

# **KESWICK TOWN COUNCIL**

## **STATEMENT OF ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2014**

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CA12 5JS

**Keswick Town Council**  
**Annual Statement of Accounts**  
**Year Ended 31 March 2014**

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**Keswick Town Council**  
**General Fund**  
**Income and Expenditure Accounts**  
**Year Ended 31 March 2014**

		<b>Year Ended 31 March 2014</b>	<b>Year Ended 31 March 2013</b>
<b>General Income</b>			
Precept (including local council tax support grant)		203,422	226,182
Fitz Park Grant from Allerdale Borough Council		20,720	-
Bank Interest - Business Premium Account		48	39
Walker Park Rents		11,000	11,000
CKP Railway Bond		3	3
Events Banner Advertising Income		1,114	750
Christmas Lights Contributions/Recharges		700	5,060
Allotment Income		600	625
<b>Total General Income</b>		<u>237,607</u>	<u>243,659</u>
<b>Expenditure</b>			
Administration, Salaries, NIC, SA & Costs	Page 2	57,604	45,713
Grants Paid	Page 3	15,139	17,045
Christmas Lighting		20,690	18,773
Town Floral Displays		6,781	6,621
Town Mayor's Allowance		2,000	1,960
Contingency	Page 4	8,350	8,586
War Memorial	Page 4	822	2,519
Townfield Expenditure		800	852
Open Spaces		1,000	907
Grant to Fitz Park Trust		78,514	75,708
Fitz Park Sinking Fund		10,000	10,000
Audit Fee		1,100	1,100
Newsletter		280	840
Advertising		307	-
Communications		182	-
Professional Fees		517	300
Town Events / Celebrations		5,000	3,348
Allotment Expenses		548	434
Event Banner Expenditure			193
<b>Total General Expenditure</b>		<u>209,634</u>	<u>194,899</u>
<b>General Income less Expenditure</b>		<b>27,973</b>	<b>48,760</b>
<b>Reserves Brought Forward</b>		<b>149,130</b>	<b>100,370</b>
<b>General Fund Reserves Carry Forward</b>		<u><b>177,104</b></u>	<u><b>149,130</b></u>

**Keswick Town Council**  
**General Administration Costs**  
**Year Ended 31 March 2014**

	<b>Year Ended 31 March 2014</b>	<b>Year Ended 31 March 2013</b>
<b>Income</b>		
Photocopying	18	83
Council Chamber Hire	340	1,160
<b>Total Income</b>	<u>358</u>	<u>1,243</u>
<b>Expenditure</b>		
Salaries, National insurance and Pension	71,526	68,610
Pension to Former Employee	1,556	917
Staff Expenses	457	546
Rent	7,100	7,100
Rates	752	1,096
Building Service Costs	4,330	4,670
Insurance	1,510	372
Repairs - Decorating	1,900	1,758
Subscriptions	762	1,020
Stationery and Printing	1,257	970
Postage	280	271
Photocopier Lease and Charges	1,695	1,614
Advertising	-	135
Computer Maintenance	1,186	1,206
Website and Internet Costs	689	716
Telephone	357	266
Office Equipment and Fittings	102	107
Elections and Annual Parish Meeting	114	96
Council Chamber Expenditure	121	41
Conferences / Training	672	1,159
<b>Total Expenditure</b>	<u>96,366</u>	<u>92,670</u>
<b>Net Expenditure</b>	<b>96,008</b>	<b>91,427</b>
Allocated to:		
General Fund 60% (2013 50%)	60% 57,604	45,713
Hope Park 20% (2013 25%)	20% 19,202	22,857
Fitz Park 20% (2013 25%)	20% 19,202	22,857
	<u>96,008</u>	<u>91,427</u>

