

Keswick Town Council
&
Keswick in Bloom

Floral Displays and associated work
within Keswick – Contract
Specification

2 YEAR CONTRACT
2019 – 2020

Specification – Section A – Keswick Town Council

The Keswick in Bloom volunteers/committee will plant, supply and remove the contents of the items in this section. Apart from the window boxes located at Keswick Town Council offices will be supplied, installed and removed by Hope Park Trust.

Watering of the following mangers, tubs, window boxes and towers

Mangers

31 On railings round Bell Close Car Park

8 Moot Hall

39 Total

Tubs

2 Outside Town Hall, 50 Main Street

2 Outside Costa Coffee Shop, Station Street

1 Outside Oxfam, Heads Road

5 Total

Please note:

The tub on Bank Street (outside Lakeland Décor) does not need watering.

The tub at Keswick Library is permanent planting now so does not need watering

Keswick Town Council Office

7 Window Boxes

7 Total

Large Towers

2 Outside Post Office, Lower Market Square

1 Outside Costa Coffee Shop, Station Street

3 Total

Small Towers

1 On the corner of Penrith Road & Station Street

1 On Lake Road next to Lakeland

2 Total

Pricing schedule - Section A – Keswick Town Council

SECTION A – KESWICK TOWN COUNCIL

Item/service	Description	Price for contract period (2 years) (£)
Watering of 39 mangers	<ul style="list-style-type: none">• 31 on railings around Bell Close Car Park• 8 Moot Hall• To include application of soluble fertiliser once per 3 week period	£
Watering of 5 tubs	<ul style="list-style-type: none">• 2 Outside Town Hall• 2 Outside Costa Coffee, Station Street• 1 Outside Oxfam, Heads Road• To include application of soluble fertiliser once per 3 week period	£
Watering of 3 Large Towers	<ul style="list-style-type: none">• 2 Outside Post Office, Lower Market Square• 1 Outside Costa Coffee, Station Street• To include application of soluble fertiliser once per 3 week period	£
Watering of 2 Small Towers	<ul style="list-style-type: none">• 1 On corner of Penrith Road & Station Street• 1 On Lake Road next to Lakeland• To include application of soluble fertiliser once per 3 week period	£
Watering of window boxes at the Town Hall	<ul style="list-style-type: none">• 7 window boxes• To include application of soluble fertiliser once per 3 week period	£
	Total	£

Note: Please ensure that you include any **contingency** cost within the price stated in the event of additional watering that maybe required (weather dependant). Keswick Town Council will only pay the amount stated in the tender to the successful contractor and will not cover any additional costs that may occur during the contract period.

Specification – Section B – Keswick In Bloom

The following work to be carried out in conjunction with the Keswick in Bloom volunteers/committee.

Quote to be made on the basis of an hourly rate, plus an estimate of time to be allocated to the six tasks.

Each is to be carried out in consultation with Keswick in Bloom, with the option for members of Keswick in Bloom to be in attendance. To which end 2 weeks' notice is to be given for the commencement date of each task.

- Weeding and maintenance of the box hedging at the "Keswick Bed" plus planting of 900 impatiens plants.
- Weeding and maintenance of the Hydrangea beds near the Pheasant Inn.
- Weeding and maintenance of the Hydrangea beds at Lake Road.
- Maintenance of the Silver Birch trees near the Pheasant Inn.
- Maintenance of the Rowan Trees in Derwent Close.
- Annual trimming and maintenance of the beech hedge at the Hawthorns.

Contact Jenny Forbes Tel: - 017687 80369 or Tricia Horner Tel: 017687 44658

Pricing schedule - Section A – Keswick In Bloom

SECTION B – KESWICK IN BLOOM

Item/service	Description	Price for contract period (2 years) (£) Hourly rate plus estimated time.
The "Keswick Bed"	<ul style="list-style-type: none">Weeding and maintenance of the box hedging at the "Keswick Bed" plus planting of 900 impatiens plants. <p>Note all plants will be supplied by Keswick in Bloom.</p>	£
The Hydrangea beds near the Pheasant Inn.	<ul style="list-style-type: none">Weeding and maintenance	£
The Hydrangea beds at Lake Road.	<ul style="list-style-type: none">Weeding and maintenance	£
Silver Birch trees near the Pheasant Inn.	<ul style="list-style-type: none">Maintenance	£
Rowan Trees in Derwent Close.	<ul style="list-style-type: none">Maintenance	£
The beech hedge at the Hawthorns.	<ul style="list-style-type: none">Trimming and maintenance in August.	£
	Total	£

ADDITIONAL INFORMATION FOR SECTIONS A & B

SECTION A is to be invoiced to: -

Keswick Town Council

50 Main Street

Keswick

Cumbria

CA12 5JS

Contact Catherine Parker

Responsible Finance Officer

Tel 017687 73607

SECTION B is to be invoiced to: -

Keswick In Bloom

C/o 50 Main Street

Keswick

Cumbria

CA12 5JS

Contact Jenny Forbes Tel: - 017687 80369 or Tricia Horner Tel: 017687 44658

- **There will be agreement between Keswick Town Council/Keswick in Bloom and the Contractor that if any aspect of the contract specification is unsatisfactory, then the work will be rectified at the Contractors expense. Any work not rectified to a satisfactory standard within 3 working days will result in immediate termination of the contract for that and any remaining years.**

Health and Safety

- All sites are frequently used by the public; therefore the contractor must manage to reduce the public's health and safety risk whilst undertaking your work.
- The contractor must provide Keswick Town Council/Keswick in Bloom with copies of a **Risk Assessment** and **Public Liability Insurance** to a minimum cover of £10million, prior to commencement of work.
- It is the Contractors responsibility to erect warning signs at each work site (where necessary); all signage is to conform to BS5378.

Environmental standards

- The contractor will be responsible for site pollution control measures and have evidence of completing a pollution control plan of equipment on site including a spill kit.

Output standards

- The work may be monitored at any time by either a representative from Keswick Town Council or Keswick in Bloom

Quality standards & further specification

- The work site must be maintained and left safe and tidy from all contractor debris and work site activities, on leaving the work site and including completion of work.
- Watering of the all baskets, mangers, tubs and towers mentioned above is to commence on **Monday 3rd June 2019** and **Monday 1st June 2020** for 16 weeks
- Watering should be undertaken 4 times per week, at a time to avoid traffic, and include the application of soluble fertiliser once per 3 week period. In hot/dry weather conditions it is expected that the contractor undertakes additional watering as and when necessary to enable the displays to flourish, this would be at **no additional cost** to either Keswick Town Council or Keswick in Bloom.