

## KESWICK TOWN COUNCIL

Minutes of the meeting of Keswick Town Council held in the Council Chamber, 50 Main Street, Keswick on Thursday 16<sup>th</sup> March 2017 at 7.30pm.

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**Present:**

**Councillors**

Allan Daniels	Martin Jordan	Denstone Kemp
Graham Kendall	Andrew Lysser	Tony Lywood
Duncan Miller	Adam Paxon	Paul Titley

Also present were Lynda Walker (Town Clerk), Catherine Parker (Responsible Financial Officer), Christine Fawcett (Parks Manager), Hazel Broatch (Rural Cumbria Connects) 6 members of the public, 2 members of the press, and PCSO Catherine Smith.

Prior to the start of the meeting, Marie Whitehead of CN Media gave a presentation and circulated information about the Lakesman Triathlon event. The next event will be held in Keswick on Sunday 18<sup>th</sup> June 2017 and the organisers are seeking ways of reducing the impact of car parking by providing permits for competitors to park in agreed locations outside the town centre.

**215. Selection of Chair**

Cllr Titley was selected to Chair the meeting in the absence of the Mayor and Deputy Mayor.

**216. Apologies**

Apologies for absence were received from Councillors Burn and Leighton (holiday), and Councillor Pugmire (illness).

**217. Minutes**

**RESOLVED** that the Chairman be authorised to sign as a correct record the minutes of the Town Council meeting held on 16<sup>th</sup> February 2017 (pages 45 - 49).

**218. Requests for Dispensations**

The Clerk reported that no requests for dispensations had been received.

**219. Declarations of Interests**

Declarations by elected and co-opted members of interests in respect of items on this agenda were received from:

All Councillors – item 11 (i) application no. T/2017/0034 – applicant is Town Council.

**220. Police Attendance**

PCSO Catherine Smith was present and apologised that the Police report had not been received due to a communications error. She highlighted a rise in anti social behaviour and traffic-related issues which had taken up a considerable amount of Police time.

*It was agreed to bring item 17 on the agenda forward*

**221. Public Spaces Protection Orders**

Councillor Lywood explained that since asking for this item to be placed on the agenda, he had received information from Newcastle City Council which indicated that the problems currently being experienced in Keswick e.g. from some buskers, itinerant traders and aggressive charity collectors, could be dealt with under the provisions of the Local Government Miscellaneous Provisions Act 1982 by Allerdale Borough Council. As a Borough Councillor for Keswick he would make it clear to the authority that the situation was insupportable and was likely to lead to further infringement, particularly in relation to peddlers, not just in Keswick but in other areas. He stated that urgent enforcement action was required.

**RESOLVED** that a letter be sent to Allerdale Borough Council expressing the Town Council's concerns about the lack of enforcement under the Miscellaneous Provisions Act, particularly in relation to itinerant traders, and demanding that urgent action be taken.

*It was agreed to bring item 10 on the agenda forward*

**222. Micro Anaerobic Digester Feasibility Study**

Hazel Broatch of Rural Cumbria Connects provided an update on the feasibility study which was now nine weeks in. A 'long list' of potential sites for a digester had been drawn up, including Hope and Fitz Parks and more detailed investigation was needed. Councillors expressed general support for the project.

**223. Future of Keswick Hospital**

Councillors commented on the results of the meeting of the Cumbria Clinical Commissioning Group held on 8<sup>th</sup> March 2017 and the recommendations following the 'Success Regime' consultation. Keswick residents were congratulated on securing the future of in-patient beds at Keswick Hospital, as other areas had not been so fortunate.

**224. Matters to be received from the Public**

No matters were received from the public.

**225. Matters to be received from Councillors**

No matters were raised by Councillors.

**226. Applications for Development**

- i) **RESOLVED** that the following observations be submitted to the Lake District National Park Authority:-

<b>Plan Ref.</b>	<b>Description of Development Location</b>
<b>T/2017/0034</b>	T1 Sycamore - minimum crown raise; T2 Oak - removal of damaged limb; T3 Beech - crown raise and prune; T4 - Birch - crown raise; T5 Beech reduce in size War Memorial, Penrith Road and Station Road <i>Declared interest – Applicant is Keswick Town Council</i> <b>Declared Interest</b>
<b>T/2017/0038</b>	Fell 1 x prunus (T1) Otley House, Otley Road <i>Support - not a great specimen, adversely affecting boundary wall</i> <b>SUPPORT</b>
<b>T/2017/0043</b>	Remove 1 x birch, 1 x ash and 1 x sycamore The County Hotel <i>Support - trees are overgrown and will be replaced by more suitable long term replacement trees</i> <b>SUPPORT</b>
<b>T/2017/0044</b>	Prune 1 x horse chestnut (T1) Briar Rigg House, Brundholme Road <i>Support – Site visit made</i> <b>SUPPORT</b>
<b>7/2016/2175</b>	Two storey side extension Whitbeck, High Hill <i>Support - appropriate design and same 'footprint' as existing</i> <b>SUPPORT</b>

