

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Council Offices
50 Main Street
Keswick
CA12 5JS
Tel 017687 73607

18th May 2017

Dear Sir/Madam

You are summoned to attend the Annual Meeting of the Charitable Trusts listed below to be held in the Council Chamber, First Floor, Council Offices, 50 Main Street, Keswick, on **Thursday 25th May 2017 at 7.30pm.**

Yours faithfully



Lynda Walker
Town Clerk

HOPE PARK Registered Charity 503465
FITZ PARK Registered Charity 520327
TOWNSFIELD Registered Charity 520295

A G E N D A

- 1. Apologies**
To receive apologies for absence.
- 2. Election of Chairman**
To elect a Chairman for the ensuing year.
- 3. Election of Vice Chairman**
To elect a Vice Chairman for the ensuing year.
- 4. Minutes**
To approve and authorise the Chairman to sign the Minutes of the meeting held on 30th March 2017 (pages 14-16) (enclosed).
- 5. Declarations of Interests**
To receive any declarations of interests in respect of items on this agenda.
- 6. Chairman's Report**
To receive the Chairman's Report.
- 7. Proposed New Equipment/Staff Accommodation Building at Hope Park**
To consider letter from ADK Architects enclosing drawings showing proposal for providing new equipment and staff buildings at Hope Park (enclosed). Steve Harwood will be present for this item.
- 8. Crosthwaite Road Car Park**
To consider the report of the Clerk (enclosed).

9. Parks Manager's Report

To receive the report of the Parks Manager (enclosed).

10. Clerk's Report

To consider the report of the Clerk (enclosed).

11. Budget Comparisons

To receive budget comparisons for the fourth quarter (enclosed).

12. Assets Register

To approve and adopt the updated Assets Registers for Hope and Fitz Parks (enclosed)

13. Requests for use of the Parks

- i) Jen Wilson Fitness – Buggyfit Classes (enclosed)
- ii) KTC Events Committee – request for closure of Community Sports Area during the Proms in the Park and Scruffs events from 3.00pm – 9.30 pm on Saturday 24th June 2017 and all day (until 5.30pm) on Sunday 25th June 2017.

14. Correspondence

To receive the following correspondence:

- i) Suskes – Micro AD placement (enclosed)

Prior to the following business the Chairman will move the resolution:

'That in view of the confidential nature of the business about to be transacted, it is advisable that the public and/or press be temporarily excluded and they are instructed to withdraw'

15. Contracting

To consider report of the Clerk (enclosed).

To: All Councillors/Trustees
Press

FITZ PARK, HOPE PARK & TOWNSFIELD CHARITABLE TRUSTS

Minutes of the meeting of Fitz Park, Hope Park & Townsfield Charitable Trusts held in the Council Chamber, First Floor, Council Offices, Keswick, on Thursday 30th March 2017 at 7.30pm.

Present:

Chairman
Councillor Adam Paxon

Councillors		
David Burn	Allan Daniels	Martin Jordan
Denstone Kemp	Susan Leighton	Andrew Lysser
Tony Lywood	Duncan Miller	

Also in attendance were Lynda Walker (Trust Clerk), Catherine Parker (Responsible Financial Officer), Christine Fawcett (Parks Manager), 4 members of the public and 1 member of the press.

73. Apologies

Apologies for absence were received from Councillors Kendall (work), Pugmire and Titley (work).

74. Declarations of Interests

Declarations of interests in respect of items on this agenda were received from:
Councillor Leighton – item 14 (i) – involved in pre-planning for the event.

75. Minutes

RESOLVED that the Chairman be authorised to sign as a correct record the Minutes of the Trust Meeting held on 12th January 2017 (pages 11 – 13).

76. Wivell Bridge – Flood Resilience Work

Robert Dewhurst from Keswick Flood Action Group presented a proposal to form an improved access ramp to Wivell Bridge from the Penrith Road side. This would mean that river water could flow freely underneath for longer, keeping the water within the confines of the flood defence wall when the river was in flood, assisting with flood resilience in Penrith Road. He reported that preliminary discussions had taken place with the Planning Officer who had indicated that this work could be carried out under permitted development regulations.

RESOLVED that the Trust support Keswick Flood Action Group's proposal to help flood alleviation in Penrith Road, and that clarification be sought from the Lake District National Park Authority regarding the need to apply for planning permission for the proposed work.

77. Chairman's Report

The Chairman noted that Christine had now been in post for six months and thanked her for her hard work to date which was much appreciated. He also referred to the 'Fair Parking for Keswick' group's campaign for cheaper parking permits for residents and workers and it was agreed that the Trust should give consideration to reducing the cost of a permit on the Crosthwaite Road car park to £100 p.a. as part of a holistic approach to improve the town's parking problems.

78. Signage at Fitz Park

Keith Richardson of Keswick Cricket Club presented a proposal to provide new signs promoting the attractions of Fitz Park and the facilities offered by user clubs etc. together with a 22 yard long banner depicting the timeline of the park, to be designed by children from St Herbert's School.

RESOLVED that approval be granted to the proposed signage scheme and that a request be submitted to the Town Council for the funding held in reserve for improved park signage to be transferred to the Trust for this purpose.

79. Proposed new workshop and staff building, Hope Park

Consideration was given to a proposal presented by Steve Harwood of ADK Architects for a new workshop and staff building at Hope Park. It was suggested that two separate buildings be constructed within permitted development regulations, with the floor level to be lifted above previous flood levels, timber shingles on the roof and timber cladding.

RESOLVED that drawings for two buildings as suggested be presented to the next meeting together with indicative costings.

