website](#)

Please note the data contained on [Police.uk](#) is not live time



OffenceGroup	Crimes	Same Period Last Year	Difference	% Change
Arson and Criminal Damage	5	12	-7	-58.3%
Burglary	4	1	3	300.0%
Drug offences	4	0	4	0.0%
Miscellaneous Crimes Against Society	1	1	0	0.0%
Possession of weapons offences	0	0	0	0.0%
Public order offences	8	5	3	60.0%
Robbery	0	0	0	0.0%
Sexual offences	9	3	6	200.0%
Theft offences	15	13	2	15.4%
Vehicle Offences	1	0	1	0.0%
Violence against the person	39	54	-15	-27.8%
Total	86	89	-3	-3.4%

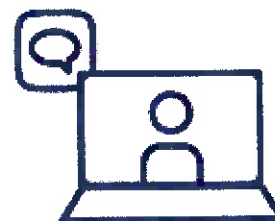
● Month Total ● Previous Year ● Average Previous 3 Years



Please report any incidents of crime or anti-social behaviour to us, to help us keep Cumbria safe.

If a crime is in progress always call 999.

You can report online at <https://www.cumbria.police.uk/report-it>



Our online Live Chat function is a new service giving you an alternative way to communicate with a Police Officer in real time. [More here.](#)

You can also phone on 101. Alternatively you can contact Crimestoppers, anonymously, on 0800 555 111.



Please consider taking two minutes to let us know what you think of your local area newsletter.



Your feedback helps us to ensure we are providing information that you find useful and interesting about policing in your area.

A dark blue rectangular area containing navigation links and the Cumbria Constabulary logo. On the left, three white icons are listed vertically: a browser window with a cursor, a document with a pencil, and a share icon. To the right of these icons are the text labels "Visit our website", "Make a report", and "Share this". On the right side of the area is the Cumbria Constabulary crest, which is a blue and white star with a crown on top and the letters "CR" in the center. Below the icons and text, the text "Manage preferences or unsubscribe | Subscriber help" is displayed in white.

Update your subscriptions, modify your password or email address, or stop subscriptions at any time on your [Subscriber Preferences Page](#). You will need to use your email address to log in. If you have questions or problems with the subscription service, please visit subscriberhelp.govdelivery.com.

This service is provided to you at no charge by [Cumbria Constabulary](#).

This email was sent to office@keswicktowncouncil.gov.uk using govDelivery Communications Cloud on behalf of: Cumbria Police
- Carleton Hall - Penrith - Cumbria - CA10 2AU



Planning Applications received between 14/06/2024 - 11/07/2024

Plan ref	Reply by	Location	Description of Proposed Development
T/2024/0105	N/a	Upper Fitz Park, Station Road, Keswick, Cumbria, CA12 4NF	Remove 1 horse chestnut tree - 5 day notice
7/2024/2110		Loweswater, Penrith Road, Keswick, CA12 4NE	Installation of Heat Pump at rear of property

NOTICE TO THE PUBLIC: Interested parties are invited to let the Town Clerk have their comments, in writing or via email to:
 townclerk@keswicktowncouncil.gov.uk prior to
 the meeting regarding any of the planning applications on this sheet.

Decisions Received from LDNPA

Planning Decisions Received between 14/06/2024 & 11/07/2024

Plan Ref	Date of Application	Location	Postcode	Description	KTC Observations	LDNPA Decision	Appeal	Appeal Decision
T/2024/0096	June-24	Beetholm, Southey Hill, Keswick	CA12 5ND	Fell 1x Chestnut tree - 5 day notice	No comments required	GRANTED		
T/2024/0105	June-24	Upper Fitz Park, Station Road, Keswick, Cumbria,	CA12 4NF	Remove 1 horse chestnut tree - 5 day notice - 5 Days Notice intention to Fell	No comments required	GRANTED		
7/2024/2050	February-24	Town Head House, 25 St Johns Street, Keswick	CA12 5AE	Proposed glass infill extension to connect existing house and outbuildings and internal alterations to outbuildings	OBJECT	Listed Building Consent Refused		
7/2024/2085	April-24	Co-Operative Insurance Society Ltd, James Court, Main Street, Keswick	CA12 5EF	Replacement of illuminated fascia sign with new individual raised illuminated letters	SUPPORT	GRANTED		
7/2024/2092	April-24	8 , Brandlehow Crescent, Keswick	CA12 4JE	Extensions & alterations	SUPPORT	GRANTED		
7/2024/2099	May-24	12, Crosthwaite Gardens, Keswick	CA12 5QF	Ground floor extension to rear, first floor extension including raising ridge height, demolition of existing garage & porch with replacement garage, solar panels included to rear of dwelling of garage roof	SUPPORT	GRANTED		

