

KESWICK TOWN COUNCIL

Keswick Town Council Events Committee

**Council Offices
50 Main Street
Keswick
CA12 5JS
Tel 017687 73607**

2 May 2017

Dear Sir/Madam

A meeting of the Keswick Town Council Events Committee will be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on **Friday 12 May 2017 at 10.00am**.

Members of the public and press are welcome to attend.

Yours faithfully



**Lynda Walker
Town Clerk**

AGENDA

- 1. Apologies**
To receive apologies for absence.
- 2. Minutes**
To agree the minutes of the Events Committee Meeting held on the 2 February 2017 (pages 15 – 16) –(enclosed).
- 3. Summer Festival**
Update on arrangements
 - Midsummer Rock Concert – Friday 23 June
 - Proms in the Park – Saturday 24 June
 - Scruffs Dog Show – Sunday 25 June
 - Publicity Schedule
 - Event Volunteers Requirements
- 4. Mountain Festival**
Update following advisory group meeting
- 5. Christmas Lights Switch On**
- 6. Other Events In Keswick**
To receive updates from partners.
- 7. Date of next meeting**

KESWICK TOWN COUNCIL

Minutes of the Keswick Town Council (KTC) Events Committee meeting held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick on Wednesday 15 March 2017 at 10.00am.

Present:

Chair: Paul Titley (PT) – KTC Cllr

Heather Askew (HA) – KTC Events Co-ordinator	Tony Lywood (TL) – KTC & ABC Cllr
Allan Daniels (AD) – KTC Cllr	David Quainton (DQ) – Rotary Club
Victoria Kimber (VK) – George Fisher	Dave Roberts (DR) – Lions

40. Apologies

Apologies were received from: Gill Atkinson - Cumbria Police, Joe Broomfield (JB) – Allerdale Borough Council, Phil Byers (PB) - Geraud Markets, David Burn (DB) – KTC Cllr, Bernie Dunne (BD) – Pack Horse Court, Vanessa Metcalf (VM) - Keswick Tourism Association, Graham Murray (GM) – Fluid Productions, Leanne Pettit (LP) - Cumbria Police, Christine Sheldon (CS) – Rotary Club., Lynda Walker (LW) – KTC Town Clerk

41. Minutes

RESOLVED that the minutes of the Events Committee Meeting held on the 2 February 2017 (pages 12 – 14) be agreed as a correct record.

Update on Christmas Lights – HA reported that she had met with Lite Ltd who have agreed to complete the installation of lights further in advance this year. Lite Ltd will provide a detailed timetable for installation by late summer.

42. Mid-Summer Festival

Waiters Race – event cancelled

Potential sponsors Grapevine have been speaking to their customers to drum up interest, Businesses were not interested in taking part in an event. Decision made to not go ahead with the event.

Rock Concert and Music in Pubs- Friday 23 June

Bands to include Waters Edge plus a couple of other local bands plus a Queen Tribute band. JB has confirmed funding of £750 to support the band night element of evening from ABC's Economic Development Funding. In addition an application has been made to Allerdale's Event and Festivals fund, this will be decided in early April.

HA reported that local bands have been booked for the pubs, but further work is still needed to confirm which pubs are to be involved.

Action: TL to provide contact details for possible venues

Action: TL to confirm choice of Queen band with Fluid

Prom in the Park – Saturday 24 June

TL to meet with Shelagh Hughes to confirm line up. Fluid productions are booked for this event.

It was noted that this is the same day as the MS 10 in 10 charity event and there might be an issue with volunteer stewards. However, the requirements for this event are relatively light, so not thought to be a problem.

Action: HA to ensure gazebos booked

Action: TL to meet with Shelagh Hughes

Scruffs – Sunday 25 June

Sub group to meet shortly. New dogathlon equipment to be purchased and racing equipment to be tested.

Action: PT to purchase and test equipment

Publicity

Posters showing all three events above, plus songs of Praise (25 June, St Johns Church 6.30pm) to be produced. With additional fliers for individual events with more detail.

Action: HA to draft

DQ confirmed that Rotary do not plan to run a charity duck race as part of the Festival this year.

43. Keswick Mountain Festival 9-11 June 2017

HA attended an Advisory Group Meeting on 9 Feb. Key information, booking up despite/because of the date change. KMF considering options on an opening night event. Dedicated parking in field down Borrowdale Road. KMF aware of issues with late payment, promised it will be better this year. Further Advisory Group meeting on the 27 April.

Action: HA to attend.

44. Other Events in Keswick**Victorian Fayre**

DQ reported that the Victorian Fayre Committee has been bolstered by the addition of new members from Bassenthwaite and Keswick Rotary. This has stabilised the organisation.

VM also reported that KTA were happy for her to be involved on the committee if needed.

45. Date of Next Meeting

Friday 12 May 10am

The meeting closed at 10.50am