80. Knightsbridge Replacement

Steve Harwood gave an update on progress with the work to replace Knightsbridge, and a donation of £20,000 from Keswick Lions towards the provision of a ramp was confirmed. It was recommended that an additional £15,000 be made available from the Sinking Fund to cover additional costs in providing the ramp to include a contingency amount.

RESOLVED that a letter of thanks be sent to Keswick Lions Club for the £20,000 donation and that an amount of £15,000 be set aside from the Sinking Fund to cover any additional costs in providing a ramp.

81. Land at Hospital Field

Consideration was given to an email from eLift Cumbria Ltd regarding possible need for land in the vicinity of Keswick Hospital for future healthcare provision.

RESOLVED that any sale of land at Hospital Field be put on hold until a premises solution is identified for a new health centre and/or additional clinical accommodation in the town.

82. Micro Anaerobic Digester (AD)

Consideration was given to the suitability of Fitz Park and/or Hope Park as a site for a Micro AD processing commercial food waste to generate energy and digestate for use by community facilities.

RESOLVED that Rural Cumbria Connects be advised that neither Hope nor Fitz Parks are considered appropriate sites for a Micro AD operation.

83. Parks Manager's Report

RECEIVED the report of the Parks Manager. Christine was thanked for her excellent report.

84. Clerk's Report

RECEIVED the report of the Trust Clerk.

RESOLVED that enquiries be made regarding the registration of the land at Fitz Park.

85. Budgets for 2017/18

RESOLVED that the draft budgets for Hope and Fitz Parks for 2017/18 be approved.

86. Requests for use of the Parks

RESOLVED that the following requests for use of Fitz Park be approved:

- i) Ahmadiyya Muslim Youth Assoc UK – 10k/haif marathon and bike ride – Sat 19th August 2017
Free of charge for this year subject to normal terms and conditions.
- ii) Keswick Junior Parkrun – Sunday mornings – free of charge subject to normal terms and conditions and at own risk.

Prior to the following business the Chairman moved the resolution:

'That in view of the confidential nature of the business about to be transacted, it is advisable that the public and/or press be temporarily excluded and they are instructed to withdraw'

87. Contracting – Crosthwaite Road car park

RECEIVED an update from Steve Harwood, ADK Architects.

RESOLVED that in view of the quotations received, consideration be given to leasing the car park.

- 88. **Contracting – Lease for Hope Park**
RECEIVED an update from the Clerk.

The meeting closed at 9.30 p.m.

Chairman

Date

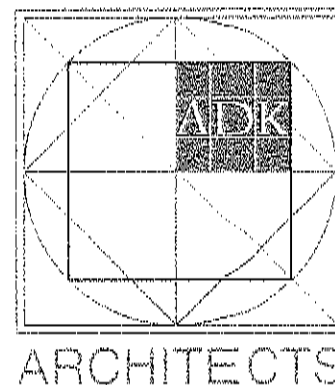
ADK ARCHITECTS

STEVE HARWOOD
3 BROWNFOOT
PENRITH ROAD
KESWICK
CUMBRIA
CA12 4LD

TEL: 0176897173322

E-mail: steve@adk.co.uk

RECEIVED
09 MAY 2017



ARCHITECTS

To:

3228

Date:

08 May 2017

Fitz Park Trust
Keswick Town Council
Council Offices
50 Main Street
Keswick
Cumbria
CA12 5JS

For the attention of Lynda Walker

Dear Lynda

Re. Proposed New Equipment Store and Staff Accommodation at Hope Park, Keswick.

I enclose a copy of my drawing 3228 / 1 which shows my proposal for providing the above accommodation within the constraints allowed as permitted development i.e. what can be built by Town Councils without needing planning permission. This allows buildings to be erected for the essential function of the park provided it does not exceed 200 cubic metres in volume and 4 metres in height. In this particular case the accommodation required would need to be in two buildings which the planners have confirmed is allowable in the context of these regulations.

I have discussed this plan with Christine Fawcett to clarify if my proposals are workable in the area identified and meet the space requirements. As you can see this involves separate buildings for the equipment store and staff accommodation which are closely related but not linked directly. A key factor in my thinking was to raise the floor level to above the flood level reached in December 2015 which is clearly visible on the existing buildings. This does require building up approx. 500 mm above the existing ground level which results in ramping up to the building entrance. This does require a good margin in front of the buildings for machinery and personnel to gain access and I have fixed the ramp at a maximum gradient of 1 in 12. This also involves building up the ground around the new buildings to keep within the volume and height restrictions of the permitted development regulations. The equipment store indicated here is 199.87 cubic metres. This provides the same floor area as the existing equipment store but with better proportions for the effective use of the new building. I understand it is proposed to remove the existing building when the new building is in place. The staff accommodation is a smaller building which provides the space required including disabled access / toilet provision. I have suggested that both buildings are built in a timber frame structure with an external rendered blockwork outer facing and with cedar shingles on the roof to match the other buildings in Hope Park.





An important element to address is the provision of drainage for the toilet provision in this remote part of the park. Given the flooding situation this will need specialist advice. With your agreement I would like to request David Clayton of Lakeland Environmental Management to advise on this aspect.