AGENDA ITEM 10. LICENSING GROUP REPORT ON LICENCE APPLICATIONS RECEIVED

Business Name	Location	Details of Application	Date Consultation Period Ends	Comments	Date Comments sent to ABC Licensing Dept.
Beer Please	135, Main Street, Keswick	<p>Live music (Indoors and Outdoors) Mon – Sat -19.00-22.00 Sun – 14.00-18.00</p> <p>Recorded Music (Indoors and Outdoors) Mon – Sun – 12.00-23.00</p> <p>Supply of alcohol (On and Off the premises) Mon – Sun – 12.00-23.00 Public Holidays 12.00-1.00</p> <p>Hours Premises are open to the public: Mon – Sun 12.00 -23.00 Public Holidays 12.00 – 1.00</p>		<p>Object- This is a relatively small building detached from the town centre which formerly operated as a Cafe. We do not consider this to be an appropriate location for the business operation proposed. It is a concern that it is at the entrance to the site of the future Youth Centre building for which planning permission has been granted. It is noted that it is intended to be open from 12.00 to 23.00 at night 7 days a week for the supply of alcohol and the application proposes playing recorded music during this period and live music from 19.00 - 22.00 both inside and outside. We do not consider this to be appropriate given the significant number of residential properties in close proximity – SH, CH & LT</p>	02/07/24

KESWICK TOWN COUNCIL

TOWN COUNCIL MEETING 18TH JULY 2024

MAYOR'S ENGAGEMENTS & MEETING ATTENDANCE

For period 14th June 2024 – 11th July 2024

Friday 14 June	Attended KTC Events Committee at council offices
Sunday 16 June	Acted as race 'starter' for the Lakesman triathlon event at the boat landings
Thursday 20 June	Attended meeting with Jane Saxon, GM for North West at National Trust to talk about Derwentwater lakeshore
Thursday 20 June	Chaired Town Council meeting at council offices
Saturday 22 June	Volunteered and hosted Party in the Park event in Fitz Park
Sunday 23 June	Acted as judge in 3 categories of the Scruffs dog show. Volunteered to clear up
Monday 24 June	Attended meeting with Simon Stephens, joint CEO at Theatre by the Lake to talk about collaborations
Thursday 27 June	Attended third birthday party for 'Two's Company' the befriending scheme in Keswick, met with volunteers and beneficiaries
Tuesday 2 July	Attended preview evening of 'Brassed Off' at Theatre by the Lake
Saturday 6 July	Opened the St John's Church Fair
Thursday 11 July	Attended Parks Trust meeting at council offices

KESWICK TOWN COUNCIL

	Year ending		Notes and guidance
	31 March 2023 £	31 March 2024 £	
1. Balances brought forward	253,867	231,004	Total balances and reserves at the beginning of the year as recorded in the financial records. Value must agree to Box 7 of previous year.
2. (+) Precept or Rates and Levies	307,054	328,245	Total amount of precept (or for IDBs rates and levies) received or receivable in the year. Exclude any grants received.
3. (+) Total other receipts	40,762	43,614	Total income or receipts as recorded in the cashbook less the precept or rates/levies received (line 2). Include any grants received.
4. (-) Staff costs	65,094	67,451	Total expenditure or payments made to and on behalf of all employees. Include gross salaries and wages, employers NI contributions, employers pension contributions, gratuities and severance payments.
5. (-) Loan interest/capital repayments	0	0	Total expenditure or payments of capital and interest made during the year on the authority's borrowings (if any).
6. (-) All other payments	305,585	306,971	Total expenditure or payments as recorded in the cashbook less staff costs (line 4) and loan interest/capital repayments (line 5).
7. (=) Balances carried forward	231,004	228,442	Total balances and reserves at the end of the year. Must equal (1+2+3) - (4+5+6).
8. Total value of cash and short term investments	238,714	217,620	The sum of all current and deposit bank accounts, cash holdings and short term investments held as at 31 March – To agree with bank reconciliation.
9. Total fixed assets plus long term investments and assets	67,643	71,219	The value of all the property the authority owns – it is made up of all its fixed assets and long term investments as at 31 March.
10. Total borrowings	0	0	The outstanding capital balance as at 31 March of all loans from third parties (including PWLB).
<p>2/7/24 CAP 02/07/24</p>			
For Local Councils Only			
	Yes	No	N/A
11a. Disclosure note re Trust funds (including charitable)	✓		
11b. Disclosure note re Trust funds (including charitable)	✓		
<p>The Council, as a body corporate, acts as sole trustee and is responsible for managing Trust funds or assets.</p> <p>The figures in the accounting statements above exclude any Trust transactions.</p>			

