

# **KESWICK TOWN COUNCIL**

## **STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2013**

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Council Offices  
50 Main Street  
Keswick  
Cumbria  
CA12 5JS

**Keswick Town Council**  
**Annual Statement of Accounts**  
**Year Ended 31 March 2013**

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**Keswick Town Council**  
**General Fund**  
**Income and Expenditure Accounts**  
**Year Ended 31 March 2013**

		<b>Year Ended 31 March 2013</b>	<b>Year Ended 31 March 2012</b>
<b>General Income</b>			
Precept (including concurrent grant)		226,182	218,643
Bank Interest - Business Premium Account		39	15
Walker Park Rents		11,000	11,000
CKP Railway Bond		3	3
Events Banner Advertising Income		750	357
Christmas Lights Contributions/Recharges		5,060	-
Allotment Income		625	605
<b>Total General Income</b>		<u>243,659</u>	<u>230,623</u>
<b>Expenditure</b>			
Administration, Salaries, NIC, SA & Costs	Page 2	45,713	33,622
Grants to Outside Bodies	Page 3	16,025	14,687
Grants and Other Payments S137	Page 3	1,020	197
Christmas Lighting		18,773	13,455
Fireworks Display		-	(20)
Town Floral Displays		6,621	4,324
Town Mayor's Allowance		1,960	1,860
Contingency	Page 4	8,586	8,200
War Memorial	Page 4	2,519	771
Townsfield Expenditure		852	770
Open Spaces		907	990
Grant to Fitz Park Trust		75,708	98,887
Fitz Park Sinking Fund		10,000	9,000
Audit Fee		1,100	2,050
Newsletter		840	846
Professional Fees		300	-
Town Events / Celebrations		3,348	3,000
Allotment Expenses		434	400
Event Banner Expenditure		193	-
Annual Parish Meeting		-	74
<b>Total General Expenditure</b>		<u>194,899</u>	<u>193,113</u>
<b>General Income less Expenditure</b>		<b>48,760</b>	<b>37,510</b>
<b>Reserves Brought Forward</b>		<b>100,370</b>	<b>62,860</b>
<b>General Fund Reserves Carry Forward</b>		<u><b>149,130</b></u>	<u><b>100,370</b></u>

**Keswick Town Council**  
**General Administration Costs**  
**Year Ended 31 March 2013**

	<b>Year Ended 31 March 2013</b>	<b>Year Ended 31 March 2012</b>
<b>Income</b>		
Photocopying	83	62
Council Chamber Hire	1,160	210
<b>Total Income</b>	<u>1,243</u>	<u>272</u>
<b>Expenditure</b>		
Salaries, National insurance and Pension	68,610	59,758
Pension to Former Employee	917	1,163
Staff Expenses	546	707
Rent	7,100	7,100
Rates	1,096	863
Building Service Costs	4,670	4,945
Insurance	372	109
Repairs - Decorating	1,758	2,105
New Noticeboard	-	546
Subscriptions	1,020	727
Stationery and Printing	970	661
Advertising	135	120
Postage	271	297
Photocopier Lease and Charges	1,614	1,278
Computer Maintenance	1,206	1,116
Website and Internet Costs	716	436
Telephone	266	281
Office Equipment and Fittings	107	488
Elections and Annual Parish Meeting	96	200
Council Chamber Expenditure	41	14
Conferences / Training	1,159	1,416
<b>Total Expenditure</b>	<u>92,670</u>	<u>84,330</u>
<b>Net Expenditure</b>	<b>91,427</b>	<b>84,058</b>
Allocated to:		
General Fund 50% (2012 40%)	50% 45,713	33,622
Hope Park 25% (2012 30%)	25% 22,857	25,218
Fitz Park 25% (2012 30%)	25% 22,857	25,218
	<u>91,427</u>	<u>84,057</u>