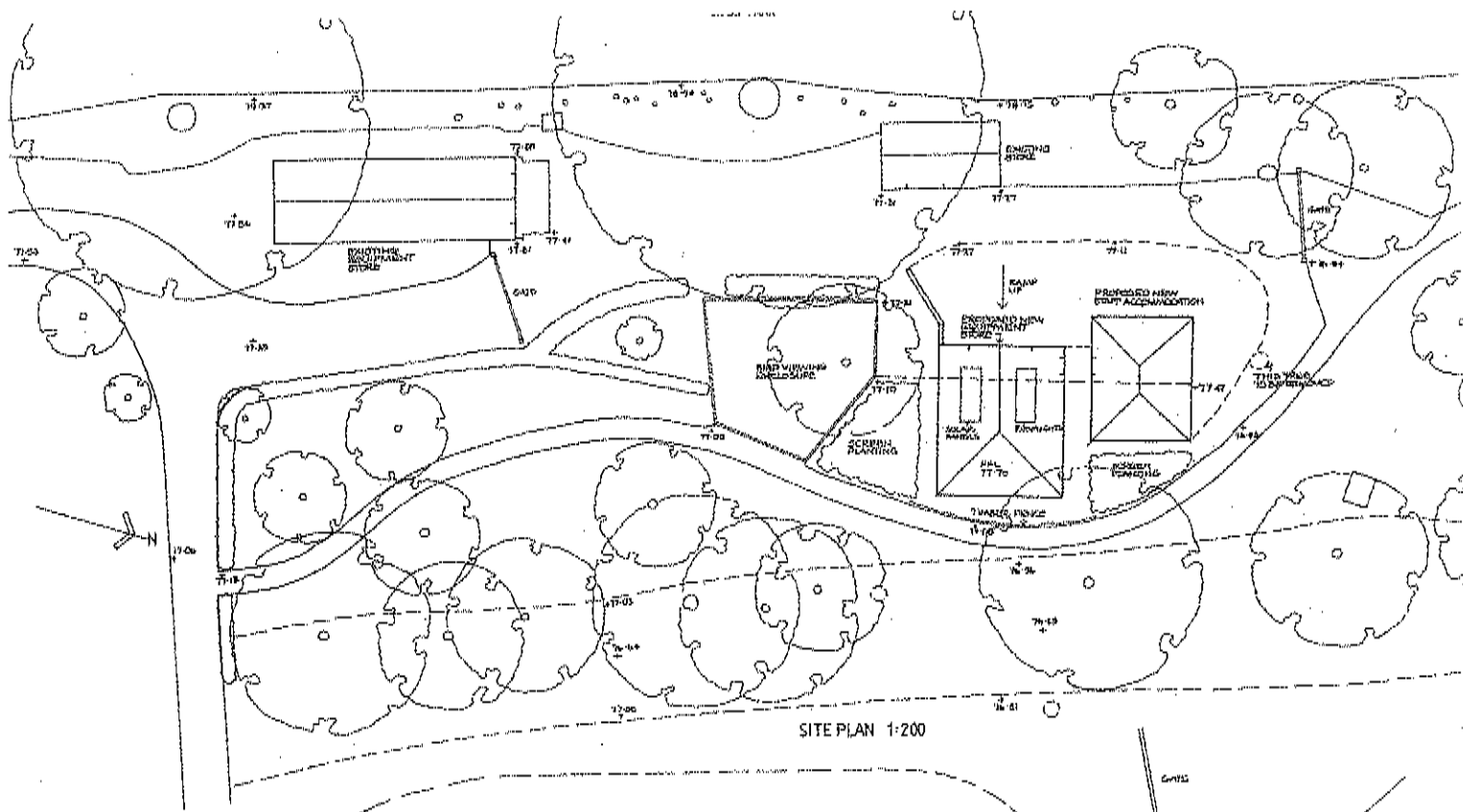
If the principle of this project meets with your approval I would propose to proceed to the next stage of preparing an outline specification to obtain costs for the work involved and to resolve the technical issues required for Building Regulations.

Yours sincerely

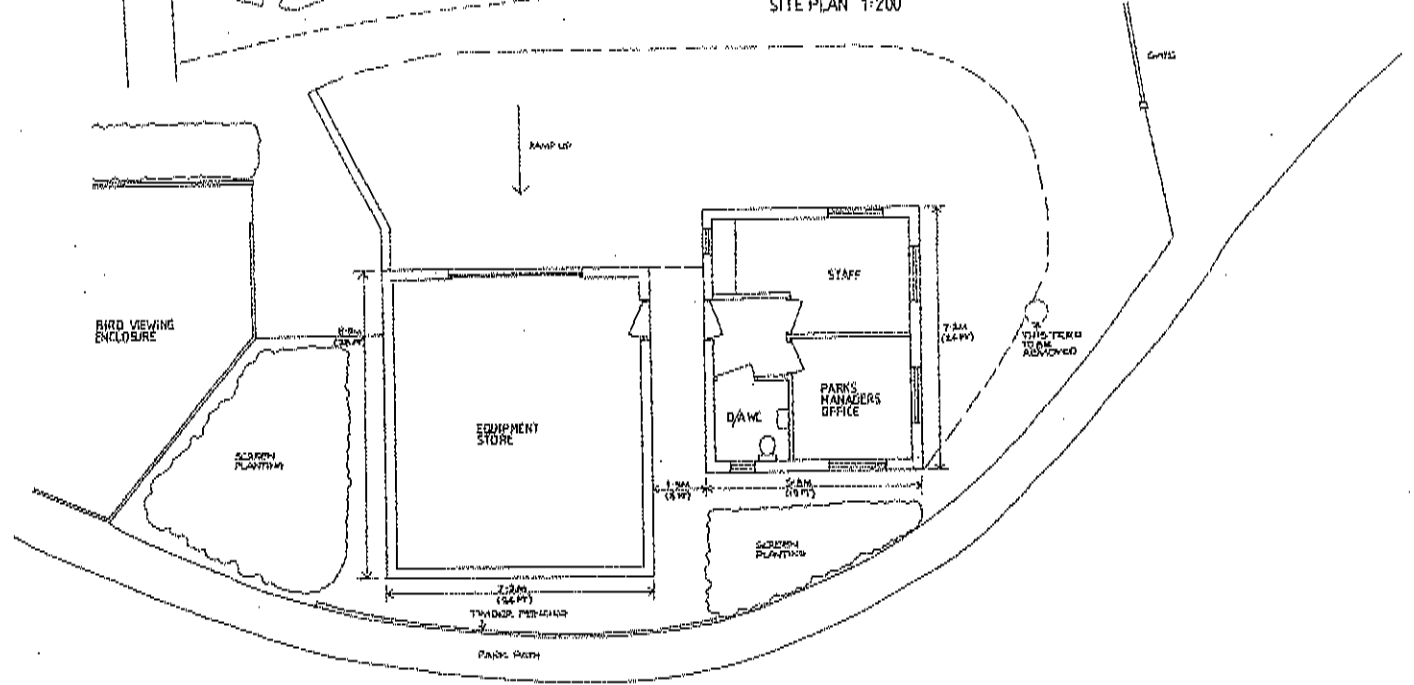
A handwritten signature in cursive script, appearing to read 'Stephen Harwood'.