I certify that for the year ended 31 March 2024 the Accounting Statements in this Annual Governance and Accountability Return have been prepared on either a receipts and payments or income and expenditure basis following the guidance in Governance and Accountability for Smaller Authorities – a Practitioners' Guide to Proper Practices and present fairly the financial position of this authority.

Signed by Responsible Financial Officer before being presented to the authority for approval

[Signature]

Date 13/06/2024

I confirm that these Accounting Statements were approved by this authority on this date:

20/06/2024

as recorded in minute reference:

MIN No. 3A

Signed by Chair of the meeting where the Accounting Statements were approved

[Signature]

KESWICK TOWN COUNCIL - GENERAL FUND - ADMINISTRATION

1st April 2024 - 31st March 2025

Budget Summary as at 30 June 2024 - 1st Quarter

Expenditure:	AGREED Budget 24/25	Expenditure to 30.06.24	% of budget spent
Salaries, Nat ins & Pension	121,775	29430	24.17
Payroll - Outsource Costs	442	118	26.70
Rent	7,100	1775	25.00
Building Service Costs	7,500	0	0.00
Repairs - Decorating/Carpets/Upgrades	500	20	4.00
Insurances	900	13291	1476.78
Subscriptions	990	914	92.32
STAFF - Conferences/Training	850	0	0.00
COUNCILLOR - Conferences/Training	990	0	0.00
Stationery	1,200	133	11.08
Postage	300	0	0.00
Telephone, Website & Internet	1,776	464	26.13
Photocopier/Printer/Scanner	1,777	202	11.37
Computer maintenance/support	4,172	1606	38.49
Office Equipment	200	80	40.00
Staff Expenses	200	100	50.00
Ex Employee Pension	1,640	402	24.51
Health and Safety	70	70	100.00
Council Chamber/Meeting Expenditure	150	38	25.33
Staff Recruitment Costs	200	0	0.00
Total Expenditure:	152732	48643	31.85

*Recharge to be
completetd*

Income:	AGREED Budget 24/25	Income to 30.06.24	% of budget income
Photocopies	0	0	0.00
Council chamber rental	100	0	0.00
Total Income:			
	100	0	0.00

To be allocated:	152632	48643	31.87
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Allocation:	AGREED Budget 24/25	Allocation to date
General Fund - (60%)	91,580	29187
Hope Park - (20%)	30,526	9728
Fitz Park - (20%)	30,526	9728
	152,632	48643

KESWICK TOWN COUNCIL - GENERAL FUND

1st April 2024 - 31st March 2025

Budget Summary as at 30 June 2024 - 1st Quarter

Expenditure:	AGREED Budget 24/25	Expenditure to 30.06.24	% of Budget
General Administration	91580	29187	31.87
Grants to outside bodies	18977	18977	100.00
Christmas Lights	34445	11800	34.26
Mayors Allowance	2000	1000	50.00
War memorial	1600	200	12.50
Open Spaces	1000	250	25.00
Fitz Park - Grant from KTC (deficit)	203297	101648	50.00
Communications	500	0	0.00
Audit Fee/Accounts Preparation	2015	0	0.00
Contingency Sum	4000	161	4.03
Keswick Events (Inc. Scruffs)	8510	7810	91.77
Events Co-ordinator (inc email subscription)	6104	0	0.00
Floral displays	600	8	1.33
Allotments Expenditure	600	146	24.33
Annual Parish Meeting (inc room hire & refreshments)	100	104	104.00
Advertising	550	0	0.00
CCTV Annual Maintenance Cost - Police	4000	0	0.00
Elections	500	99	19.80
Grasscutting - Churchyards	4000	4000	100.00
KCERP Support	6500	6500	100.00
KCHT - 2024, 25 & 26	3000	3000	100.00
Card Reader	200	139	69.50
	394078	185029	46.95
TOTAL EXPENDITURE:			