**Keswick Town Council  
Grants and S137 Payments  
Year Ended 31 March 2013**

	<b>Year Ended 31 March 2013</b>	<b>Year Ended 31 March 2012</b>
<b>S137 Grants</b>		
Keswick Out of School Club	500	-
Keswick Youth Club	500	
PARCS Play Scheme		180
Poppy Wreath	20	17
<b>Total S137 Grants</b>	<b>1,020</b>	<b>197</b>
<b>Grants Other Powers</b>		
Theatre by The Lake Youth Work	3,500	3,500
Keswick in Bloom	2,750	2,750
1st Keswick Scout Group	2,250	1,500
Keswick Tourism Association	500	1,000
Keswick Youth Club	1,000	2,000
Keswick Rugby Club	3,000	3,000
Hawthorns Allotment Association	-	437
Keswick Agricultural Society	-	500
Citizens Advice Allerdale	500	-
Keswick Archers	200	-
Keswick Cricket Club	2,325	-
<b>Total Grants Other Powers</b>	<b>16,025</b>	<b>14,687</b>

**Keswick Town Council  
War Memorial  
Year Ended 31 March 2013**

	<b>Year Ended 31 March 2013</b>	<b>Year Ended 31 March 2012</b>
<b>Income</b>		
Grant from Keswick Town Council	2,519	770
Interest	-	1
<b>Total Income</b>	<b>2,519</b>	<b>771</b>
 <b>Expenditure</b>		
Insurance	1,508	-
Maintenance and Floral Displays	770	770
Repairs	241	-
<b>Total Expenditure</b>	<b>2,519</b>	<b>770</b>
 <b>Surplus / (Deficit)</b>	 <b>0</b>	 <b>1</b>
 <b>Balance brought forward</b>	 <b>851</b>	 <b>850</b>
 <b>Total Fund Balance</b>	 <b>851</b>	 <b>851</b>

**Contingency Spending**

	<b>Year Ended 31 March 2013</b>	<b>Year Ended 31 March 2012</b>
<b>Contingency Spending</b>		
Purchase of Community Housing Trust Shares	8,000	
Repairs to bus shelter	586	
Mayor / Deputy Mayors Chain	-	-
Winter Gritting	-	-
Emergency Room and Flood Information	-	-
Donation for Flood Defence		5,000
New computers		1,100
Contribution to Lakes Alive		2,000
Contribution Towards MRWS Meeting		100
	<b>8,586</b>	<b>8,200</b>

Keswick Town Council  
 Keswick Town Council Events Fund and Engagement Fund  
 Year Ended 31 March 2013

**Events Fund**

	<b>31 March 2013</b>	<b>31 March 2012</b>
<b>Income</b>		
Donation from Keswick BIDS	2,759	-
<b>Total Income</b>	<u>2,759</u>	<u>-</u>
<b>Expenditure</b>	-	-
<b>Total Expenditure</b>	<u>-</u>	<u>-</u>
<b>Surplus / (Deficit)</b>	<b>2,759</b>	-
<b>Balance brought forward</b>	-	-
<b>Total Fund Balance</b>	<u>2,759</u>	<u>-</u>

**Engagement Grant**

	<b>31 March 2013</b>	<b>31 March 2012</b>
<b>Income</b>		
Community Engagement Grant	8,200	-
<b>Total Income</b>	<u>8,200</u>	<u>-</u>
<b>Expenditure</b>	-	-
<b>Total Expenditure</b>	<u>-</u>	<u>-</u>
<b>Surplus / (Deficit)</b>	<b>8,200</b>	-
<b>Balance brought forward</b>	-	-
<b>Total Fund Balance</b>	<u>8,200</u>	<u>-</u>

**Keswick Town Council  
Flood Recovery Fund  
Year Ended 31 March 2013**

	<b>Year Ended 31 March 2013</b>	<b>Year Ended 31 March 2012</b>
<b>Income</b>		
<b>Total Income</b>	<u>-</u>	<u>-</u>
<b>Expenditure</b>		
Flood Recovery - Project Leader and Expenses	3,924	8,581
Keswick Parks Redevelopment Costs	-	3,208
Flood Celebration Event	-	3,000
Sandbags, Emergency Equipment and Training	775	1,308
Cockermouth Round Table Grant Expenditure	-	2,455
<b>Total Expenditure</b>	<u>4,699</u>	<u>18,552</u>
<b>Surplus / (Deficit)</b>	<b>(4,699)</b>	<b>(18,552)</b>
<b>Balance brought forward</b>	<b>42,136</b>	<b>60,688</b>
<b>Total Fund Balance</b>	<u><b>37,437</b></u>	<u><b>42,136</b></u>