S. HARWOOD





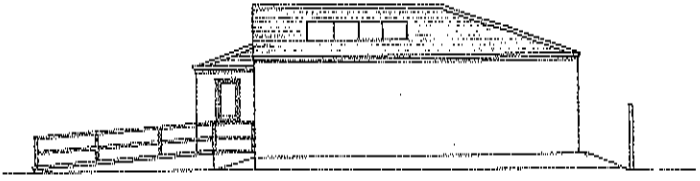
SITE PLAN 1:200



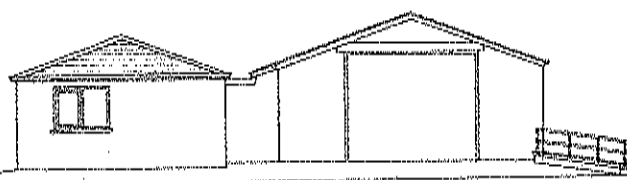
BUILDING PLANS 1:100



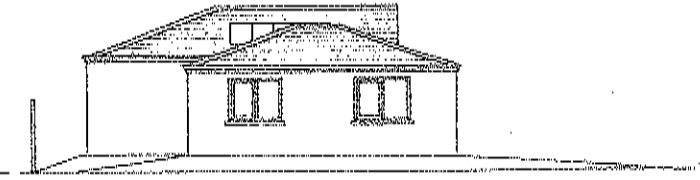
EAST ELEVATION TO HOPE PARK



SOUTH SIDE ELEVATION



WEST ELEVATION



NORTH SIDE ELEVATION

KESWICK PARKS CHARITABLE TRUSTS
25TH MAY 2017

CROSTHWAITE ROAD CAR PARK

1. Surface

Following the last meeting when it was agreed not to proceed at this stage with a comprehensive resurfacing scheme for the car park in view of the likely cost, a suggestion was made that a temporary surface should be provided to maximise income over the summer period. Following advice from Steve Harwood of ADK that this could be regarded as temporary maintenance works, and approval via email from Trustees to accept a quote of £2,140 plus VAT to supply and machine level 64 tons of gravel, the work was carried out. It is now necessary to ratify this expenditure and Councillors are asked to **RESOLVE** that £2,140 be allocated from the budget for car park expenses for the current year (£5,000).

2. Leasing

Also at the last meeting a suggestion was made that the car park should be leased out to provide a guaranteed income for the Trust, with the lessee to be responsible for the cost of any resurfacing. It was resolved that consideration be given to this suggestion and it is recommended that this discussion take place with the press and public excluded as it is a contracting matter.

3. Cost of permits

When the car park was first opened, local businesses and residents were offered the opportunity to purchase a permit at a cost of £130 and an advert was placed in the Reminder. Only one enquiry was received and the enquirer decided not to go ahead with the purchase because of the distance of the car park from the town centre and the fact that there is no lighting during the winter months. It was agreed at the last meeting that consideration be given to reducing the cost of annual permits to £100 to make them more attractive to local residents and workers.

4. Request for use of car park for Lakesman Event

A request has been received from the organisers of the Lakesman Triathlon for exclusive use of the car park from 5pm on Friday 16th June 2017 until 10am on Monday 18th June 2017. The organisers propose to charge athletes £10 per space for the whole weekend. They would man the car park and supply vouchers for the cars. I have consulted David Ferrier, who currently manages the car park on the Trust's behalf, and he has no objection to this but suggests that as it is a busy time for the car park the price should be significant to reflect the loss of income.

LW
170517

Parks Manager's Report May 2017

Christine Fawcett

The weather over the last two months has not been as pleasant, with more wet days than dry ones and jobs within the parks have not been as enjoyable as they could be. However we have soldiered on regardless and progress has been made.

Thanks must go to the parks staff for their hard work and commitment and also to the three ladies within the office for their enthusiasm and dedication to the parks.

Hope Park

The obstacle golf course has been completely repainted now and has received numerous comments on how good it looks with its new brighter colour scheme.

The greens have all been fertilized and have greened up nicely and grass cutting is now in full swing on both fairways and greens. Another application of granular fertilizer will be due in mid-May along with the on-going application of liquid feed throughout the growing season.

In total 11 memorial benches and 4 memorial trees have been sold and installed or planted within the park. We have now reduced the waiting list to single figures and thanks must be given to both Wendy and Catherine for all of their hard work regarding memorial benches and trees within our parks. A new electronic version of the memorial benches and trees is now in place rather than just a paper copy for future reference.