Income:	AGREED Budget 24/25	Income to 30.06.24	% of Budget
Precept	349627	174814	50.00
Grant to Fitz Park - ABC	20000	20000	100.00
Bank & Investment Interest (inc CCLA & Unity)	3000	1299	43.30
Walker Park rent	14130	14130	100.00
Allotments Income - Rent	600	362	60.33
Keswick Events Contributions (Inc. Scruffs)	4721	2539	53.78
Christmas Light Contribution	2000	0	0.00
TOTAL INCOME:	394078	213144	54.09

Designated Fund Balances	
Christmas Lights	402
Events Fund	32158
K2T Toilet Contribution	404
Local Committee - Townsfield Bench	350
Blue Finger Post	40

KESWICK TOWN COUNCIL

18 JULY 2024

Clerk's Report

August Town Council meeting

I raised with the Staffing Committee some time ago whether or not we should have a meeting in August. A lot of councils take August off, as it is generally a quiet time on many fronts, and Councillors can often be on leave.

I am on annual leave for the first two weeks in August, which does include the date of when the agenda would go out, as well as the actual meeting itself. There are a few options which I want to put forward.

- Prepare the agenda beforehand, and Catherine act as substitute for myself on the day of the meeting
- Move the date of the meeting in August until I am back from annual leave
- Cancel the August meeting.

Councillors are asked to consider which option they would like to take. If Councillors choose to cancel the August meeting, delegated authority would need to be put in place to allow payments to be made, which has been done before, along these lines:

- To authorise the payment of accounts on behalf of the Town Council and Keswick Parks Charitable Trusts following inspection by two Councillors and consultation with the Mayor or Deputy Mayor.

We already have delegated authority in place to deal with any planning and licensing applications which come in.

Vivien Little

11 July 2024

Have your say on the biodiversity supplementary planning document

Lake District National Park Authority <localplan@lakedistrict.gov.uk>

Mon 2024-07-08 07:14

To:Town Clerk <townclerk@keswicktowncouncil.gov.uk>



Butterfly on a plant

Lake District National Park Biodiversity Supplementary Planning Document Consultation

8 July - 19 August

Dear consultee,

On 11 June the Lake District Biodiversity Supplementary Planning Document (SPD) was approved for consultation.

The current Lake District Biodiversity SPD was adopted in May 2021. Since the adoption of the current Supplementary Planning Document, the Environment Act (2021) introduced mandatory biodiversity net gain (BNG) therefore the Lake District Biodiversity SPD needs updating.

The updated Biodiversity SPD explains how BNG can be delivered, how to measure a habitat and a development's impact on biodiversity.





To comment on the revised Biodiversity SPD, please complete the below survey via our website, which closes on 19 August.

If you wish to provide additional feedback or have any questions, please email localplan@lakedistrict.gov.uk

[Complete the consultation survey](#)

Use the Forward button to send this email to someone else who may be interested.

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Lake District National Park Authority
Wayfaring House, Murley Moss, Kendal, LA9 7RL

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LDNPA Report for the North Lakes

Issue 10 - July 2024

peter.walter@lakedistrict.gov.uk

New CEO

You may have already seen that an announcement has been made regarding the new CEO. Richard Leafe will be leaving at the end of the year, and his replacement will be Gavin Capstick, who is currently the LDNPA Director of Visitor Services and Resources.

This appointment follows a lengthy process consisting of:

- A presentation and question and answer session with the Authority membership, Strategic Leadership Team and Unison.
- A question-and-answer session with a selection of officers from across the Authority.
- A media exercise facilitated by an external journalist.
- An interview with a recruitment panel made up of Tiffany Hunt - Chair, Michael Carter - Deputy Chair, Alison Barnes – CEO of the New Forest National Park Authority and David Renwick – Regional Director North for Natural England (to comply with our statutory duty).