**Keswick Town Council  
Balance Sheet  
31 March 2013**

	31 March 2013	31 March 2012
<b>Current Assets</b>		
Debtors	802	13,263
Prepayments	1,089	702
VAT	4,853	3,161
Hope Park Loan Account	12,099	12,217
Town Council Current and Saver Accounts	149,450	80,930
War Memorial Account	851	851
Petty Cash	75	75
Flood Recovery Fund	37,253	41,475
<b>Total Current Assets</b>	<b>206,472</b>	<b>152,674</b>
<b>Current Liabilities</b>		
Creditors	507	651
Accruals	5,988	7,066
Townfield	1,600	1,600
<b>Total Current Liabilities</b>	<b>8,095</b>	<b>9,317</b>
<b>Net Current Assets</b>	<b>198,377</b>	<b>143,357</b>
<b>Represented By</b>		
Town Council General Reserve	Page 1 149,130	100,370
War Memorial Fund	Page 4 851	851
Events Fund	Page 5 2,759	
Engagement Grant	Page 5 8,200	
Flood Recovery Fund	Page 6 37,437	42,136
	<b>198,377</b>	<b>143,357</b>
	0	

The above statement represents fairly the financial position of the authority as at 31 March 2013 and reflects its income and expenditure during the year.

**Approved By Council**

Minute Ref \_\_\_\_\_ Date \_\_\_\_\_

Chairman \_\_\_\_\_

Town Clerk \_\_\_\_\_

**Keswick Town Council**  
**Supporting Statements to the Accounts**  
**Year Ended 31 March 2013**

**1) Assets**

During the year the following assets were purchased at the cost shown:-

	£
Fellowes Shredder	<u>87</u>
	<u>87</u>

The cost of these are included in the accounts as follows

Office Equipment (Administration)	<u>87</u>
	<u>87</u>

At 31 March 2013 the following assets (at cost price) were held:-

	£
Office Equipment	2,786
Office Furniture	2,937
Council Chamber Furniture	1,834
Mayoral Chains of Office	13,416
Deputy Mayors Chains of Office	<u>407</u>
	<u>21,380</u>

Each asset owned by the body should be recorded on the asset register at its original cost. In the event that the original cost is not known at the time of first recording on the asset register, the body should, having taken appropriate advice, establish a current value for the asset. This value will act as a proxy for the original purchase cost and will remain unchanged until disposal.

Assets should not be adjusted for depreciation. The cost will remain as the asset value in the asset register and on the Annual Return until the asset is disposed of.

<b>Community Assets</b>	£
War Memorial - nominal value	1

**Keswick Town Council**  
**Supporting Statements to the Accounts**  
**Year Ended 31 March 2013**

**2) Borrowings**

As at the close of business on 31 March 2013 the Council had no loans outstanding.

**3) Leases**

At the end of the year the following lease was in operation

Lessor	Purpose	Annual Payable £	Year of Expiry
Danwood Contract Rentals	Photocopier	1,588	2016

Supplier

Danwood c/o Carlisle Office - Agreement No: AQP1279234

**4) Tenancies**

**Council as Landlord**

Tenant	Property	£
Allerdale Borough Council	Walker Park	11,000

**Council as Tenant**

Landlord	Property	Rent pa £
Allerdale Borough Council	Council Chambers and Offices	7,100

**5) S137 Payments**

The limit for the spending of s137 of the Local Government Act 1972 for this Council in the year of accounts was £26,669, based on £6.80 per elector.

The following payments were made

Keswick Out of School Club	500
Keswick Youth Club	500
Poppy Wreath	17
	<u>1,017</u>

**Keswick Town Council**  
**Supporting Statements to the Accounts**  
**Year Ended 31 March 2013**

**6) Agency Work**

During the year the Council did not undertake any agency work

**7) Pensions**

For the year of accounts the Council's contributions were 15.4% of employees pensionsable pay. This scheme is administered by Cumbria County Council.

**Approved By Council**

Minute Ref \_\_\_\_\_ Date \_\_\_\_\_

Chairman \_\_\_\_\_

Town Clerk \_\_\_\_\_