- 7/2017/2026** Proposed awning to external seating area  
12 Lake Road  
*Support - another location to keep dry and enhance café culture*  
**SUPPORT**
- 7/2017/2038** Erection of rear steps and balcony to the rear elevation  
High Croft, Vicarage Hill  
*Support - no interference with any neighbours, a mild addition to the property*  
**SUPPORT**
- 7/2017/2041** Proposal to change use of half of ex motor museum from A1 to B8. Intention (subject to approval) is to operate a mail order business from these premises.  
Motor Museum, Standish Street  
*Support - pleased to see a new business open and the retention of business use. Mail order business appropriate for this empty property*  
**SUPPORT**
- 7/2017/2043** Replacement windows  
3 Southey Street  
*Support - visual perspective will be improved by more in keeping UPVC windows (UPVC at present), development is outside the conservation area.*  
**SUPPORT**
- 7/2017/2045** Demolition of buildings fronting onto Ratcliffe Place and construction of 3 new dwellings with associated site works. Conversion of existing workshop at rear of site to form a self-contained flat with garage parking below.  
F & W Green Ltd Workshop, Ratcliffe Place  
*Support – Clever and appropriate design for this residential area (small ‘windfall’ site exemption for S106 obligations for affordable housing- as per section 3.7 of supplementary planning document). Local occupancy condition sufficient on this development and the housing type is compatible for local need. Ample car parking provided for site. The workshop now looks out of place.*  
**SUPPORT**

- ii) **RECEIVED** update on National Park Planning Decisions

## 227. Mayor’s Report

**RECEIVED** details of the Mayor’s engagements and meeting attendance for the period 10<sup>th</sup> February 2017 – 9<sup>th</sup> March 2017.

## 228. Reports from Ward Representatives

**RECEIVED** reports from the following representatives:

- i) Lake District National Park Authority North Distinctive Area Parishes Representative
- ii) Allerdale Borough Council Ward representatives

Borough Councillor Lysser stated that he was putting pressure on Allerdale BC to provide information regarding income from car parks in Keswick and also to reduce the cost of a parking permit for residents and local workers to £100 p.a. He suggested that the Town Council should write to the Borough Council to request an independent study on car parking in Keswick and suggested the possibility of a town poll on the subject.

**RESOLVED** that Allerdale Borough Council be asked to reduce the cost of annual parking permits in Keswick to £100 for locals and workers and to arrange for a jointly-funded independent study on parking in Keswick to be carried out, to include the County and Town Councils.

**229. Elliott Park Flooding**

No discussion took place in the absence of Councillor Pugmire.

**230. County Square War Memorial**

Consideration was given to the report of the Clerk.

**RESOLVED** that consultation take place with the local British Legion to ascertain their views on how the memorial could be improved and that a report be brought to a future meeting. It was further **RESOLVED** that the War Memorials Trust be asked for help in identifying the services of a professional to clean the plaques.

**231. Request for Funding**

Consideration was given to a request for a grant of £300 from the Cumbria Dyslexia Project.

**RESOLVED** that a grant of £200 be allocated from the 'Youth Projects' provision in the budget, and that Councillor Paxon provide more information on the project.

**232. United Utilities Legacy Funding**

Councillor Titley reported that two possible projects had come forward so far. Councillor Lysser suggested that Keswick Youth Club should be encouraged to put forward a bid.

**233. Payment of Accounts**

**RESOLVED** that the accounts for March 2017 as approved by the Inspection Committee be authorised for payment for:

- i) The Town Council, vouchers 223 – 240 amounting to £49,628.48 (Forty nine thousand six hundred and twenty eight pounds and forty eight pence)
- ii) The Trusts, vouchers HP186 – FP224 amounting to £24,844.96 (Twenty four thousand, eight hundred and forty four pounds and ninety six pence)

**234. Document Retention Policy**

Consideration was given to the draft Document Retention Policy circulated by the Responsible Financial Officer.

**RESOLVED** that the Document Retention Policy be adopted and implemented.

**235. Electoral Review of Allerdale – Draft Recommendations**

Consideration was given to the Local Government Boundary Commission's draft recommendations on new ward boundaries.

**RESOLVED** that no representations be made to the Boundary Commission on the proposals.

**236. 'A' Board Policy**

**RECEIVED** an update from Councillor Daniels.

**237. Keswick Neighbourhood Development Plan**

**RECEIVED** the Minutes of the Steering Group meeting held on 28<sup>th</sup> February 2017.

**238. Liaison Meetings**

**RECEIVED** the minutes of the following meetings:

- i) CALC Allerdale Three Tier meeting held on 19<sup>th</sup> January 2017.
- ii) Allerdale Flood Resilience Group meeting held on 27<sup>th</sup> February 2017 attended by the Mayor and Councillor Lywood.

**239. Clerk's Report**

**RECEIVED** the Clerk's report.

**RESOLVED** that approval be given for the Clerk's attendance at CALC training on Common Land and Village Greens, plus one Councillor.

**240. Correspondence**

**RECEIVED** for information the following correspondence:

- i) DCLG – response to letter re Bellwin Scheme Funding
- ii) NHS Cumbria Clinical Commissioning Group – new boundaries
- iii) Paul McGreal – details of Keswick Mountain Festival Cycling Event
- iv) Allerdale Flood Recovery Update Issue 2 - Feb 2017
- v) Brian Pepper – response to planning application 7/2017/2004

**Prior to the following business the Chairman moved the resolution:**

*'That in view of the special or confidential nature of the business about to be transacted, it is advisable/in the public interest that the public and/or press be temporarily excluded and they are instructed to withdraw'*

**241. Legal - Office Accommodation Lease**

**RECEIVED** a report on the meeting with Allerdale BC held on 21<sup>st</sup> February 2017.

**242. Legal - Walker Park**

Consideration was given to the report of the Clerk.

**RESOLVED** that no further legal advice be sought and that a formal signed agreement with Allerdale BC be obtained.

**243. Staffing Committee Minutes**

**RECEIVED** for information the Minutes of the Staffing Committee meeting held on 15<sup>th</sup> February 2017.

The meeting closed at 9.25 pm

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Chairman

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Date