He has stated his priorities as:

- Nature recovery and agricultural transition.
- Promoting Low Impact visiting
- Helping people access and learn about the Park

Over the last year I have got to know Gavin well. Two of the roles I have (Deputy Chair of the Resources Committee and member of the Commercial Strategy Board) involve regularly working with him and I am confident he will do a great job as CEO. I am attending a two-day seminar with Gavin next week (on Green Financing) which will be a great opportunity to find out more about his priorities and his vision, over a beer.

Social Media Influencers – not all bad!

Can influencers be a force for good?

Social-media influencers have caused lots of problems in the Lakes – with previously untouched spots suddenly becoming overrun with visitors; some causing damage, parking badly and camping illegally. The Visitor Management Team are constantly trying to keep on top of which influencers are saying what – and knowing where to send enforcement officers. It's not all bad however. Social media has played a large part in the massive increase in the number of young people accessing the Park, many discovering the joys of camping and hiking for the first time. Every National Park has a legal obligation to promote '*enjoyment and understanding of the Park for all*' but how can we manage the problems that a small number of people cause?

Well – as much as influencers can cause problems they can be part of the solution. We are seeing some highly prolific people posting brilliant content – telling their followers to ‘leave no trace’; advising where its ok to camp and where it’s not; and even praising our Enforcement Officers. Such influencers are not saints – and some older posts include lakeside fires and illegal camping spots – but if we can get people who have 50,000 followers to be champions of the Park and to post about responsible behaviour, it will probably have a greater positive impact than any other form of intervention.

Communications Strategy – a bolder voice?

I was very happy to be asked to input to a new Communication and Engagement Strategy that has just been approved.

One of the things I suggested was that the document should provide a simpler, clearer summary of what the communication strategy will deliver.

So here it is.

Our communication team will:

- Inspire better protection and enhancement of the natural environment.
- Promote understanding and enjoyment of the National Park.
- Reach a broader audience than before; creating new connections between people and place.

The priority ways to achieve the above are:

- Promoting low impact visiting behaviours so people can enjoy their experience, whilst protecting the landscape.
- Talking about nature-recovery and farming so that people play a part in protecting and enhancing the National Park.
- Developing new digital content so that people can access information and deepen their understanding of the National Park more easily.

On my suggestion we have also added something to address another problem I felt we had. On occasion I felt the Authority media content sounded like a large, corporate entity, rather than a passionate champion of the Park. So the strategy now says *‘We speak with a bold confident tone of voice; we avoid ‘corporate speak’ and we are the champions of this special place.’*

Re: Springs Road parking problems

Wed 2024-06-19 11:46

To: Town Clerk <townclerk@keswicktowncouncil.gov.uk>

THANK YOU ,
kindest regards
Stephen Wilders
Sent from my iPhone

On 19 Jun 2024, at 11:36, Town Clerk <townclerk@keswicktowncouncil.gov.uk> wrote:

Dear I

Thank you for your email. I am sorry that Cumberland Council have not been able to action this any further.

From talking to the Keswick representative, Councillor Campbell-Savours, I understand that Cumberland Council are intending to look at traffic issues in each town within their boundaries, and the traffic issues, as to make any changes like that involves setting up a Traffic Road Order, so they would want to look at doing the work all at once in order to make the most efficient use of time and money, at which point there would be a full consultation and representation can be made then. I have no idea of timescales on this, so there is always a chance it may not happen.

The next Town Council meeting is actually tomorrow, so we cannot put this on the agenda for the meeting as that was published last week. Keswick Town Council do not have any direct influence over what Cumberland Council actually do, so while I can put it on the agenda for the July, there is nothing we can do beyond making representation to Cumberland, but Councillors may be happy to do this.

Kind regards

Vivien

Vivien Little
Town Clerk

My normal working days are Tuesday-Friday

Keswick Town Council
50 Main Street
Keswick
CA12 5JS

Tel: 017687 73607

Email: townclerk@keswicktowncouncil.gov.uk

Web: www.keswicktowncouncil.gov.uk

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Keswick Town Council takes your privacy seriously. Contacting the Town Clerk or carrying out work on behalf of the Town Council may result in you providing personal information which you thereby consent to the Town Council holding.