Two more seats have been added to the woodland area to create a peaceful area to reflect. These benches were old memorial benches that were too good to throw out and the client no longer required them.

The hedge along the Heads has almost been completed, a very time consuming job to prune the hedge in between cars, golf balls and a mess fence.

The bedding plants have arrived and are all housed in the green house, being grown on until ready to plant out in early/mid- June. Parks' staff are on a rota for weekend watering as the days become longer, plants will not last the weekend without water.

**Townsfild**

This area has started to dry up and is showing signs of grass growth. The epidictic growth has been removed from the base of the trees bordering Penrith road.

Lower Fitz Park

The path to Crosthwaite car park is in the process of been widened and a wooden edge placed down the river side of the path. The tarmacking of the path will be done after Knightsbridge is in place and subject to contractor availability.

Knightsbridge foundations are under way and a temporary wooden footpath is in place around the work site

Grass areas have been aeriated and grass cutting has begun by our contractor.

Five memorial trees have been planted within the park including three apple trees and two silver birches.



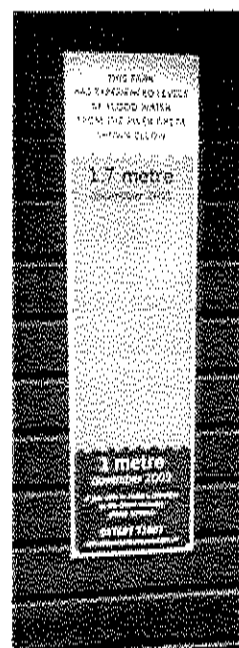
Upper Fitz Park

Again lots of work has been carried out in this area, all of the shrub borders have been covered in bark mulch to help to prevent weeds. What was a huge pile of mulch in Hope Park is now reduced to almost zero.

A new sign has been mounted on the Tennis hut to show the flood level high within the parks in both 2009 and 2015. This has helped to show to the tourists the sheer height of the water within the park

Permission has been granted from Lake District National Park, for work to be carried out on the trees surrounding the Wivell Park, this work will be carried out shortly by a sub-contractor.

All the tree work highlighted in the tree report has been carried out in both Upper and Lower Fitz Park. This included crown thinning, crown raising and dead branch remove of several trees within both parks and came in at a cost of £1600. Two trees have also been removed.

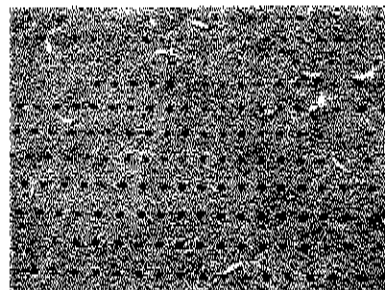


Three memorial trees have been planted and three memorial benches have been installed. The remaining benches have been sanded down and stained and fixed back down in their original places prior to Dec 2015



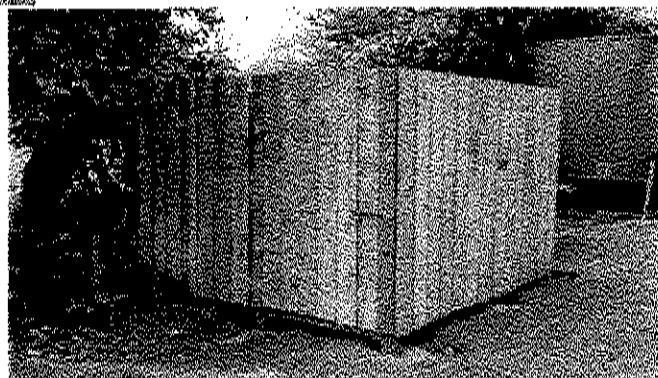
The tennis courts and surrounding grassed areas have been aeriated and fertilizer applied. The tennis courts are showing signs of recovery, however the putting green surrounding the top tennis courts has not responded as we would have liked. Soil testing has been carried out to try and solve the problem and will allow us to treat the turf with the correct nutrients required.

The bowling green has been pro cored by Greta Garden Services. A good will gesture for which I am truly grateful, over 1 million holes were sunk into the green by Mike to improve drainage and aeration. We have then applied fertilizer and grass seed to thicken the sward. Grass cutting of the green has now begun on a high setting. Top dressing has been applied to both areas.



The car parking area has been completed for the bowling club as agreed and a new post and rail fence has been erected to define the area. All of the materials used were supplied by the bowling club. Thank you ladies and gentlemen.

A new compound has been constructed for the storage of Hope Leisure's equipment. The old compound (plant centre) is now being converted into a wash area for machinery. In time some gates will be hung to prevent the general public entering the working area



A sub- contractor has repaired the wall under the footpath by replacing the stone which had fallen out over time, he has then rebuilt one of the support blocks. Jamie has also repaired the wall leading up to the War Memorial on Station road and made a very tidy job.

MUGA lights

When one light bulb went out, I thought how hard can it be to get a light bulb changed and working again? One week, two weeks at most!!! How wrong was I

After several visits by the electrician and much head scratching it has become apparent that flood water had got into the electrical system of the multi-use games area. It was only time before the components rusted through and began to give us problems.

The electrician is still working on the system and is making positive progress through a process of limitation. We hope to have the lights fixed as soon as possible.

Play Area

An incident has occurred with a young child on one of pieces of equipment resulting in the piece of equipment being closed and taken out of service. Consideration may need to be given for the replacement of this piece of play equipment.

Crosthwaite Road car park

64 ton of gravel has been levelled to improve the surface at a cost of £2140.00 plus vat, and a new post and rail fence at the entrance will be erected to improve access.