**Keswick Town Council  
Grants and S137 Payments  
Year Ended 31 March 2014**

	<b>Year Ended 31 March 2014</b>	<b>Year Ended 31 March 2013</b>
<b>S137 Grants</b>		
Keswick Out of School Club		500
Keswick Youth Club		500
<b>Grants</b>		
Theatre by The Lake Youth Work	3,500	3,500
Keswick in Bloom	2,250	2,750
1st Keswick Scout Group	1,250	2,250
Keswick Tourism Association	500	500
Keswick Youth Club	1,819	1,000
Keswick Rugby Club	3,000	3,000
Churches Together	100	
Great North Air Ambulance	500	
Keswick School	500	
New Arts North	250	
St Johns Ambulance	500	
Citizens Advice Allerdale	400	500
Keswick Archers		200
Keswick Cricket Club		2,325
Friends of Theatre by the Lake	100	
Film Club	200	
Rape Crisis Centre	250	
Poppy Wreath	20	20
<b>Total Grants Other Powers</b>	<b>15,139</b>	<b>17,045</b>

**Keswick Town Council  
War Memorial  
Year Ended 31 March 2014**

	<b>Year Ended 31 March 2014</b>	<b>Year Ended 31 March 2013</b>
<b>Income</b>		
Grant from Keswick Town Council	821	2,519
Interest	1	-
<b>Total Income</b>	<b>822</b>	<b>2,519</b>
 <b>Expenditure</b>		
Insurance	239	1,508
Maintenance and Floral Displays	582	770
Repairs	-	241
<b>Total Expenditure</b>	<b>821</b>	<b>2,519</b>
 <b>Surplus / (Deficit)</b>	 <b>1</b>	 <b>-</b>
 <b>Balance brought forward</b>	 <b>850</b>	 <b>850</b>
<b>Total Fund Balance</b>	<b>851</b>	<b>850</b>

**Contingency Spending**

	<b>Year Ended 31 March 2014</b>	<b>Year Ended 31 March 2013</b>
<b>Contingency Spending</b>		
Purchase of Community Housing Trust Shares	-	8,000
Repairs to bus shelter	-	586
Website	2,600	-
Christmas lights	750	-
Community pump	5,000	-
	<b>8,350</b>	<b>8,586</b>

**Keswick Town Council**  
**Keswick Town Council Events Fund and Engagement Fund**  
**Year Ended 31 March 2014**

**Events Fund**

	<b>31 March 2014</b>	<b>31 March 2013</b>
<b>Income</b>		
Donation from Keswick BIDS	-	2,759
Donation from United Utilities	500	-
Market Stall Income	360	-
<b>Total Income</b>	<b>860</b>	<b>2,759</b>
<b>Expenditure</b>	-	-
Purchase of Tables	428	
<b>Other Events Expenditure</b>	1,004	
<b>Total Expenditure</b>	<b>1,432</b>	<b>-</b>
<b>Surplus / (Deficit)</b>	<b>(572)</b>	<b>2,759</b>
<b>Balance brought forward</b>	<b>2,759</b>	<b>-</b>
<b>Total Fund Balance</b>	<b>2,187</b>	<b>2,759</b>

**Engagement Grant**

	<b>31 March 2014</b>	<b>31 March 2013</b>
<b>Income</b>		
Community Engagement Grant	-	8,200
<b>Total Income</b>	<b>-</b>	<b>8,200</b>
<b>Expenditure</b>	8,200	-
<b>Total Expenditure</b>	<b>8,200</b>	<b>-</b>
<b>Surplus / (Deficit)</b>	<b>(8,200)</b>	<b>8,200</b>
<b>Balance brought forward</b>	<b>8,200</b>	<b>-</b>
<b>Total Fund Balance</b>	<b>0</b>	<b>8,200</b>

**Keswick Town Council  
Flood Recovery Fund  
Year Ended 31 March 2014**

	<b>Year Ended 31 March 2014</b>	<b>Year Ended 31 March 2013</b>
<b>Income</b>		
<b>Total Income</b>	<u>-</u>	<u>-</u>
<b>Expenditure</b>		
Flood Recovery - Project Leader and Expenses	3,704	3,924
Keswick Parks Redevelopment Costs	8,367	-
Sandbags, Emergency Equipment and Training	3,518	775
<b>Total Expenditure</b>	<u>15,589</u>	<u>4,699</u>
<b>Surplus / (Deficit)</b>	<b>(15,589)</b>	<b>(4,699)</b>
<b>Balance brought forward</b>	<b>37,437</b>	<b>42,136</b>
<b>Total Fund Balance</b>	<u><b>21,848</b></u>	<u><b>37,437</b></u>