Your personal data will be kept in compliance with the new General Data Protection Regulations (GDPR). Keswick Town Council will not pass your personal data to any other individual or organisation. It should be noted that under the Financial Regulations and other governance by which the Town Council is bound, some personal information is required to be minuted and available in the public domain.

If you are concerned with any interaction with the Town Council with regard to your personal details please contact the Clerk.

From:

Sent: Tuesday, June 18, 2024 17:38

To: Town Clerk <townclerk@keswicktowncouncil.gov.uk>

Subject: Springs Road parking problems

SPRINGS ROAD PARKING PROBELM : New Highways Enquiry: EI/157469

Dear Vivien,

As you suggested in your previous email ,I contacted Cumbria Highways,

Reading the reply and their excuses used, it is disappointing that a Council department fail to take action who have in their power to do something about a problem ,

" if it does not directly affect themselves - they are not interested.

You mentioned in your previous email to me ,

" the only thing you could offer would be to contact Cumbrian council directly on this matter ,

COULD WE PLEASE ASK YOU TO CONTACT THEM DIRECTLY ON THIS MATTER.

Also please put this matter on the agenda at the next council meeting .

I had considered writing back to the dept but I think it would be a waste of time .

Thank you

Kindest regards

please find attached copy of their response below

<Cumberland Banner.jpg>

Please do not reply to this email. This inbox is not monitored

Hi

We've reviewed your enquiry

Thank you for your enquiry.

Further to your request for adding parking restrictions along the full length of Springs Road, Keswick, our team has made an assessment of the current arrangements.

Unfortunately there is no possibility of installing any time restricted parking in this

location, as it is on the outer fringes of the town. Double yellow lines were implemented at the junction of Ambleside Road in order to keep the junction clear. Additionally, this had been stipulated as a planning requirement in connection with a flood defence development.

Additional double yellow line restrictions along Springs Road for key locations have been considered, however there are no areas that would be immediately beneficial. There is also the risk of moving problems elsewhere.

Please also note that an element of parked vehicles offers a level of natural traffic calming. However if obstructive parking is taking place, then this is a matter that can be referred to the Police.

Thank you for bringing this matter to our attention.

You can track the progress at any time using this link:

[Track report progress](#)

Details of your enquiry:

Enquiry reference: EI/157469

Date Submitted: 17-June-2023

Enquiry Description: PARKING PROBLEMS ALONG SPRINGS ROAD KESWICK ,A RESIDENTIAL AREA .My wife and I are both retired residents , We live at I , most of the residents along Springs Road are retired . vehicles are being parked and left along the road all day ,causing obstructions to others ,including council refuse vehicles , delivery vehicles ,making it difficult for residents to access their own homes is terrible ,in addition to the damage caused to road and the road edge,Springs Road is barley wide enough for two cars to pass each other safely.

Last year double yellow lines were put down at the start of springs road for about 25yards,

THIS HAS ONLY MADE THE SITUATION WORST FURTHER ALONG ROAD WHERE THE ROAD IS NARROWER.

There are many authorised allocated parking areas of Keswick these would benefit financially from the additional income from the parking .

PLEASE HELP YOUR KESWICK RESIDENTS by adding restrictions for parking along the full length of springs road Keswick to residents or maximum 30 minutes NO return within 2hours or similar to other restrictions in areas of Keswick ,your help with this issue would be greatly appreciated.

Yours sincerely

Sent from my iPad

Springs Road parking problems.

Thu 2024-07-11 11:37

To:Town Clerk <townclerk@keswicktowncouncil.gov.uk>

Hello Vivien,

You have been very helpful with your reply and shown interest with sincerity.

Please find below my response to the rejection received from Cumbrian Highways,

Could I please ask you to forward this to the councillor Campbell -Savours ,

I would like to ask him to use this at the next council meeting.

kindest regards

Please find below my response to the Cumbrian Highways reply.

It is disappointing to receive such an unhelpful negative response from Cumbrian Highways to Road parking problems along Springs Road Keswick when they have been clearly identified and negligent of Cumbrian highways to ignore the problems.