KESWICK PARKS CHARITABLE TRUSTS
25 MAY 2017

CLERK'S REPORT

1. Knightsbridge

Steve Harwood reports that 'There has been very little action over the past couple of weeks on progressing the works to the main supports for the bridge. I have been pressing this matter with the contractor, MPM North West Ltd. It has taken a while to get a response and I understand the problem has resulted from the loss of a number of their civil engineering workforce who have left for other jobs. As a consequence they have decided to subcontract that part of the contract work to a firm called APK. They have now started to organise themselves on site in preparation for progressing the work.

In the meantime MPM have been progressing the fabrication of the bridge in their workshops. R G Parkins (Structural Engineers) have visited their workplace and are happy with the progress made on that element as they have been working through the recent holiday period and weekends to regain lost time. As there is a good overlap in the on-site work and the manufacture of the bridge it is hoped that this recent hold up can be accommodated in the overall programme. However I have asked them to provide a revised programme and will keep you informed.'

Steve will be present at the meeting to give the up to date position.

2. Penrith Road Flood Alleviation Project

I have been in contact with Doug Coyle of Cumbria County Council regarding progress on the scheme to provide a pump at the back of the bus shelter on Penrith Road as part of the Springs Road/Penrith Road project. In November last year a small working group of Councillors (Chair, Vice Chair and Councillor Leighton) and the Parks Manager were tasked to liaise with the County Council and Keswick Flood Action Group on the project and report back to a future meeting.

Doug has confirmed that he is still happy to work with the group and the Capital Programme team to discuss incorporation of the bus shelter renewal and dedication of amenity space at the storage basin to the Town Council (this has not yet been agreed). He has also advised that 'because of cost increases we may have to modify ambitions with regard to the construction makeup of the bus shelter'. Renewed efforts will be made to set up a meeting with the appropriate people.

3. Defibrillator Outside Bowling Club at Upper Fitz Park

Derryck Corrighan, Secretary to the Bowling Club, has advised that the defibrillator which was installed inside the Bowling Bower has now been moved to an authorised outside box at the expense of the Bowling Club, to make it available for other park users should the need arise. The Club wanted to ensure that the defibrillator was available outside the limited times when the Club is open. Should a member of the public or emergency services need this equipment in times of an emergency call, they will be given the nearest defibrillator's location along with a key code number to access the machine.

4. New Signage for Fitz Park

The Town Council has now agreed the funding for the new signage project instigated by Keith Richardson to enable the project to go ahead. However, following advice from the Planning Officer for Keswick, it is now necessary to apply for permission for the installation of the banner on the railings. Keith will be completing the application form with help from myself and Christine. The fee will be in the region of £200 and the process takes 8-10 weeks. This means that it is likely to be mid August before the banner can be installed.

5. Wivell Bridge – Flood Resilience

Further to the decision to allow Keswick Flood Action Group to proceed with a proposal to make alterations to the approach ramp of Wivell Bridge to assist with flood resilience on Penrith Road, it has now been confirmed that planning permission is required for this work. K FAG are in the process of preparing the necessary application which will be submitted by the Town Council.

LW
180517

HOPE PARK TRUST

Budget 1st April 2016 to 31 March 2017

Budget Summary as at 31st March 2017 - REVENUE - YEAR END ADJUSTMENTS

4th Quarter

EXPENDITURE	Budget for Year	Actual to 31.03.17	% of Budget Spent	
Golf Cups & Tee Mats	500	500	100.00	
Tools	250	250	100.00	
Materials	1500	1412	94.13	
Maintenance	1000	4151	415.10	Inc. grass cutting fairway
Repairs - Paths/fences	1500	1490	99.33	
Repairs - Buildings	1000	1017	101.70	
Repairs - Course	250	150	60.00	
Repairs - Machinery	1000	1003	100.30	
Repairs - Van service/repairs	300	432	144.00	
Fuel and licences	2500	2889	115.56	
Plants & Compost	2000	3682	184.10	Overspend due to under budget provision
Trees and shrubs	200	197	98.50	
Fertilisers	500	607	121.40	
Electricity and heating oil	500	634	126.80	
Water rates	270	164	60.74	
Wages gardens	36958	34000	92.00	
Wages management	25935	34795	134.16	
Wages Apprentices	12348	0	0.00	
Admin and on costs	22591	22806	100.95	
Insurance	3500	3576	102.17	Including Indemnity
Telephone	250	282	112.80	
Advertising - Including Staff Recruitment	100	1506	1506.00	Parks Manager recruitment
Trade Refuse Collection	680	648	95.29	
Training costs	700	696	99.43	
Workwear	1500	1331	88.73	
Equipment	400	396	99.00	
Audit Fee & Accounts Preparation	800	750	93.75	
Bird/squirrel feeding station	150	136	90.67	
Printing and stationery	50	84	168.00	
Contingency	1000	966	96.60	Watering & Telephone
Health and Safety	250	252	100.80	
Computer equipment	0	134	0.00	Windows 10 upgrade
Web & Internet Costs	75	0	0.00	
Tree Work & Surveys	2000	1351	67.55	
Professional Fees	500	200	40.00	
Signs Expense	1000	0	0.00	
Drainage (filling) work to fairway	2000	0	0.00	
Contribution to D&E Fund	5000	5000	100.00	
TOTAL EXPENDITURE	131057	127487	97.28	

INCOME	Budget for Year	Actual to 31.03.17	% of Budget Income
Lease Fee	140383	140383	100.00
Bank interest	5	0	0.00
Donations & Money Spinner	350	463	132.29
Building Fund interest	10	20	200.00
Sale of assets	0	625	0.00
Bird/Squirrel Feed Station Donations	600	359	59.83
Hire of Park	0	400	0.00
Supplier Refund	0	5	0.00
TOTAL INCOME	141348	142255	100.64