**Keswick Town Council  
Balance Sheet  
31 March 2014**

	31 March 2014	31 March 2013
<b>Current Assets</b>		
Debtors	159	802
Prepayments	(100,809)	1,089
VAT	14,705	4,853
Hope Park Loan Account	8,968	12,099
Town Council Current and Saver Accounts	253,768	149,450
War Memorial Account	852	851
Petty Cash	75	75
Flood Recovery Bank Account	<u>32,182</u>	<u>37,253</u>
<b>Total Current Assets</b>	<b>209,900</b>	<b>206,472</b>
<b>Current Liabilities</b>		
Creditors	4,052	507
Accruals	2,258	5,988
Townfield	<u>1,600</u>	<u>1,600</u>
<b>Total Current Liabilities</b>	<b>7,910</b>	<b>8,095</b>
<b>Net Current Assets</b>	<b>201,990</b>	<b>198,377</b>
<b>Represented By</b>		
Town Council General Reserve	Page 1 177,104	149,130
War Memorial Fund	Page 4 851	851
Events Fund	Page 5 2,187	2,759
Engagement Grant	Page 5 0	8,200
Flood Recovery Fund	Page 6 <u>21,848</u>	<u>37,437</u>
	<b>201,990</b>	<b>198,377</b>
	0.00	

The above statement represents fairly the financial position of the authority as at 31 March 2013 and reflects its income and expenditure during the year.

**Approved By Council**

Minute Ref \_\_\_\_\_ Date \_\_\_\_\_

Chairman \_\_\_\_\_

Town Clerk \_\_\_\_\_

**Keswick Town Council**  
**Supporting Statements to the Accounts**  
**Year Ended 31 March 2014**

**1) Assets**

During the year the following assets were purchased at the cost shown:-

	£
Laptop	719
Computer	695
Filing Cabinets	304
Tables	488
	<u>2,206</u>

The cost of these are included in the accounts as follows

Event costs - tables	488
Office Equipment (Administration) - filing cabinet	102
Stationery - filing cabinet	202
Repairs - laptop	719
Staff costs - computer	695
	<u>2,206</u>

At 31 March 2014 the following assets (at cost price) were held:-

	£
Tables	488
Office Equipment	3,730
Office Furniture	3,241
Council Chamber Furniture	1,834
Mayoral Chains of Office	13,416
Deputy Mayors Chains of Office	407
	<u>23,116</u>

<b>Community Assets</b>	£
War Memorial - nominal value	1

**2) Borrowings**

As at the close of business on 31 March 2013 the Council had no loans outstanding.

**3) Leases**

At the end of the year the following lease was in operation

Lessor	Purpose	Annual Payable	Year of Expiry
		£	
Danwood Contract Rentals	Photocopier	1,588	2016

Supplier  
 Danwood c/o Carlisle Office - Agreement No: AQP1279234

**Keswick Town Council  
Supporting Statements to the Accounts  
Year Ended 31 March 2014**

**4) Tenancies**

**Council as Landlord**

Tenant	Property	£
Allerdale Borough Council	Walker Park	11,000

**Council as Tenant**

Landlord	Property	Rent pa £
Allerdale Borough Council	Council Chambers and Offices	7,100

**6) Agency Work**

During the year the Council did not undertake any agency work

**7) Pensions**

For the year of accounts the Council's contributions were 15.4% of employees pensionsable pay. This scheme is administered by Cumbria County Council.

**Approved By Council**

Minute Ref \_\_\_\_\_ Date \_\_\_\_\_

Chairman \_\_\_\_\_

Town Clerk \_\_\_\_\_