Cumbrian Highways acknowledge the problem with their remarks ,

Quote "Thank you for for informing them of the problem "

But then refuse to sort out the problem .

When Problems are rectified you get improvements ,

By not attending to problems , this only leads to further deterioration.

The problem simply does not go away it "just gets worse".

Instead of a can-do helpful attitude from Cumbria Highways they refuse to rectify a Problem with excuses for not getting this Problem sorted .

Cumbrian Highways Excuses as follows

1/. An element of parked cars offers a level of natural traffic calming!!! .

(IF THIS SAME LOGIC WAS APPLIED -THEN THERE IS NO REASON FOR ANY YELLOW LINES -Removing all the double yellow lines in Keswick would naturally calm traffic !

2/. Chooses to describe springs road is on the "fringes "

My Reply - prejudicial reply -DO WE NOT MATTER .

3/. There is a risk of moving the problem elsewhere.

My Reply - when these areas are identified and you are informed of them.

It is your duty and responsibility to help sort these problems not ignore them.

4/ If obstructive parking is taking place ,then this is a matter that can be referred to police !

Reply- Keswick does not have a police station,the nearest police station being Penrith - 17 miles away.

We already have an over stretched police force combating and dealing with existing crimes ,theft,drugs,knife crimes,to involve Police with parking problems would only place additional demand on our police force.

A more helpful approach to Keswick residents request ,would show Cumberland Council actually cares about rate paying residents.

Springs Road would be better describe as a narrow "Springs Lane ". at the start of the road,it is the width of two vehicles with NO PEDESTRIAN FOOTPATHS , further along it becomes only the width of ONE vehicle .

The residents suffer the impact caused by the increasing number of visitors vehicles being "abandoned "outside residents homes, this A O N B. Regarded as a World Heritage Site.

There is an opportunity to help your local Cumbrian residents of Keswick and help improve the area for the people who live here, your rate paying residents.

By introducing parking restrictions along springs Road (exactly the same as currently in other areas of KESWICK),this will encourage the use one of the FIVE main parking areas in Keswick ,

(the construction of these parking areas would have come at a considerable cost) , in- turn this increases the revenue to the Council from the fees charged ,

'this makes sense'.

DAMAGE along the road edging and pot holes is happening as a direct result of forcing vehicles to drive into the road edging due to this uncontrolled parking of vehicles along Springs Road.

Suggested Solutions

1/ IF double yellow lines were put down along one side against the open field edge this would stop further damage to the road surface edging and help prevent more POT HOLES .

2/ Along the side with residents homes ,Keswick residents parking only.

Provide Keswick residents with parking permit disc, similar to the parking disc already used for Keswick residents in other areas of our town and car parks.

We continue to remain hopeful of a more helpful response to our request to introduce parking restrictions along Springs Road .

Yours sincerely


Name: [Faintly visible]
Address: [Faintly visible]

KESWICK TOWN COUNCIL

Minutes of meeting of the Staffing Committee held in the Council Chamber, Town Hall, Keswick on
Thursday 23 May 2024 at 3.30 p.m.

Present: Councillor Louise Dunn (Chair)
Councillor Chris Houghton
Councillor Claire Houghton
Councillor Jean Murray
Councillor Lorraine Taylor
Vivien Little – Town Clerk
Christine Fawcett – Parks Manager
Catherine Parker – Responsible Financial Officer

1. Election of Chair

Councillor Dunn was elected as Chair of the Staffing Committee for the 2024/25 municipal year.

2. Apologies

No apologies for absence were received at this meeting.

3. Declarations of Interest

No declarations of interest were made at this meeting.

4. Minutes

The minutes of the last meeting held on 11 April 2024 (page 5) were approved as a correct record.

Prior to the following business the Chair moved the following resolution:

'That under the Public Bodies (Admission to Meetings) Act 1960, the public and representatives of the press and broadcast media be excluded from the meeting during the consideration of the following items of business as publicity would be prejudicial to the public interest because of the confidential nature of the business to be transacted'

5. Clerk's Report

Consideration was given to the report of the Clerk.

RESOLVED the recommendations within the report be approved.

6. Date of next meeting

The date of the next meeting is to be confirmed.

The meeting ended at 4.17 p.m.

Chairman

Date