SURPLUS/DEFICIT	10291	14768
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FUNDS

Development & Equipment Fund	Budget 2016/17	Actual to 30.06.16	
Ride on Rotary Mower	4000	6784	Overspend due to under budget provision
	0	0	
	4000	6784	

FITZ PARK

1st April 2016 - 31st March 2017

Budget Summary as at 31st March 2017 - REVENUE - YEAR END ADJUSTMENTS

4th Quarter

Expenditure	Budget for Year	Expenditure to 31.03.17	% of budget spent
Materials	700	1,264	180.57
Games Equipment - Including CSA	300	293	97.67
Repairs - Paths, fences & walls	2500	3,428	137.12
Repairs - Buildings	500	455	91.00
Repairs - Greens and courts	1000	1,021	102.10
Repairs & Maintenance - children's play area	5000	5,236	104.72
Repairs - Bridges (Wivell & Knights)	250	0	0.00
Trade refuse	750	762	101.60
Plants, trees & shrubs	500	497	99.40
Fertiliser	500	497	99.40
Electricity	750	404	53.87
CSA Electricity	400	339	84.75
CSA Expenditure	600	775	129.17
Water Rates	610	571	93.61
Wages, NI & SA (Management)	6354	8,699	136.91
Wages, NI & SA (Parks)	39792	41,705	104.81
Grass cutting - outside contract	8000	5,750	71.88
Admin and on costs	22591	22,806	100.95
Insurance	5000	5,328	106.56
Telephone	0	0	0.00
Advertising & Staff Recruitment	100	0	0.00
Car Park Expenses	5000	6,938	138.76
Audit fee & Accounts Preparation	800	750	93.75
Tools	150	85	56.67
Health and Safety	200	201	100.50
Printing & Stationery	50	61	122.00
Sinking Fund	10000	10,000	100.00
Hygiene Contract	80	0	0.00
Signs Expense	500	430	86.00
Tree Work	3500	3,434	98.11
Workwear	800	748	93.50
Contingency	1500	2,648	176.53
Professional Fees	250	0	0.00
Maintenance	1500	1,381	92.07
BMX Track Expenditure	1000	67	6.70
Bank Charges - from July 2016	0	263	0.00
Training	0	0	0.00
Total Expenditure	121,527	126,836	104.37

Min No. 22 Jetting

Plus spend from Fund E2500

Income	Budget for Year	Income to 31.03.17	% of budget income
Licence Fee - Games & Catering	1000	0	0.00
New Car park income	20000	12,275	61.38
Wayleaves	33	33	100.00
Insurance Reimbursements	1000	1,189	118.90
Hire of Fitz Park	3500	3,798	108.51
Donations	50	105	210.00
Tennis Club - Licence Agreement	1000	0	0.00
Football Club - Lease	1000	1,000	100.00
Car Park Levy - Football Club	4000	2,785	69.63
CSA Income	600	258	43.00
Play Area - All Income	250	99	39.60
BMX Track Income - Restricted Fund	100	0	0.00
Gift Aid	0	73	0.00
Bank Interest & Loyalty Reward - from July 2016	0	121	0.00
Total Income	32,533	21,736	66.81

NET EXPENDITURE SURPLUS/-DEFICIT	88,994	105,100	118.10
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KESWICK TOWN COUNCIL ASSETS REGISTER

FITZ PARK CHARITABLE TRUST

AS AT 31/3/2017

Date Purchased	Purchase Cost	Description	Location	Notes	Provisional year 1 value	Additions	Disposals	Total	Depreciation @ 5%	Current Value
Land & Buildings										
		Original deeds held at Keswick Museum	Fitz Park, Station Road							
		Storage Buildings - 3 x container & 1 x staff unit*								
		* possible flood damage TRC								
					190285					190285
					190285			190285		190285
Plant & Equipment										
Date Purchased	Purchase Cost	Description	Location	Notes	Provisional year 1 value	Additions	Disposals	Total	Depreciation @ 20%	Current Value
01.04.09	£81.00	Staff Lockers	Staff Hut		18				4	14
31.03.13	£172.00	Chubb Safe	Games Hut		70				14	56
27.02.15	£500.00	Transbank Fuel Store	Fitz Park		320				64	256
30.09.15	£157.25	Husqvarna 435 15 bar chainsaw (50% Hope/Fitz)	Workshop Hope/Fitz	800 x 420 x 520	126				25	101
14.09.16	£1,866.00	Used Howardson Mower (split Hope/Fitz)	Workshop Hope/Fitz	Ser 2014 1100006		1866			373	1493
31.10.16	£289.00	Honda 2.75KVA Generator	Workshop Hope/Fitz	S/N G610110		389			78	311
31.10.16	£269.00	Makita Compact Drill Driver	Workshop Hope/Fitz	SPE2500 GX160		269			54	215
31.10.16	£116.91	Milwaukee Orbit Sander 240V	Workshop Hope/Fitz	OLX2005M		117			23	94
31.10.16	£47.63	Comb Spanner set MM (14)	Workshop Hope/Fitz	4933431180		48			10	38
31.10.16	£534.50	Belle MiniMix 150 Cement Mixer	Workshop Hope/Fitz	866030		594			107	427
26.10.16	£6,000.00	Charterhouse 1700 Verticore (part ox)	Workshop Hope/Fitz	11150755		6000			1200	4800
25.11.16	£49.90	Makita Angle Grinder 240V	Workshop Hope/Fitz	GA4530		50			10	40
06.01.17	£569.00	New Howardson Brush Cassette (to fit 510)	Workshop Hope/Fitz	11151163		565			113	452
31.01.17	£1,450.00	Used Charterhouse 804 Vertiseed	Workshop Hope/Fitz	71180210		1450			290	1160
Other Assets										
		Large wheeler bin		Allerdale Borough	0				0	0
		Small wheeler bins x 4		Councils Property	0				0	0
		Seats - complete wood			0				0	0
		Picnic Tables			0				0	0
23.05.99		Memorial seats			56				11	45
31.03.02	£1,289.00	Memorial seats			91				18	73
2008/09	£540.00	Memorial seats			134				27	107
2009/10	£640.00	Memorial seats			82				16	66
26.03.10	£509.00	Standard Wooden Picnic Tables (Play Area)			0	794			151	603
19.01.17	£753.75	Memorial seats			0	360			72	288
15.02.17	£360.00	Memorial seats			0					
2016/17	£8,408.25	Adjustment actual record (LF x 6 seats & UF x 25 @ £400 each)			0	8408			1682	6726
Other Assets										
		Various Items			32647				6529	26118
31.12.09	£86,857.00	Various Items			32647	0		33494	6699	26793
Land & Buildings										
Date Purchased	Purchase Cost	Description	Location	Notes	Provisional year 1 value	Additions	Disposals	Total	Depreciation @ 5%	Current Value
31.09.12	£ 99,797.00	New Car Park - Hospital Field	Hospital Field							
31.03.11	£ 136,213.00	New CSA	Lower Fitz Park							
18.03.14	£ 36,600.00	New BMX Pump Track	Hospital Field							

Lynda Walker

From: Jen Wilson Fitness <info@jenwilsonfitness.co.uk>
Sent: Monday, April 24, 2017 4:41 PM
To: lynda@keswicktowncouncil.gov.uk
Subject: Permission to use Fitz Park

Dear Lynda

First of all I would like to introduce myself, my name is Jen Wilson of Jen Wilson Fitness and in January this year I started running Buggyfit classes in Workington, Whitehaven and Cockermouth. Buggyfit is a post natal exercise class for mums and babies.

The classes have proved extremely popular with the need to add additional classes to cater for the number of mums wanting to return safely to exercise shortly after childbirth, without the need of worrying about childcare.

Now that these classes are well established I would really like to offer this amazing class to the mums of Keswick and surrounding areas so they too can reap the benefits!

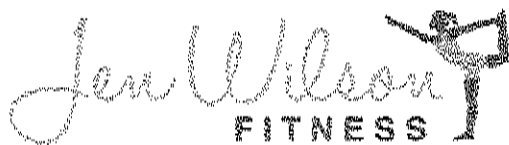
So, I would like to know if it is possible to have permission from Keswick Town Council to use Fitz Park to the run the class? It will run once weekly, on a Monday early afternoon and will last for one hour.

If you would like more information about the class please follow the link below to my website, there are some great photos on there of the classes in action! You can also visit www.buggyfit.co.uk.

I look forward to hearing from you soon.

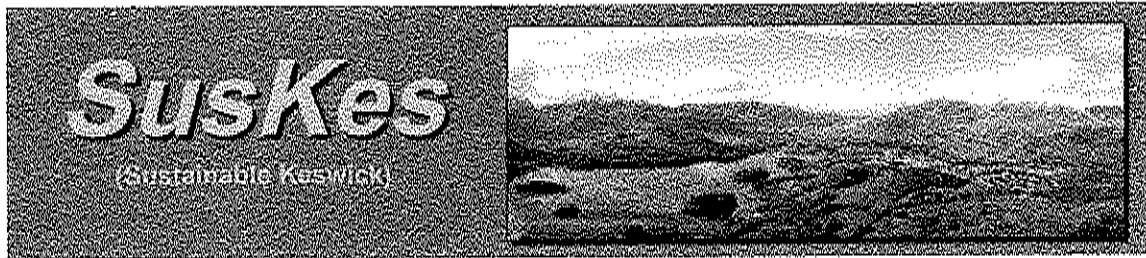
Best Regards,

Jen Wilson



Jen Wilson Fitness

Tel: 07375 031950 | Email: info@jenwilsonfitness.co.uk | Web: www.jenwilsonfitness.co.uk



Letter from SusKes to Parks Committee 23rd April 2017

Dear Trustees,

While we fully understand your decision not to offer space for an Anaerobic Digester in the Parks at this time we would like to dispel some of the Committee's concerns recently reported in the Reminder.

The Anaerobic Digestion process operates without oxygen in a sealed vermin proof unit. The worries expressed apply to aerobic composting methods, which are necessarily open to the air as they rely on oxygen for the breakdown process. They can therefore result in a lingering odour and in some cases be accessible to rodents. Well-managed Anaerobic Digestion does not create any smell as the whole process takes place in a gas tight system. The digestate byproduct is stored in sealed tanks/containers and diluted before being applied as a liquid fertiliser, so odour is minimised on application and dissipates quickly — similar to other organic liquid fertilisers such as nettle or comfrey fertiliser.

The project is about to look at the business case and we expect that these systems will be managed and run professionally by a local community enterprise with site owners not required to undertake any additional duties. The units we envisage are 'Micro' scale so the transport of waste food in sealed caddies can be done in small vehicles. To find out more about a similar system running in London go to:

<http://communitybydesign.co.uk/>

We hope we can come back to you when we have local working examples and that you might then reconsider your decision.

Yours sincerely,

Elizabeth Barraclough

Elizabeth Barraclough
Chairman, SusKes

